



# **CRUHSD**

## **Fieldhouse**

Bullhead City, Arizona



## **REQUEST for PROPOSAL (RFP) Audio & Video PACKAGE**

### **Instructions to Bidders**

<b>DATE OF INVITATION:</b>	July 2, 2018
<b>OWNER:</b>	Colorado River Union High School District
<b>PROJECT MANAGER:</b>	International Coliseums Company (ICC) Contact: Robert Tamborski (480) 993-0297
<b>CONSTRUCTION MANAGER:</b>	CORE Construction
<b>ARCHITECT:</b>	Orcutt Winslow & Sink Combs Dethlefs
<b>DUE DATE OF BID PROPOSAL:</b>	July 16, 2018

## **Invitation**

The following Request for Proposal represents the minimum requirements for the scoring, video, advertising display assemblies and control systems; video replay system; sound systems, to be installed in the Colorado River Union High School District Fieldhouse (CRUHSD); Bullhead City, Arizona. Bidders responding to the RFP are asked to submit bids for the provision and complete installation of scoring, video, advertising display assemblies and control systems; video replay system; sound systems; as laid out within this RFP. Only LED technology may be used for all video and scoring digits. Vendors submitting a response to this Request for Proposal ensure that they are they either the manufacturer or must provide identification of the product origin of all fieldhouse video, scoring and signage display systems as well as the related controllers.

These specifications shall establish the design criteria and set qualifying guidelines for all equipment to be provided as part of this Request for Proposal.

Firms responding to this RFP must provide pricing for a turn-key installation, including pricing for the provision and installation of all items necessary to provide a complete, workable and operational system. Material or equipment required for the provision and installation of such a system, not expressly addressed in this RFP, is understood to be the responsibility of the Bidder.

## **Bidder Qualifications**

International Coliseums Company and CRUHSD are seeking to establish a long-term partnership with a video, scoring and signage vendor. In order to ensure that the company chosen to work with ICC and with their long-term interests in mind, the following will be required in order to bid.

- Vendor must provide a list of a minimum of five (5) facilities (name of facility, photo of installation, contact name, title, address and phone number) where vendor proposed systems are similar in complexity to those required for this project.
- Letter of Surety from bonding agent, stating ability to provide 100% Payment/Performance bond.
- Vendor must present examples of training materials and maintenance program.
- Vendor must provide name and location of service provider for all AUDIO/VISUAL components.

## **Complete Response**

It shall be the responsibility of the bidder to ensure all specified equipment and scopes-of-work requirements described in the RFP are sufficient to ensure ICC is supplied with a fully functional turn-key system. Equipment or scope-of-work responsibilities not specifically addressed in the specifications but realized by the bidder to be essential for system installation and functionality, must be included in the bidder's quote. Bidders will have up to 4-6 weeks of installation time during the construction phase of this project. Bidders are advised to discuss their tentative installation schedules with Construction Manager and ICC Project Manager, to determine if work will be required on weekends or if extended shifts will be required.

## **General Description Scope of Work**

The Contractor shall provide a complete, workable and operational system including all labor, equipment, tools, material, engineering, supervision, licenses and bonds to design, manufacture and install fully functional AUDIO/VISUAL Packages consisting of the following:

## **1. Video/Scoring and Ad-Display Unit (approx. 24' x 32') see sketch**

### **VIDEO BOARD**

- One (1) side wall mounted LED video display
  - **Base Option:** 10 mm SMD with approximate active area of approx.:12' x 22' LED video displays

### **SCOREBOARD (see sketch)**

Base Option:

- LED fixed digit **scoreboards** (Approx. 8'H x 32'W x 6" D )
  - To include game time, score, player, and period
  - Programmable team names, Team identification displays
  - Scoreboard controller with appropriate cable (will be located in the control room)
  - Single-sided scoreboard can score for football, soccer, basketball, and volleyball.

### **Advertising panels (see sketch)**

- **Base Option:** Two (2) -3 panel non-backlit custom ad panel approx. (12' x 5')

**Alternate Options:**

- 3 panel Backlit ad panel approx. (12' x 5')

### **NAMING SPONSOR IDENTIFICATION PANEL (see sketch)**

- **Base Option:** 1 panel non-backlit custom sponsor panel approx. (3' x 32')

**Alternate Option:**

- 1 panel Backlit custom sponsor panel approx. (3' x 32')

## **2. END ZONE RIBBION SCOREBOARD**

- Two (2) LED fixed digit **scoreboards** (Approx. 4'H x 23'W x 6" D) or (2) LED matrix scoreboards
- Programable team names incorporated into each scoreboard)

## **3. Locker Room Clocks**

- Eight (8) locker rooms clocks - minimum 4" LED digits

## **4. Video Production Control System and Cameras**

- The bidder shall provide one (1) complete control system for the display. The control system shall consist of the following:

