

# CRUHSD

## Fieldhouse

Bullhead City, Arizona



### REQUEST for PROPOSAL (RFP) LOW VOLTAGE PACKAGE

#### Instructions to Bidders

<b>DATE OF INVITATION:</b>	May 17, 2018
<b>OWNER:</b>	Colorado River Union High School District
<b>PROJECT MANAGER:</b>	International Coliseums Company (ICC) Contact: Robert Tamborski (480) 993-0297
<b>CONSTRUCTION MANAGER:</b>	CORE Construction
<b>ARCHITECT:</b>	Orcutt Winslow & Sink Combs Dethlefs
<b>DUE DATE OF BID PROPOSAL:</b>	May 30, 2018

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#### International Coliseums Company

14301 North 87<sup>th</sup> Street, Suite 219 • Scottsdale, AZ 85260  
T. 480-993-0297  
[www.coliseums.com](http://www.coliseums.com)

# 1 Overview

## 1.01 Introduction

The following Request for Proposal represents the minimum requirements for the special systems fiber optic cabling, tele-data cabling, IP video surveillance system and access controls to be installed in the CRUHSD Fieldhouse in Bullhead City, Arizona. Bidders responding to the RFP are asked to submit bids for the provision and complete installation of these systems as laid out within this RFP.

These specifications shall establish the design criteria and set qualifying guidelines for all equipment to be provided as part of this Request for Proposal.

Firms responding to this RFP must provide pricing for a turn-key installation, including pricing for the provision and installation of all items necessary to provide a complete, workable and operational system. Material or equipment required for the provision and installation of such a system, not expressly addressed in this RFP, is understood to be the responsibility of the Bidder.

## 1.02 Bidder Qualifications

International Coliseums Company is seeking to establish a long-term partnership with a low voltage vendor. In order to ensure that the company chosen to work with ICC and with their long-term interests in mind, the following will be required in order to bid. Failure to submit to ALL of these requirements will automatically eliminate a vendor from consideration:

- Vendor must provide a list of a minimum of three (3) facilities (name of facility, photo of installation, contact name, title, address, email address, and phone number) where vendor proposed systems are similar in complexity to those required for this project.
- Letter of Surety from bonding agent, stating ability to provide 100% Payment/Performance bond.
- Vendor must present examples of training materials and maintenance program.

## 1.03 Complete Response

It shall be the responsibility of the bidder to ensure all specified equipment and scopes-of-work requirements described in the RFP are sufficient to ensure ICC is supplied with a fully functional turn-key system. Equipment or scope-of-work responsibilities not specifically addressed in the specifications but realized by the bidder to be essential for system installation and functionality, must be included in the bidder's quote. Bidders will have a total of 4-6 weeks installation time during the construction phase of this project. Bidders are advised to discuss their tentative installation schedules with CORE Construction Manager and ICC Project Manager, to determine if work will be required on weekends or if extended shifts will be required.

# 2 Scope of Work

## 2.01 General Description

The Contractor shall provide a complete, workable and operational system including all labor, equipment, tools, material, engineering, supervision, licenses and bonds to design, manufacture and install fully functional Low Voltage Package consisting of the following:

### Drawings:

- Electrical Technology Drawings

### Specification Sections:

- SPECIAL SYSTEMS-FIBER OPTIC CABLING
- SPECIAL SYSTEMS TLEL-DATA CABLING
- IP VIDEO SURVEILLANCE SYSTEM
- ACCESS CONTROL
- WIRELESS REQUIREMENTS
- INTERCOM/PAGING REQUIREMENTS
- RUCKUS WIRELESS DESIGN

