

Welcome to CRUHSD#2. If you wish to address the Governing Board, please complete a *Call to the Audience* slip and hand it to the District Secretary prior to the start of the meeting.

THE GOVERNING BOARD OF COLORADO RIVER UNION HIGH SCHOOL DISTRICT NO. 2 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. § 38-431.03(A)(3). THE ATTORNEY(S) MAY PARTICIPATE IN PERSON OR BY TELEPHONE. THE GOVERNING BOARD MAY CONSIDER ANY ITEM BELOW IN ANY ORDER AND AT ANY TIME DURING THE MEETING.

**COLORADO RIVER UNION HIGH SCHOOL DISTRICT #2
WORKSHOP AND REGULAR GOVERNING BOARD MEETING
Monday, September 10, 2018, 5:00 P.M. Workshop, 6:00 p.m. Meeting.
Bullhead City Elementary School District 1004 Hancock Road Bullhead City AZ, 86442**

**Colorado River Schools Strategic Plan
World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote “Education Outside of the Box.”**

SPECIAL WORKSHOP MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
President Kari Hoffman opened the workshop at 5:05p.m.
 - 1.1 Roll Call
Kari Hoffman, Donna Williamson, Kerry Burgess, Lauren Davidson, Lori Crampton
 - 1.2 Data & Curriculum - **Troy Heaton covered data from the CRUHSD Academy. Starting with how the alternative school catches those students who are falling behind in courses and allows them to get caught up and graduate. This year students are attending 6 hours, allowing us to collect full ADM. 80% of students are at-risk of failure 20% of the students are exceeding, graduate early, graduate on time or transfer back within their cohort. Last year he had 60% grad rate. Troy said this year they have 4 full time teachers, Math, English, History and Science, two part time aids that are certified teachers who work as tutors in Math and English and a part time security guard. Closed campus has increased lunch and breakfast participation.**

Darolene Brown spoke to the governing board on COP (Committee of Practitioners) the Federal budget passed with a moderate increase based on growth for school district. Title II should show a moderate increase Title IV should have larger increase, school improvement will stay the same and Title III will see a slight reduction ADE is adding a new certificate: course by course option (will require 30 EDU hrs.) Topic list

will need to be approved by the board when finished. Subject matter certificate will now require a Bachelor Degree instead of 5 years of Experience The board extended contract with AZMerit till November 2019. Monies were set aside to give to schools that opted out of the AZMerit and choose the ACT to help pay for the ACT. ADE is working on a new online school report card.

2. **ADJOURNMENT:**

2.1 Motion to adjourn

President Kari Hoffman adjourn the workshop.

Time: 5:54p.m.

REGULAR MEETING MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.

President Kari Hoffman opened the meeting at 6:01p.m.

1.1 **Roll Call:**

Kari Hoffman, Donna Williamson, Kerry Burgess, Lauren Davidson, Lori Crampton

1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.

James McNutt, Brenda McNutt, Darolene Brown, Francine McDermott, Dorn Wilcox, Pat Young, Gina Covert, Royanne Ortiz, Jody Cheever, Eva Corbett, Cameron Pruett, David Lipinski, Estella Baxter, John Glenn, Jenny Glenn, Michelle Ribelin, Charity Lawrence, Steve Lawrence, Travis Wilcox, Alex Westwood, Martin Muecke, Amber Parker, William Bailey, Patricia Frasure, Joanne Cardone, Richard Cardone, Lance Ross,

2. **PLEDGE OF ALLEGIANCE**

Presentation of Colors by Mohave High School's JROTC-Color Guard

3. **CALL TO THE AUDIENCE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No calls to the public

4. **APPROVAL OF AGENDA**

President Kari Hoffman asked for a motion to approve the agenda.

