



CRUHSD

Fieldhouse

Bullhead City, Arizona



REQUEST for PROPOSAL (RFP) SIGNAGE PACKAGE

Instructions to Bidders

DATE OF INVITATION:	August 27, 2018
OWNER:	Colorado River Union High School District
PROJECT MANAGER:	International Coliseums Company (ICC) Contact: Robert Tamborski (480) 993-0297
CONSTRUCTION MANAGER:	CORE Construction
ARCHITECT:	Orcutt Winslow & Sink Combs Dethlefs
DUE DATE OF BID PROPOSAL:	September 10, 2018

International Coliseums Company

14301 North 87th Street, Suite 219 • Scottsdale, AZ 85260
T. 480-993-0297
www.coliseums.com

INVITATION

Firms are invited to submit a project cost proposal based on the GRAPHICS PACKAGE for New Construction of the Colorado River Union High School District - Fieldhouse.

TIME & PLACE TO RECEIVE BID PROPOSALS

- Bid proposal must be received by CRUHSD District Offices by 2:00pm on **Monday, September 10, 2018.**
- Deliver bid proposals via mail to:

Colorado River Union High School District
ATTN: Ronni Sanderson
1004 Hancock Rd. Suite 100
Bullhead City, Arizona 86442
928-758-3961

BID SUBMITTALS

The following items must be submitted in the proposal

- One (1) original and one (1) copy of the proposal and a USB - electronic copy. Proposals shall be sealed and clearly marked "BID – GRAPHICS PACKAGE" for CRUHSD - Fieldhouse Bullhead City, AZ. **DO NOT send any soft copies by email.**
- **Proposals Shall Be prepared according to the following layout:**
 - Introductory Letter
 - Letter of Surety
 - Bidder's Qualifications
 - Similar Projects - Highlights
 - List of recent references (minimum of 5) with name of facility, photo of installation, contact name, title, address and phone number
 - Test Results
 - Supplier must provide certified test reports from a certified test lab
 - Product Data
 - Submit manufacturer's technical data
 - Warranty Information.
 - Provide installation warranties and equipment manufacture warranties
 - Spare Parts List
 - Proposed timeline for shop drawings, verification of items, anticipated start date, delivery of product to jobsite and completing the work (Gant Chart format).
 - Pricing Summary
 - List all assumptions and exclusions

PROJECT INSTALLATION DATE

Installation of Product	– January 2019
Opening of Fieldhouse	– March 2, 2019

SCOPE OF THE WORK

Interior and Exterior signage for the CRUHSD - Fieldhouse

Supply, Install, and Coordinate Related Work for the SIGNAGE PACKAGE

- **Drawings:**
 - GR-001 - Exterior signs
 - GR-102 - Concourse wayfinding/ad signage
 - GR-103 - Wayfinding signs for seating
 - GR-201 - Sign details

- **Specifications - (Please see separate file - GENERAL SPECIFICATION)**

Base bid must include all details and specifications of the sign.

Bidders may recommend alternates (to be priced as an alternate) signs that may perform better.

Proposal Validity

Proposals shall be considered valid for the duration of the project – Completion date February 28, 2019.

Proprietary Information

All material submitted becomes the property of CRUHSD & International Coliseums Company and may be returned only at their option. Proposals may be reviewed and evaluated by any person at the discretion of CRUHSD & International Coliseums Company. CRUHSD & International Coliseums Company has the right to use any or all concepts presented in any reply to the RFP. Selection or rejection of the proposal does not affect this right. Information provided by International Coliseums Company to the requesting vendor for the purpose of providing a response to the RFP is the property of International Coliseums Company. As such, said information is to be kept in confidence and used only for the intended use of this RFP.

Rejection of Proposals

International Coliseums Company & CRUHSD reserves the right to:

- Make all decisions regarding this proposal, including, without limitation, the right to decide whether a proposal does or does not substantially comply with the requirements of this RFP.
- Accept, reject, or negotiate modifications in any terms of bidder's proposal or any part thereof
- To reject any or all proposals received.

International Coliseums Company shall not be responsible for any cost incurred by any bidder in the preparation of this proposal. It must be specifically understood that this RFP does not create any obligation on the part of ICC to enter into any contract or undertake any financial obligation with respect to the items referred to herein. The bidder understands that, if selected, ICC has the right to provide its opinion publicly and privately regarding the bidder's performance, throughout the entire project.

Response Inclusion in Contract

The vendor's response to this RFP shall become part of the final contract negotiated with the vendor.

Insurance Requirements

Prior to contract execution, Trade Contractor shall furnish evidence of insurance for at least the coverage and amounts set forth below. All insurance shall be maintained in the form and with a company (or companies) satisfactory to Owner and ICC. Trade Contractor's Certificate of Insurance and any required payment and performance bonds shall be filed with ICC on a form acceptable to Owner and ICC prior to cancellation, modification or non-renewal of any insurance policy listed in Trade Contractor's Certificate. Certificates in the triplicate from the insurance carrier stating the limits of Liability and expiration date shall be filed with the District before operations begun. Such certificates shall not merely name the types of policy provided, but shall specifically refer to this contract and shall contain a separate express statement of compliance with each of the requirements as set forth in this section. Trade Contractor shall provide ICC and Owner with certified copies of all required insurance policies upon request from ICC or Owner.