## 3 Bid Package

### 3.01 Bid Submittals

The following items must be submitted in the proposal

- One (1) original, one (1) copy and one (1) USB Flash Drive copy of the proposal. Proposals shall be sealed and clearly marked "BID-Fieldhouse LOW VOLTAGE PACKAGE" for **CRUHSD Fieldhouse, Bullhead City, Arizona.**
  - It is the responsibility of the bidder to ensure the original and all copies of the proposal match.
  - Any discrepancies are the responsibility of the bidder to correct.
- **Proposals Shall Be prepared according to the following layout:**
  - Introductory Letter
  - Letter of Surety
  - Bidder's Qualifications
    - Similar Projects - Highlights
    - List of recent references (minimum of 3) with name of facility, photo of installation, contact name, title, address, email address, and phone number
  - Cut Sheets
    - Proposed Equipment Drawings/Renderings/Cut Sheets
      - Product cut sheets and technical data for each display item proposed
  - Warranty information.
    - Services provided as part of the required parts and labor warranty.
  - Training
    - Provide training outline and schedule
  - Proposed timeline/schedule for shop drawings, verification of samples, anticipated start date, delivery of product to jobsite, completing the work and on-site training (Gant Chart format).

**Bids shall be sent to:**

**Colorado River Union High School District  
ATTN: Ronni Sanderson  
1004 Hancock Rd. Suite 100  
Bullhead City, Arizona 86439  
928-758-3961**

Bids must be received at the above address by 2:00 pm Mountain Standard Time on **May 30, 2018**. There is not a public opening.

### **3.02 Special Bidding Instructions**

Bidders shall review and be familiar with the following special instructions:

- READ THE ENTIRE RFP CAREFULLY! Change orders will not be allowed for bidder error in estimating the cost of the project. Bidders must research the existing structural and electrical conditions of the site prior to submitting a bid.
- The RFP shall act as a description of the minimum low voltage system desired by International Coliseums Company. Bidders are encouraged to offer alternatives- Clearly marked.
- The Contractor will be responsible for obtaining all permits and licenses required to perform the work.
- The Contractor shall provide an on-site installation coordinator or superintendent to supervise all on-site work for the duration of all systems. The installation coordinator or superintendent must be a direct employee of the Contractor.

### **3.03 Bidder Inquiries**

No negotiations, decisions or actions shall be executed by any oral discussion with any International Coliseums Company employee or School District employee. Only those transactions that are in writing shall be considered valid. Likewise, International Coliseums Company shall only consider communications from bidders that are **signed in writing**. Inquiries concerning this Request for Proposal shall be submitted in writing by May 23, 2018 to: (Please copy both James and Robert).

Robert Tamborski  
International Coliseums Company  
14301 N. 87<sup>th</sup> Street, Suite 219  
Scottsdale, Arizona 85281  
(480) 993-0297  
[rtamborski@coliseums.com](mailto:rtamborski@coliseums.com)

James McNutt  
Colorado River Schools  
1004 Hancock Road  
Bullhead City, AZ 86439  
928-704-5756  
[jmcnutt@crsk12.org](mailto:jmcnutt@crsk12.org)

Answers to bidder's inquiries will be made available to all bidders.

### **3.04 Proposal Validity**

Proposals shall be considered valid for the duration of the project – Completion January 19, 2019.

### **3.05 Proprietary Information**

All material submitted becomes the property of International Coliseums Company and may be returned only at their option. Proposals submitted become the property of International Coliseums Company and may be reviewed and evaluated by any person at the discretion of International Coliseums Company. International Coliseums Company has the right to use any or all concepts presented in any reply to the RFP. Selection or rejection of the proposal does not affect this right. Information provided by International Coliseums Company to the requesting vendor for the purpose of providing a response to the RFP is the property of International Coliseums Company. As such, said information is to be kept in confidence and used only for the intended use of this RFP.

### **3.06 Rejection of Proposals**

International Coliseums Company reserves the right to:

- Make all decisions regarding this proposal, including, without limitation, the right to decide whether a proposal does or does not substantially comply with the requirements of this RFP.
- Accept, reject, or negotiate modifications in any terms of bidder's proposal or any part thereof
- To reject any or all proposals received.

International Coliseums Company shall not be responsible for any cost incurred by any bidder in the preparation of this proposal. It must be specifically understood that this RFP does not create any obligation on the part of International Coliseums Company to enter into any contract or undertake any financial obligation with respect to the items referred to herein. The bidder understands that, if selected, International Coliseums Company has the right to provide its opinion publicly and privately regarding the bidder's performance, throughout the entire project.

### **3.07 Response Inclusion in Contract**

The vendor's response to this RFP shall become part of the final contract negotiated with the vendor.