Motion: Lori Crampton

2nd: Donna Williamson

Vote: 5-0

5. REPORTS

5.1 Superintendent

Benje Hookstra, Superintendent

- [Enrollment](#) / [Enrollment Comparison](#) - The enrollment in comparison on the 20th day from this year to last we are up a few students.
- [Calendar](#) - Calendar events were covered including District ADMIN at DO, September 13th and October 25th Student Led Parent Teacher Conferences, September 21st, October 12th, 26th Flex Friday, October 4th Progress Reports, October 5th Site PD, October 10th, College & Career Day.
- AzMERIT/Menu/ACT/SAT/Norm Referenced Testing - **Administrators and curriculum director are paying attention to see what will the menu will be in another year for the high schools and the best way to prepare the student.**
- **We also need to know what the state will pay for in those choices that we may have.**
- [OCR Resolution Agreement](#) - **2 fire extinguisher that protrude too much in the hallway, 2 water fountains that need clearance, 6 toilet paper dispensers that are 37 inches instead of 36 inches and we need to make sure that the accessible seating in the old gym is marked accessible and the parking aces need to resized and marked for vans as well as cars.**
- Facilities
 - Capital Improvement Bond Projects, [Fieldhouse timeline update](#) -
Pre – Engineered Metal Building System
 - **Set Conventional Building Steel South and North 8-2718 to 9/28/18**
 - **Install PEMB Roof Panels 8-20-18 - 9/21/18**
 - **Bleacher System - Erect Precast Treads 9/24/18**
 - Special Systems - Rough in Mechanical/HVAC, Fire Protection,**
 - **Electrical, Plumbing, Special Systems by 8-26-18 to 11/27/18**
 - Finishes**
 - **Lt. Framing – Concourse & Press box A 9/10/18 to 10/19/18**
 - Masonry**
 - **Install Interior Masonry Walls, Rough Carpentry 9/13/18 to 9/10/18**
- SFB Grants - **Still working on the locks at MHS**
- Other Projects - **The track has been poured at RVHS and should be Completed in 2 to 3 weeks. MHS admin office area in the front, had to be reconfigured because of old sewage pipes. The booths for the food service area should be here in the next few weeks.**
- Facility Use Handbook - **Asked the governing board to look at. This is what we will work on and have in place for when somebody wants to use/rent the fieldhouse. This was provided by our insurance company and is a basic guideline.**

- **Mr. Hookstra spoke on the Law conference and said that they covered a lot of equity in education; they also talked about the difference in ability vs opportunity and a how a number of children don't have the opportunity that a few children have. They emphasized on how middle class is shrinking. They also cover social emotional learning and how student don't know how to interact well with each other.**

5.2 **Principals (written)**

[Steve Lawrence](#), Mohave High School - **Donna Williamson thanked steve for all the information that is on the school calendar and all the updates that he send out not from a board view but a parents view it is great.**

- [Counselors Report](#)
- [Auxiliary and Student Activity Reports](#)

[Dorn Wilcox](#), River Valley High School - **Donna Williamson said that the track should be done by the first of October painted and and dinnal touches by mid-October.**

- [Counselors Report](#)
- [Auxiliary and Student Activity Reports](#)

5.3 **Directors**

[Troy Heaton](#), CRUHSD Academy Director, Student [Enrollment](#)

[Darolene Brown](#), Director of Curriculum and Instruction - **Donna asked about the changes in the 21st century grant, Darolene said no they weren't going to have one and the feds said yes so they are going to be applying and feels we have a good opportunity.**

[Gina Covert](#), CTE Director, [Invitation to WAVE](#) CTED Updates - **Donna congratulated Gina on being asked to participate in the development of the new AZ ADE CTE Strategic Plan, which is a 5-10 year plan for CTE Programs. The CPR training on Fridays is great idea.**

[Geoff Tubbs](#), Assistant Director of Special Services

[Bridget Chefalo](#), Assistant Director of Federal Projects

[Roni Hart](#), Business Manager

[Chuck Neuzil](#), (ELL) Coordinator; NAU Assistant Clinical Professor

[Lance Ross](#), Director of Public & Community Relations

[James McNutt](#), IT Director - **Donna thanked Mr. McNutt for all his hard work, even coming in on the weekend to complete some of it.**

[William Bailey](#), Transportation Director, Vehicle Information

[Jody Cheever](#), Chartwells

Lauren thanked all the directors for such detailed information.

5.4 **Board Member Updates**

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6. **CONSENT AGENDA**

President Kari Hoffman asked for a motion to approve the consent agenda.