## CONTROL EQUIPMENT

- Instant Replay System
  - Tri-Caster / Switcher
  - Camera Package | (3) cameras – including control room headsets for each camera, 100’ umbilical cable, camera location j-box cover, up to 1000’ AV cable
  - Graphics Production System – including computer
  - Video Server – minimum of 4-input system
  - Video/matrix controllers
  - Video processors/player – multiple live video feeds, split screen capable, image scaling, aspect ratio control
  - DVD Player
  - Real Time Scoring Capabilities (i.e. taking information from scoring console to display stat panels for basketball game)
  - Scoring consoles
- Please provide specifications for equipment list and list of software and hardware features

## 5. Sound System

### SOUND SYSTEM

- Main Fieldhouse Sound System and all components listed in specifications

### Drawings:

Architectural reference drawings-Partial set

### Specifications:

Specification Sections for AUDIO/VISUAL PACKAGE:

- Section 11140 – VIDEO, SCOREBOARD AND AD PANEL SPECIFICATION
- Section 11700 – SOUND SYSTEMS

### Bid Submittals

The following items must be submitted in the proposal

- One (1) original, one (1) copy and one USB -electronic copy of the proposal. Proposals shall be sealed and clearly marked “BID- AUDIO/VISUAL PACKAGE” for CRUHSD Fieldhouse Colorado River Union School District, Bullhead City, Arizona.
- **Proposals Shall Be prepared according to the following layout:**
  - Introductory Letter
  - Letter of Surety
  - Bidder’s Qualifications
    - Similar Projects - Highlights
    - List of recent references (minimum of 5) with name of facility, photo of installation, contact name, title, address and phone number
  - CRUHSD Fieldhouse
    - Proposed Equipment Drawings/Renderings/Cut Sheets
      - Product cut sheets and technical data for each display item proposed
      - Overall dimensions of each proposed display component. Active area and visual opening dimensions of each display(s)

- Maximum weight of each display component
    - Electrical and Structural Drawings
  - Power requirement of each display component
  - System block diagrams detailing interconnectivity of control equipment to display components (include footprint of controllers)
  - Drawings of proposed structural modifications/enhancements to the existing facility required for support of display components. All proposed structural work must be listed and explained in detail.
- Warranty information (Requirements Listed below)
  - Price and associated data must be provided on pricing summary sheet supplied with this RFP
  - Proposed timeline for shop drawings, verification of samples, anticipated start date, delivery of product to jobsite, completing the work and on-site training schedule.
  - Pricing Summary
  - List all assumptions and exclusions
- Bid proposal must be received by CRUHSD District Offices **Monday, July 16, 2018.**
  - Deliver bid proposals via mail to:

Colorado River Union High School District  
 ATTN: Ronni Sanderson  
 1004 Hancock Rd. Suite 100  
 Bullhead City, Arizona 86442  
 928-758-3961

**Special Bidding Instructions**

Bidders shall review and be familiar with the following special instructions:

- READ THE ENTIRE RFP CAREFULLY! Change orders will not be allowed for bidder error in estimating the cost of the project. Bidders must research the existing structural and electrical conditions of the site prior to submitting a bid. Structural enhancements required for support of the displays, shall be solely the bidder’s responsibility. IF AWARDED THE CONTRACT it is required that bidders work with a structural engineer, licensed to certify complete set of shop drawings required to be submitted.
- The RFP shall act as a description of the minimum display system desired by International Coliseums Company. Bidders are encouraged to offer alternatives.
- The Contractor will be responsible for obtaining all permits and licenses required to perform the work.
- The Contractor shall provide an on-site installation coordinator or superintendent to supervise all on-site work for the duration of all video and scoring systems. The installation coordinator or superintendent must be a direct employee of the Contractor.

**Bidder Inquiries**

No negotiations, decisions or actions shall be executed by any oral discussion with any International Coliseums Company employee. Only those transactions that are in writing shall be considered valid. Likewise, International Coliseums Company shall only consider communications from bidders that are signed in writing. Inquiries concerning this Request for Proposal shall be submitted in writing by **July 09, 2018** to:

Robert Tamborski  
 International Coliseums Company  
 14301 N. 87<sup>th</sup> Street, Suite 219  
 Scottsdale, Arizona 85281  
 (480) 993-0297  
[rtamborski@coliseums.com](mailto:rtamborski@coliseums.com)

Answers to bidder's inquiries will be made available to all bidders and posted on the CRUHSD website.

[https://www.crsk12.org/departments/business\\_department/purchasing](https://www.crsk12.org/departments/business_department/purchasing)

### **Project Schedule**

The following schedule represents the schedule of events set for the procurement of the equipment detailed within these specifications.