## **4 Insurance**

### **4.01 Insurance Requirements**

Prior to contract execution, Trade Contractor shall furnish evidence of insurance for at least the coverage and amounts set forth below. All insurance shall be maintained in the form and with a company (or companies) satisfactory to Owner and ICC. Trade Contractor's Certificate of Insurance and any required payment and performance bonds shall be filed with ICC on a form acceptable to Owner and ICC prior to cancellation, modification or non-renewal of any insurance policy listed in Trade Contractor's Certificate. Certificates in the triplicate from the insurance carrier stating the limits of Liability and expiration date shall be filed with the City before operations begun. Such certificates shall not merely name the types of policy provided but shall specifically refer to this contract and shall contain a separate express statement of compliance with each of the requirements as set forth in this section. Trade Contractor shall provide ICC and Owner with certified copies of all required insurance policies upon request from ICC or Owner.

#### **A. Minimum Coverage's**

##### **1. General Liability to Include:**

- a. Occurrence Form
- b. Premises Operations
- c. Explosion, Collapse and Underground
- d. Products/Completed operations (Hazard included for 2 years after completion of Work by Trade Contractor)
- e. Contractual Liability Coverage
- f. Broad Form Property Damage Liability Coverage
- g. Independent Contractors Coverage
- h. Personal Injury Coverage with Contractual and Fellow Employees Exclusions Deleted
- i. Aggregate Limits Per Project Endorsement

##### **2. Automobile Liability to include:**

- a. Business Auto Form
- b. Owned Auto Coverage
- c. Non-Owned Auto Coverage
- d. Hired Auto Coverage

##### **3. Worker's Compensation & Employer's Liability Coverage:**

- a. Worker's Compensation must be written with Subcontractor as named insured, and not in the same of Employee Leasing Company
- b. Coverage must conform to the laws of the jurisdiction where the work is performed.

B. Minimum Limits of Liability Required

- 1. General Liability - \$2,000,000 CSL Per Occurrence  
for Personal Injury and Property Damage
  - 2. Automobile Liability - \$2,000,000. Combined Single Limit for  
Bodily Injury and Property Damage per occurrence
  - 3. Worker's Compensation  
And Employer's Liability - Statutory  
-\$1,000,000 each accident  
-\$1,000,000 each employee  
-\$1,000,000 Policy limit
- Professional Liability \$2,000,000 Per Occurrence

Trade Contractor, or if Trade Contractor subcontracts any of the design work covered under this Trade Contract to a lower tiered subcontractor(s), then such lower tier design subcontractor(s) shall provide Professional Liability Insurance coverage in the limits identified above. Evidence of coverage shall be provided for a period of three years after completion of Work of this Trade Contract. ICC and Owner shall be listed as a certificate holder.

- C. Trade Contractor waives all rights of action and subrogation with respect to the Builder's Risk Insurance to be provided by Owner or Project Manager, and Construction Manager to the extent insurance proceeds are paid and received by Owner, Project Manager, or Construction Manager for damages caused by fire or other peril covered by insurance, except such rights as Trade Contractor may have to proceeds of insurance held by Trade Contractor.
- D. Owner and ICC and the following are to be designated as additional insured(s) under the general liability and any excess liability coverage. Proof of insurance is to be verified by inclusion of a certificate of Insurance
- E. General Liability Insurance, Automobile Liability Insurance and Employer's Liability Insurance may be arranged under a single policy for the full limits required or by a combination of underlying policies with the balance provided by an excess or umbrella policy must be as broad as the coverage provided by the primary policy(s).
- F. All certificates of insurance shall be signed with at least a stamped or photocopied signature of the agent and include the typed name of the agent and agency, address, and phone number. Also, a power of attorney form or some other document showing the agent's authority to sign the certificates as authorized representative for the insurance company shall accompany each different certificate. Owner must approve all insurance documents.

## 5 Project Schedule

### 5.01 Project Schedule

The following schedule represents the schedule of events set for the procurement of the equipment detailed within these specifications.