Motion: Laureen Davidson

2nd: Donna Williamson

Vote: 5-0

a. **Approval of Minutes**

1. Workshop and Regular meeting minutes, [August 13, 2018](#)
Special meeting minutes, [July 5, 2018](#)
Special meeting minutes, [July 9, 2018](#)
Special Meeting Minutes, [July 10, 2018](#)
Special meeting minutes, [July 13, 2018](#)
Special meeting minutes, [July 19, 2018](#)
Special meeting minutes, [July 26, 2018](#)
Special meeting minutes, [August 6, 2018](#)

Executive Meeting Minutes, July 5, 2018

Executive Meeting Minutes, July 10, 2018

Executive Meeting Minutes, July 19, 2018

b. **Ratification of Vouchers,**

Voucher 6604, Dated 8-09-2018 (Expense)	\$201,875.17
Voucher 6605, Dated 8-16-2018 (Expense)	\$2,552,037.88
Voucher 6606, Dated 8-24-2018 (Expense)	\$197,184.41
Voucher 6607, Dated 8-29-2018 (Expense)	\$341,336.90
Voucher 6608, Dated 8-29-2018 (Expense)	\$369.64
Voucher 7059, Dated 8-08-2018 (MHS Auxiliary)	\$3,742.90
Voucher 7060, Dated 8-21-2018 (MHS Auxiliary)	\$5,892.86
Voucher 7061, Dated 8-29-2018 (MHS Auxiliary)	\$6,089.39
Voucher 1658, Dated 8-02-2018 (RVHS Auxiliary)	\$5,048.94
Voucher 1659, Dated 8-08-2018 (RVHS Auxiliary)	\$3,804.60
Voucher 1660, Dated 8-24-2018 (RVHS Auxiliary)	\$767.22
Voucher 1661, Dated 8-30-2018 (RVHS Auxiliary)	\$4,514.08

c. **Personnel- Payroll Vouchers**

Voucher 3002, Dated 8-02-2018 (Payroll-2)	\$357,458.64
Voucher 3003, Dated 8-17-2018 (Payroll-3)	\$401,214.61
Voucher 3004, Dated 8-17-2018 (Payroll-3.1)	\$4,081.84
Voucher 3005, Dated 8-21-2018 (Payroll-3.2)	\$18,403.88
Voucher 3006, Dated 8-31-2018 (Payroll-4)	\$411,811.41

Resignations/Terminations

Sheila Gingrich Retiring 11-28-2018

Recommendation to Hire Certified

Tracy Wensel / RVH Chemistry Teacher/\$38,160

Erik Johnson / RVH English Teacher / \$36,500

John Gunsalus / RVH Substitute / \$100 per day

Jeffrey Gragg / Long Term Substitute / \$150 per day

Sara Bostelman / MHS 6/5th Science / \$6460
Stephanie Eastman / MHS 6/5th Science / \$6460
James Armijo / AD Stipend / \$6000
Kelly Riney / AD Stipend / \$6000

Recommendation to Hire Classified

Sabrina Marquez / Child Care Teacher MHS / \$12.40 hour
Tambra Clark / Substitute Bus Driver / \$14.00 hour
Hayley Teague / Student Child Care Worker / \$11.00 hour
Timothy Keel / Student Cafeteria Worker / \$11.00
Kassandra Olmsted / Student Cafeteria Worker / \$11.00
Hailei Norgtove / Student Cafeteria Worker / \$11.00
Abigail Brown / Student Cafeteria Worker / \$11.00
Kauner Cook / Student Cafeteria Worker / \$11.00
Luis Martinez / Student Cafeteria Worker / \$11.00
Elizabeth Orth / Student Cafeteria Worker / \$11.00
Skyler Slaght / Student Cafeteria Worker / \$11.00
Bailey Edgington / Student Cafeteria Worker / \$11.00
Meline Guerrero / Student Cafeteria Worker / \$11.00

