

Welcome to CRUHSD#2. If you wish to address the Governing Board, please complete a *Call to the Audience* slip and hand it to the District Secretary prior to the start of the meeting.

THE GOVERNING BOARD OF COLORADO RIVER UNION HIGH SCHOOL DISTRICT NO. 2 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. § 38-431.03(A)(3). THE ATTORNEY(S) MAY PARTICIPATE IN PERSON OR BY TELEPHONE. THE GOVERNING BOARD MAY CONSIDER ANY ITEM BELOW IN ANY ORDER AND AT ANY TIME DURING THE MEETING.

**COLORADO RIVER UNION HIGH SCHOOL DISTRICT #2
WORKSHOP AND REGULAR GOVERNING BOARD MEETING
Monday, July 10, 2017, 5:30 P.M Workshop, 6:00 P.M Meeting.
Bullhead City Elementary School District 1004 Hancock Road Bullhead City AZ, 86442**

SPECIAL WORKSHOP MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
President Kari Hoffman opened the workshop at 5:30.
 - 1.1 Roll Call: **Kari Hoffman, Lori Crampton, Kerry Burgess, Lauren Davidson, Donna Williamson**
 - 1.2 Review of student achievement data for 2016-17 and associated planning and goals for 2017-18.
Mr. Frei handed out information on student achievement data, Board members and principals discussed the scores and why some of the test scores were so low when the same student had grades that were high in class. Is it that students aren't taking the test serious or tried and just really don't understand. We also need to make sure we have good instruction. This year we are changing the way we are looking at data. We will fully implement the value added model so that each teacher will know where the students is at day one from last year.
2. **ADJOURNMENT:**
 - 2.1 Motion to adjourn
**President Kari Hoffman asked for a motion to adjourn the Workshop.
Motion: Donna Williamson
2nd: Kerry Burgess
Vote: 5-0**

REGULAR MEETING MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
President Kari Hoffman opened the workshop at 6:05.
 - 1.1 **Roll Call:**
Kari Hoffman, Lori Crampton, Kerry Burgess, Laureen Davidson, Donna Williamson
 - 1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.
Dorn Wilcox, Steve Lawrence, Tony Rosenberger, Bridget Chefalo, Geoff Tubbs, Patricia Frasure, Adam King, Amanda Amann, Shea Amann, James Barber, Duane Scofield, Darolene Brown, Gina Covert
2. **PLEDGE OF ALLEGIANCE**
3. **ADJOURNMENT TO PUBLIC HEARING**
President Kari Hoffman adjourned the meeting to open a Public Hearing.
 - 3.1. Presentation of the proposed 2017-2018 budget.
 - 3.1.1 Budget [Cover page](#)
 - 3.1.2 Budget [Summary page](#)
4. **RECONVENE TO REGULAR MEETING**
President Kari Hoffman reconvened to the regular meeting.
5. **CALL TO THE AUDIENCE**
This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
Mr. James Barber - Dual Enrollment
6. **APPROVAL OF AGENDA**
President Kari Hoffman asked for a motion to approve the agenda.
Motion: Lori Crampton
2nd: Donna Williamson
Vote: 5-0

7. REPORTS

7.1 Superintendent

Riley Frei, Superintendent

- Calendar Events - [July and August](#) - Starting July 24-25, with new teacher induction and invite the board members to come and visit, also the new teacher breakfast at MCC provided by the MCC Foundation will be on the morning of the 24th and all board members are welcome to attend. All teachers returning on the 26th with our back to school inservice, we welcome board members to attend as well.
- Leading Change - We had wonderful national speakers and always learn best practices from outside the area.
- Facilities
 - Capital Improvement Bond Projects - Track at both high schools are in the planning stages and will be worked on between seasons with the completion for track season.

The RVHS Library plan was presented, with high top tables as well as low, with 3 lab classrooms and booths with each one having a monitor for group collaboration.

Two CRUHSD field house models were presented with honeycomb cladding polycarbonate panels which will let light in and the front will have glass store front.