A. Minimum Coverage's

1. General Liability to Include:

- a. Occurrence Form
- b. Premises Operations
- c. Explosion, Collapse and Underground
- d. Products/Completed operations (Hazard included for 2 years after completion of Work by Trade Contractor)
- e. Contractual Liability Coverage
- f. Broad Form Property Damage Liability Coverage
- g. Independent Contractors Coverage
- h. Personal Injury Coverage with Contractual and Fellow Employees Exclusions Deleted
- i. Aggregate Limits Per Project Endorsement

2. Automobile Liability to include:

- a. Business Auto Form
- b. Owned Auto Coverage
- c. Non-Owned Auto Coverage
- d. Hired Auto Coverage

3. Worker's Compensation & Employer's Liability Coverage:

- a. Worker's Compensation must be written with Subcontractor as named insured, and not in the same of Employee Leasing Company
- b. Coverage must conform to the laws of the jurisdiction where the work is performed.

B. Minimum Limits of Liability Required

1. General Liability -\$2,000,000 CSL Per Occurrence
for Personal Injury and Property Damage
 2. Automobile Liability -\$2,000,000. Combined Single Limit for
Bodily Injury and Property Damage per occurrence
 3. Worker's Compensation
And Employer's Liability -Statutory
-\$1,000,000 each accident
-\$1,000,000 each employee
-\$1,000,000 Policy limit
- Professional Liability \$2,000,000 Per Occurrence

Trade Contractor, if Trade Contractor subcontracts any of the design work covered under this Trade Contract to a lower tiered subcontractor(s), then such lower tier design subcontractor(s) shall provide Professional Liability Insurance coverage in the limits identified above. Evidence of coverage shall be provided for a period of three years after completion of Work of this Trade Contract. Project Manager and Owner shall be listed as a certificate holder.

- C. Trade Contractor waives all rights of action and subrogation with respect to the Builder's Risk Insurance to be provided by Owner or Project Manager, and Construction Manager to the extent insurance proceeds are paid and received by Owner, Project Manager, or Construction Manager for damages caused by fire or other peril covered by insurance, except such rights as Trade Contractor may have to proceeds of insurance held by Trade Contractor.
- D. Owner and ICC and the following are to be designated as additional insured(s) under the general liability and any excess liability coverage. Proof of insurance is to be verified by inclusion of a certificate of Insurance
- E. General Liability Insurance, Automobile Liability Insurance and Employer's Liability Insurance may be arranged under a single policy for the full limits required or by a combination of underlying policies with the balance provided by an excess or umbrella policy must be as broad as the coverage provided by the primary policy(s).
- F. All certificates of insurance shall be signed with at least a stamped or photocopied signature of the agent and include the typed name of the agent and agency, address, and phone number. Also, a power of attorney form or some other document showing the agent's authority to sign the certificates as authorized representative for the insurance company shall accompany each different certificate. Owner must approve all insurance documents.

Bidder Inquiries

No negotiations, decisions or actions shall be executed by any oral discussion with any International Coliseums Company employee. Only those transactions that are in writing shall be considered valid. Likewise, International Coliseums Company shall only consider communications from bidders that are signed in writing. Inquiries concerning this Request for Proposal shall be submitted in writing / email by **August 31, 2018** to:

Robert Tamborski
 International Coliseums Company
 14301 N. 87th Street, Suite 219
 Scottsdale, Arizona 85281
 (480) 993-0297
rtamborski@coliseums.com

Answers to bidder's inquiries will be made available to all bidders and posted on the CRUHSD website.

Bonds

The bidder can/cannot (circle one) provide Performance and Payment Bond in favor of State of Arizona, if requested, in the sum of 100% of the Contract Amount. The premium for any bonds will be paid by the Contractor separate from the base bid quoted herein. The cost to be added to the base bid for the Performance and Payment Bond premium shall be \$_____. The name of the proposed surety is _____.
 (Cost of bond listed separately)

Sales Tax

Sales tax is to be listed separately on the pricing Summary.

Pricing Summaries

Pricing Summaries shall include, price per unit, any and all requirements listed in the Specifications.

PRICING SUMMARY
CRUHSD
Fieldhouse

Company Name:

Signage Package

1. Exterior Building Signs

“Anderson auto group Fieldhouse”

Vinyl letters - building front on acrylic windows

Sign Type A (Quantity 1)

Base BID: \$ _____

Alternate - A:

Description: Spot light on sign _____ \$ _____

2. Exterior Building Signs

“Anderson auto group Fieldhouse”

Metal letters - building East & West side

Sign Type B (Quantity 2)

Base BID: \$ _____

“CRUHSD”

Metal letters - building East & West side

Sign Type B (Quantity 2)

Base BID: \$ _____

Alternate - B:

Description: Spot light on sign from ground \$ _____

3. Exterior Building Signs

Front of building

Metal letters - “CRUHSD”

Sign Type B (Quantity 1)

Base BID: \$ _____

Metal letters - “TICKETS”

Sign Type B (Quantity 1)

Base BID: \$ _____

Installation: \$ _____

Bond: \$ _____

Tax: \$ _____

TOTAL EXTERIOR SIGN BID: \$ _____

PRICING SUMMARY (cont.)

CRUHSD

Fieldhouse

Company Name:

1. Interior Building Signs

Vomitory signs
Hanging sign with removal ad panels

Sign Type D (Quantity 11)

Base BID: \$ _____

2. Interior Building Signs

Mezzanine signs
Surface mounted

Sign Type C (Quantity 32)

Base BID: \$ _____

3. Interior Building Signs

Field Railing mounted
Sign Type E (Quantity 20)

Base BID: \$ _____

Installation: \$ _____

Bond: \$ _____

Tax: \$ _____

TOTAL INTERIOR SIGN BID: \$ _____

TOTAL BASE BID (Exterior & Interior Signs): \$ _____

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