Issue RFP to vendors:	July 2, 2018
Bidder Inquiry Deadline:	July 09, 2018
Vendor RFP Response Due:	July 16, 2018
Fieldhouse structure available:	December 01, 2018 (tentative)
System Delivery/Installation/Commissioned:	February 21, 2019 (tentative)
Operator & Maintenance Training:	February 26-28, 2019 (tentative)

### **Proposal Evaluation**

A committee representing International Coliseums Company and CRUHSD will perform evaluation of the proposals. Proposals will be evaluated using the following criteria, which are listed below in no particular order. International Coliseums Company and CRUHSD reserves the right to award a contract, not based solely on cost, but in which International Coliseums Company and CRUHSD judgment most nearly conforms to the specifications, requirements and goals. International Coliseums Company and CRUHSD at its sole discretion may choose to award part or all of the scope of work contained in this RFP to a single or multiple Selected Firm(s). Furthermore, International Coliseums Company and CRUHSD does not guarantee that any actual Agreement will ensue as a result of the RFP and its evaluation process.

#### CRITERIA:

- Ability of contractor to meet minimum requirements to bid
- Ability, capacity and skill of the Selected Firm(s) to perform the specified work.
- Quality and performance of previous work.
- Level of integration between all system components
- Capability to perform work within the time specified in this RFP.
- Any other information as may be secured having a bearing on the decision to award the contract
- Price.

### **Proprietary Information**

All material submitted becomes the property of CRUHSD & International Coliseums Company and may be returned only at their option. Proposals may be reviewed and evaluated by any person at the discretion of CRUHSD & International Coliseums Company. CRUHSD & International Coliseums Company has the right to use any or all concepts presented in any reply to the RFP. Selection or rejection of the proposal does not affect this right. Information provided by International Coliseums Company to the requesting vendor for the purpose of providing a response to the RFP is the property of International Coliseums Company. As such, said information is to be kept in confidence and used only for the intended use of this RFP.

### **Rejection of Proposals**

International Coliseums Company & CRUHSD reserves the right to:

- Make all decisions regarding this proposal, including, without limitation, the right to decide whether a proposal does or does not substantially comply with the requirements of this RFP.
- Accept, reject, or negotiate modifications in any terms of bidder's proposal or any part thereof
- To reject any or all proposals received.

International Coliseums Company and CRUHSD shall not be responsible for any cost incurred by any bidder in the preparation of this proposal. It must be specifically understood that this RFP does not create any obligation on the part of ICC to enter into any contract or undertake any financial obligation with respect to the items referred to herein. The bidder understands that, if selected, ICC and CRUHSD has the right to provide its opinion publicly and privately regarding the bidder's performance, throughout the entire project.

**Response Inclusion in Contract**

The vendor's response to this RFP shall become part of the final contract negotiated with the vendor.

**Product Training/Maintenance Training:**

Customer training on all equipment will be performed onsite by the manufacture. Training will detail fixed digit scoreboard, video display and control system equipment to ensure customer is proficient to run equipment.

**Warranty Coverage:**

Manufacture to include the following:

**Fixed Digit Scoring equipment and accessories:** (5) Year parts Warranty\*, (1) year onsite service warranty\*\*

**Video Display and Control System equipment/accessories:** (5) Year parts warranty\*, (1) year onsite service warranty\*\*

In addition, manufacture must have ability to renew the Fixed Digit Scoreboard and Video Display warranties (parts and service) for a minimum of 5-additional years (10-year capable warranty).

**\*Parts Warranty** – Warranty coverage includes; Manufacture will repair or replacing all equipment or part thereof that is sold under the initial contract that is found not to conform to the equipment's specification. Any defective part or component shall be returned to manufacture for repair or replacement. This Warranty does not include on-site labor charges to remove or install these components. Manufacture shall have a reasonable period of time to make such replacements or repairs and all labor associated therewith shall be performed during regular working hours.

Manufacture shall pay ground transportation charges for the return of any defective component of the Equipment. If returned Equipment is repaired or replaced under the terms of this warranty, manufacture will prepay ground transportation charges back to Purchasers designated facility.

**\*\*Onsite Service Warranty** - All onsite service labor must be performed by the manufacture or a manufacture-trained technician. Services shall include:

1. Scheduled on-site labor to diagnose and/or replace failed electronic components.
2. Costs of access to the display/equipment.
4. Technical support via telephone during business hours as defined below.
  - Monday through Friday, 8 am to 6 pm CST (excludes company observed holidays).

**RESPONSE TIME:**

1. Manufacture shall respond to service requests within sixteen (16) business hours.
2. On-site service is to be scheduled during the business hours defined above.