- SFB Grants - The Chiller is installed and is functioning.
- Other Projects
- Administrative Salary Placement Schedules - Need to bring back next month, some document were missing.
 - [Directors](#)
 - [Administrative](#)

7.2 Principals (written)

[Steve Lawrence](#), Mohave High School

- Mr. Adam King, Thank's to the Governing Board, Weight Room, Picture [One](#) & [Two](#)
Mr. King thanked the board of accepting the power lifting as a club for MHS since then they have been able to gather funding to just under \$17,000 to replace and get safer equipment for everyone to use.
- [Auxiliary and Student Activity Reports](#)

[Dorn Wilcox](#), River Valley High School

- Auxiliary and Student Activity Reports

7.3 Directors

[Darolene Brown](#), Director of Curriculum and Instruction

Gina Covert, CTE Director

[Bridget Chefalo](#), Assistant Director of Federal Projects

[Roni Hart](#), Business Manager

[Lance Ross](#), Director of Public & Community Relations
 James McNutt, IT Director
[William Bailey](#), Transportation Director, Vehicle Information
[Geoff Tubbs](#), Assistant Director of Special Services
 Troy Heaton, CRUHSD Academy Director, Student Enrollment
[Chuck Neuzil](#), Colorado River Schools (ELL) Coordinator; NAU Assistant Clinical Professor
 Jody Cheever, Chartwells

7.4 Board Member Updates

- **Kari said she was proud to see the article of the MHS Interact students that just came back from Kenya and said that they will be doing some presentations around the community.**

8. CONSENT AGENDA

President Kari Hoffman asked for a motion to approve the consent agenda.

Motion: Lauren Davidson

2nd: Lori Crampton

Vote: 5-0

a. Approval of Minutes

1. Workshop and Regular meeting [minutes, June 12, 2017](#)

b. Ratification of Vouchers,

| | |
|--|--------------|
| Voucher 4459, Dated 6-2-2017 (Expense) | \$190,046.67 |
| Voucher 4460, Dated 6-8-2017 (Expense) | \$435,862.57 |
| Voucher 4461, Dated 6-15-2017 (Expense) | \$179,350.06 |
| Voucher 4462, Dated 6-22-2017 (Expense) | \$21,432.69 |
| Voucher 4463, Dated 6-28-2017 (Expense) | \$34,319.04 |
| Voucher 4464, Dated 6-28-2017 (Expense) | \$838.64 |
| Voucher 6044, Dated 5-30-2017 (MHS Auxiliary) | \$4,654.40 |
| Voucher 6045, Dated 6-2-2017 (MHS Auxiliary) | \$408.17 |
| Voucher 6046, Dated 6-6-2017 (MHS Auxiliary) | \$18.00 |
| Voucher 1614, Dated 5-30-2017 (RVHS Auxiliary) | \$9,135.04 |
| Voucher 1615, Dated 6-2-2017 (RVHS Auxiliary) | \$4,588.99 |
| Voucher 1616, Dated 6-2-2017 (RVHS Auxiliary) | \$1,700.00 |
| Voucher 1617, Dated 6-7-2017 (RVHS Auxiliary) | \$4,803.17 |

c. Personnel- Payroll Vouchers

| | |
|---|--------------|
| Voucher 3017, Dated 6-9-2017 (Payroll) | \$506,241.94 |
| Voucher 3117, Dated 6-9-2017 (Payroll) | \$416,451.47 |
| Voucher 3217, Dated 6-23-2017 (Payroll) | \$253,212.01 |
| Voucher 3317, Dated 6-30-2017 (Payroll) | \$342,473.89 |

Resignations/Terminations

Jonathan Pfeiffer / CTE Data Clerk / June 23, 2017
 Susan Kopinski / RVHS 21CCLC Coordinator / May 31, 2017
 Maria Scofield / MHS Sped Teacher / May 25, 2017
 Richard Malsted / RVHS CTE Aide / May 25, 2017