- Issue RFP to vendors: May 17, 2018
- Bidder Inquiry Deadline: May 23, 2018
- Addendum to RFP with Answers to Inquiries: May 25, 2018
- Vendor RFP Response Due: May 30, 2018
- CRUHSD Fieldhouse structure available: November 2018 (tentative)
- System Delivery/Installation/Commissioned: January 2019 (tentative)

## 6 Evaluation

### 6.01 Proposal Evaluation

A committee representing International Coliseums Company and CRUHSD personnel will perform evaluation of the proposals. Proposals will be evaluated using the following criteria, which are listed below in no particular order. International Coliseums Company reserves the right to award a contract, not based solely on cost, but in which International Coliseums Company judgment most nearly conforms to the specifications, requirements and goals. International Coliseums Company and CRUHSD at its sole discretion may choose to award part or all of the scope of work contained in this RFP to a single or multiple Selected Firm(s). Furthermore, International Coliseums Company does not guarantee that any actual Agreement will ensue as a result of the RFP and its evaluation process.

#### CRITERIA:

- Ability of contractor to meet minimum requirements to bid
- Ability, capacity and skill of the Selected Firm(s) to perform the specified work.
- Quality and performance of previous work.
- Level of integration between all system components
- Capability to perform work within the time specified in this RFP.
- Any other information as may be secured having a bearing on the decision to award the contract
- Price.

## 7 Pricing

### 7.01 Bonds

The pricing section that follows provides for the provision and installation of the display equipment as detailed in these specifications. The cost of bonds shall not be included in the pricing. Performance bonds may or may not be required, and their price shall be included in the final contract as a separate line item.

### 7.02 Component Pricing

Pricing for the provision and installation of all the low voltage systems as described in these specifications and drawings. Pricing to include all required electrical, control equipment and data cable connections. Providing all cost details, including quantity, brand/model, unit cost for be helpful in the evaluation of bid.

**PLEASE LIST ALL ASSUMPTIONS AND ALL ADDITIONAL DETAILS THAT CAN SUBSTANTIATE YOUR BID LISTED IN THE PRICING SUMMARY CRUHSD.**

**Specification Sections:**

- ACCESS CONTROLS-16781R-1
- SPECIAL SYSTEMS-FIBER OPTIC CABLING
- INTERCOM PAGING REQUIREMENTS
- IP VIDEO SURVEILLANCE SYSTEM-16780R
- RUCKUS WIRELESS DESIGN SPECIFICATIONS
- SPECIAL SYSTEMS TLEL-DATA CABLING-16742R-1
- WIRELESS REQUIREMENTS

**Drawings:**

- Electrical Technology Drawings

**Preferred Hardware:**

- CAT 5E or better
- HikVision
- Ruckus wireless
- Infinias access control

**Bonds:** The bidder can/cannot (circle one) provide Performance and Payment Bond in favor of State of Arizona, if requested, in the sum of 100% of the Contract Amount. The premium for any bonds will be paid by the Contractor separate from the base bid quoted herein. The cost to be added to the base bid for the Performance and Payment Bond premium shall be \$\_\_\_\_\_. The name of the proposed surety is \_\_\_\_\_.

**Tax:** The bidder must include a number for any taxes (gross / sales / etc.). This cost is **not** to be added to the base bid but listed separately on the pricing summary. \_\_\_\_





# PRICING SUMMARY

## CRUHSD

Fieldhouse

Company Name: \_\_\_\_\_  
**SPECIAL SYSTEMS-FIBER OPTIC CABLING**

Base Bid: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

**SUB-TOTAL BID: \$ \_\_\_\_\_**

**SPECIAL SYSTEMS-TELE-DATA CABLING**

Base Bid: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

**SUB-TOTAL BID: \$ \_\_\_\_\_**

**IP VIDEO SURVEILLANCE SYSTEM**

Base Bid: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

**SUB-TOTAL BID: \$ \_\_\_\_\_**

**ACCESS CONTROLS**

Base Bid: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

**SUB-TOTAL BID: \$ \_\_\_\_\_**

**PA Paging/Speaker System**

Base Bid: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

**SUB-TOTAL BID: \$ \_\_\_\_\_**

**Wireless ACCESS POINTS**

Base Bid: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

**SUB-TOTAL BID: \$ \_\_\_\_\_**

**GRAND TOTAL BID: \$ \_\_\_\_\_**