**Response is defined as manufacture must begin to work on a solution to the issue.**





- C. Trade Contractor waives all rights of action and subrogation with respect to the Builder's Risk Insurance to be provided by Owner or Project Manager, and Construction Manager to the extent insurance proceeds are paid and received by Owner, Project Manager, or Construction Manager for damages caused by fire or other peril covered by insurance, except such rights as Trade Contractor may have to proceeds of insurance held by Trade Contractor.
- D. Owner and ICC are to be designated as additional insured(s) under the general liability and any excess liability coverage. Proof of insurance is to be verified by inclusion of a certificate of Insurance
- E. General Liability Insurance, Automobile Liability Insurance and Employer's Liability Insurance may be arranged under a single policy for the full limits required or by a combination of underlying policies with the balance provided by an excess or umbrella policy must be as broad as the coverage provided by the primary policy(s).
- F. All certificates of insurance shall be signed with at least a stamped or photocopied signature of the agent and include the typed name of the agent and agency, address, and phone number. Also, a power of attorney form or some other document showing the agent's authority to sign the certificates as authorized representative for the insurance company shall accompany each different certificate. Owner must approve all insurance documents.

**Bonds**

The bidder can/cannot (circle one) provide Performance and Payment Bond in favor of State of Kansas, if requested, in the sum of 100% of the Contract Amount. The premium for any bonds will be paid by the Contractor separate from the base bid quoted herein. The cost to be listed separately from the base bid for the Performance and Payment Bond premium shall be \$\_\_\_\_\_. The name of the proposed surety is \_\_\_\_\_.

**Sales Tax**

Sales tax is to be listed separately on the pricing Summary.

**Pricing Summaries**

Pricing Summaries shall include any and all requirements listed in the Specifications.

# PRICING SUMMARY

## CRUHSD

### Fieldhouse

Company Name: \_\_\_\_\_

#### Video/Scoring and Ad-Display Unit (approx. 24' x 32')

##### 1. MAIN SIDE WALL VIDEO BOARD

Side wall LED video displays - 12 ft x 16 ft

- o 10 mm SMD LED video displays

Base BID: \$ \_\_\_\_\_

Alternate - A:

Description \_\_\_\_\_ \$ \_\_\_\_\_

##### 2. SCOREBOARD

- LED fixed digit scoreboards - Qty (1) (Approx. 8'H x 32'W x 6" D)
  - o Single-sided scoreboard can score for football, soccer, basketball, and volleyball.
  - o To include game time, score, player, and period
  - o Electronic programmable team names
  - o Programmable captions capable of displaying football captions including: Time Outs, Down, To Go, Ball On QTR) AND soccer captions including: shots, period/half.
  - o Appropriate cable (will be located in the control room)

Base BID: \$ \_\_\_\_\_

##### 3. IDENTIFICATION AND AD PANELS (non-backlit):

- Two (2), 3-section panels non-backlit custom ad panel approx. (12' tall x 5' wide). Panels to be mounted beside video display.
- 1 panel non-backlit custom sponsor panel approx. (3' x 32'), To be mounted on top of video display unit.

Base BID: \$ \_\_\_\_\_

Alternate - LED Back-lit: \$ \_\_\_\_\_

##### 4. CONTROL ROOM EQUIPMENT

###### (VIDEO PRODUCTION REPLAY SYSTEM)

- o Instant Replay System
- o Switcher
- o Camera Package | (3) cameras
- o Graphics Production System
- o Intercom System
- o Video Server

Base BID: \$ \_\_\_\_\_

**VIDEO/SCORING AND AD-DISPLAY UNIT (ITEMS 1-4):**

**Base BID:** \$ \_\_\_\_\_  
Installation: \$ \_\_\_\_\_  
Bond: \$ \_\_\_\_\_  
Tax: \$ \_\_\_\_\_

**TOTAL BASE BID (Main Video, scoreboard, Ad):** \$ \_\_\_\_\_

**END ZONE RIBBION SCOREBOARD:**

- Two (2) LED fixed digit **scoreboards** (Approx. 4’H x 23’W x 6” D)
  - To include game time, score, player, penalty, shots on goal and period
  - Electronic programmable team names

**Base BID:** \$ \_\_\_\_\_  
Installation: \$ \_\_\_\_\_  
Bond: \$ \_\_\_\_\_  
Tax: \$ \_\_\_\_\_

**TOTAL BASE BID (End Zone Scoreboards):** \$ \_\_\_\_\_

**SOUND SYSTEM**

- Main Arena Sound System and all components listed in specifications

**Base BID:** \$ \_\_\_\_\_  
Installation: \$ \_\_\_\_\_  
Bond: \$ \_\_\_\_\_  
Tax: \$ \_\_\_\_\_

**TOTAL BASE BID (Sound System):** \$ \_\_\_\_\_

**LOCKER ROOM - GAME CLOCKS (Alternate)**

- Game clocks - Qty (8)
  - Digit sizes to be 4”

**Alternate Option:** \$ \_\_\_\_\_