Recommendations to Hire Certified

Hajme Natsume / RVH Math Teacher / \$41,500
Mark Inmon / MHS Math Teacher / \$36,000
David Klassen / RVH Sped Teacher / \$41,500
Karen Shaw / MHS English Teacher / \$42,500
Anette Thompson / MHS English Teacher / \$36,000
Kirk Gebicke / RVHS CTE Teacher / \$37,000

Transfer / Change of Assignment

Larry Vowinckel / MHS Sped Aide to MHS A+ Coordinator

- d. Submittal of [2018 Capital Plan](#)
- e. Approval of authorization for [Roni Hart](#), Business Manager, and [Benje Hookstra](#), Assistant Superintendent, to sign payroll, expense and auxiliary vouchers in the absence of the superintendent, Riley Frei, for the 2017-2018 school year; and a resolution authorizing the signing of vouchers and execution of warrants between meetings, with the vouchers being ratified at the next meeting of the Governing Board.
- f. Resolution of the Governing Board of the Colorado River Union High School District No.2 of Mohave County Delegating Authority to the District's Business Manager to Certify the projected ending cash balance pursuant to A.R.S. §15-991(A)(3).
- g. [Approval to re-establish](#) a \$500.00 change fund for Mohave High School cafeteria and a \$500.00 change fund for River valley High School cafeteria for the 2016-017 school year.
- h. **Student Activities Fund Account** - Approval to pass a resolution to approve a list of bank account signers at Mohave High School and River Valley High School for accounts authorized by statute A.R.S. 15-1122 for the 2017-2018 Fiscal Year.
MHS- Steve Lawrence, James Armijo, Deb Disotell
RVHS-Dorn Wilcox, Amanda Amann, Lupita Sanchez
- i. Approval of Business Manager Roni Hart as Student Activities Treasurer for the District and Malena Oviatt and Terri Vildosola as Assistant Student Activities Treasurer for Mohave High School and River Valley High School, respectively, for 2017-2018 school year.
- j. **Auxiliary Operations Account** - Approval to pass a resolution to approve a list of bank account signer at the District Office for both high schools for accounts authorized by statute A.R.S. 15-1126 for the 2017-2018 Fiscal Year.
Riley Frei, Benje Hookstra, Bonnie Wheaton and Terrie Mohn

- k. **Food Service Fund Clearing Account** - Approval to pass a resolution to approve a list of bank account signers at the District Office for account authorized by A.G. 160-35, for the 2017-2018 Fiscal Year.
Riley Frei, Benje Hookstra, Bonnie Wheaton and Terrie Mohn

- l. **M&O Revolving Fund** - Approval for a resolution to re-establish a revolving fund in the amount of \$5,000.00 for 2017-2018 Fiscal Year to meet immediate cash outlays for postage, freight, express mail, parcel post, travel, contracted business services, or other minor disbursements as authorized by statute A.R.S. 15-1101 and that Riley Frei, Superintendent and Roni Hart, Business Manager, be appointed Custodians of the fund.
Signers on the account are: Riley Frei, Benje Hookstra, Bonnie Wheaton and Terrie Mohn

- m. Consider to approve the Award for Auditor Services [RFP #2017-2018-02](#)

9. OLD BUSINESS

- 9.1 None

10. NEW BUSINESS

- 10.1 Discussion and 1st reading of Policy Advisories [No. 567-583](#)
 - 567 Policy Manual & Administrative Regulation - Introduction
 - 568 Policy BGD - Board Review of Regulations
 - 569 Policy DIE - Audits/Financial Monitoring
 - 570 Policy DJE - Bidding/Purchasing Procedures
 - 571 Policy GCCA - Professional/Support Staff Sick Leave
**Mr. Frei asked the Governing Board if they want to put this into the new policy as written or have it as its own exhibit.
 Second does the Governing Board want to consider an amendment to the sick leave buy back program we have now. It was last amended in 2008 and in effect 2019-2010 school year.
 The Governing Board decided to include the optional sick leave buy back as an exhibit to the Policy GCCA with no changes to our current program.**
 - 572 Exhibit GCF-ED - Professional Staff Hiring
 - 573 Exhibit GDF-EE - Support Staff Hiring
 - 574 Exhibit GDJ - Support Staff Assignment & Transfers
 - 575 Regulation IHBj-R - Indian Education
 - 576 (NEW) Policy IJNDBA - Website Accessibility
 - 577 Policy JFABD - Admission of Homeless Students
 JFABD-EB - Admission of Homeless Students Notice
 - 578 Policy JFB - Open Enrollment
 - 579 Policy JFBA - Unsafe School Choice
 - 580 Policy JLCC - Communication/Infectious Diseases
 - 581 Policy JR - Student Records
 Regulation JR-R - Student Records

- 582 Policy JRR - Student Surveys
- 583 Policy LBD - Relations with Charter Schools
(DELETE) Exhibit LBD-E Relations with Charter Schools, Charter School Application Requirements

10.2 Discussion and Possible Approval of Board members attending [ASBA 41st Annual Law Conference](#) September 6,7 and 8th, 2017 at the JW Marriott in Desert Ridge.

Motion to approve Item 10.2

Motion: Kerry Burges

2nd: Laureen Davidson

Vote: 5-0

10.3 Discussion and Possible Approval of Board members attending 2017 [Delegate Assembly](#) September 9, 2017 at the JW Marriott in Desert Ridge.

President Kari Hoffman asked for a motion to approve Lori Crampton to be the delegate representative from CRUHSD.

Motion: Donna Williamson

2nd: Laureen Davidson

Vote: 5-0

10.4 Discussion and Possible Approval of Board members attending 2017 ASBA County Meeting September 21, 2017

Motion to approve any Governing Board member who wants to attend the County Meeting in Kingman, September 21st.

Motion: Lori Crampton

2nd: Donna Williamson

Vote: 5-0

10.5 Discussion and Possible Approval of Board members attending [ASBA-ASA 60th Annual Conference](#) December 13-15, 2017 at the Arizona Biltmore in Phoenix, AZ.

Motion to approve any Governing Board member who want to attend the ASBA-ASA 60th Annual Conference.

Motion: Lori Crampton

2nd: Donna Williamson

Vote: 5-0

10.6 Discussion and Possible Action regarding student, staff and visitor ID's at school campuses.

Motion was made to amend the district policy for all students to be in possession of their Id's on campus and for school events.

Motion: Kerry Burgess

2nd: Laureen Davidson

Vote: 3-2

10.7 Discussion and Possible Approval of [Wellness Policy](#)

Motion was made to approve Item 10.7

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 5-0

10.8 Discussion and adoption of the proposed 2017-2018 Budget and setting the Tax Levy for 2017-2018 SY. Budget [Cover page](#) and [Budget Summary](#) page, [Tax Levy](#).

Motion was made to adopt the proposed 2017-2018 Budget and Tax Levy for 2017-2018 SY.

Motion: Lori Crampton

2nd: Kerry Burgess

Vote: 5-0

11. Donations received and authorization to write thank you letters:

[Mr. Rodney Burgess](#), Donation of \$100.00 to MHS Wrestling Program.

[Southwest Pipeline and Trenchless Corp.](#), Donation of \$500.00 to RVHS Track Program.

[Kari Hoffman](#), Donation of the use of condo in Hawaii valued at \$1700.00, for the purpose of promoting the Tax Credit Program for the School District.

12. “On the Spot Recognition”

None

13. Future Topics

- Honors Program - Finalize, Workshop and on the agenda.
- Bond Project updates every month

14. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Monday, August 14, 2017; 5:30-Workshop, 6:00-Regular Meeting;
1004 Hancock Road, Bullhead City, AZ 86442

15. EXECUTIVE SESSION:

NONE

16. Adjournment

Motion to adjourn the meeting

Motion: Lauren Davidson

2nd: Donna Williamson

Vote: 5-0

Time: 8:00pm

Board President, Kari Hoffman

Board Clerk, Lori Crampton

Board Member, Kerry Burgess

Board Member, Lauren Davidson

Board Member, Donna Williamson