Extra Curricular

Megan Clark-MHS Private Nurse Sped / Volunteer
Sam Elander-RVH Head Boys Soccer Coach / \$3500
Ivy Calingasan-RVH Volleyball Coach / Volunteer
Jonathan Clark-RVH Head Track Coach / \$3500
Ed Marquez – RVH Asst. Track / \$2300
Kathleen Watson – RVH Head Softball Coach / \$3500
Mike Giannamore-RVH Asst. Softball Coach / \$2300
John Glenn-RVH Softball Coach / Volunteer
Phil Regan-RVH Head Wrestling Coach / \$3500
Zach Regan-RVH Asst. Wrestling Coach / \$2300
Ivan Brown -RVH Wrestling Coach / Volunteer
Kurtis Neilsen-RVH Head Speech / \$3500
Tony Rosenberger-RVH Asst. Speech / \$1750
Tim Williams-RVH Softball Coach / Volunteer
Amanda Amann-RVH Fall Coordinator / \$3500
John Bundy-RVH Head Beach Volleyball Coach / \$3500
John Gunsalus- RVHS Asst. Beach Volleyball Coach / \$2300 (Based on student only)
Daniel Powell- RVH Head Golf Coach / \$3500
Ed Marquez- RVH Head Girls Soccer Coach / \$3050
Carrie Nickless- RVH Asst. Girls Soccer Coach / \$750
Stoney Hazlewood - RVH Asst. Girls Soccer Coach / \$1000
Larry Johnson- RVH Asst. Girls Soccer Coach / \$1000
Candice Rowe- RVH Drama Spring / \$1750
Carey Fearing-MHS Interact Liaison / Volunteer
Danielle Nuggent- MHS Head Dance Fall / \$2300
Janis Young- MHS Leo's Club Liaison / Volunteer

7. **OLD BUSINESS**

7.1 NONE

8. **NEW BUSINESS**

8.1 Discussion and 1st reading of Policy Advisories No. [616-624](#)

616 [Policy NEW DICA](#) - Budget Format - **Kari would like a Budget only link on the website so that the information can be found easier.**

617 [Policy DIE](#) - Audits/Financial Monitoring

618 [Policy DJ](#) - Purchasing

619 [Policy DJE](#) - Bidding/Purchasing Procedures

620 [Policy FEA](#) - Educational Specifications for Construction

621 [Policy GBEAA](#) - Staff Conflict of Interest
[Exhibit-GBEAA-E](#) -Staff Conflict of Interest

622 [Regulation IHBA-RB](#) - Special Instructional Programs and Accommodation for Disabled Students

623 [Policy JFABB](#) - Admission of Exchange and Foreign Students – **Kari suggested we should keep our policy that was approved in 2016.**

624 Policy JL - Student Wellness - **Does not pertain to a Union High School District**

Regulation JL-RA Regulation Student Wellness

Regulation JL-RB Regulation Student Wellness

8.2 Discussion and 1st reading of Policy Advisories No. [625-643](#)

625 [Policy BCB](#) - Board Member Conflict of Interest
[Exhibit BCB-E](#) Policy Board Member Conflict of Interest

626 [Policy BE](#) - School Board Meetings - **Kerry asked about the chain of communication, one way communication outside of a meeting. Donna said as long as there is not ongoing communication/discussion, like availability and dates, what is not needing legal action.**

627 [Policy BEDF](#) - Voting Method - **Kari suggested that they would like to have yes or no as well as ayes and nays**

628 [Regulation BEDG-R](#) - Minutes Policy

629 [Policy DICA](#) - Budget Forms

- 630 [Policy DIE](#) - Audits/Financial Monitoring
- 631 [Policy DJ](#) - Purchasing
- 632 [Policy DN](#) - School Properties Disposition
- 633 [Policy FCB](#) - Retirement of Facilities
- 634 [Policy GCO](#) - Evaluation of Professional Staff Members
- 635 Regulation IKE-RB - Promotion and Retention of Students –
Does not pertain to the High School District
- 636 Policy IL - Evaluation of Instructional Programs **Does not pertain to a Union High School District**
- 637 [Policy IMD](#) - School Ceremonies and Observances
- 638 Policy JEB - Entrance Age Requirements - **Does not pertain to the High School District, regarding ½ day kindergarten and 1st grade.**
- 639 [Policy JICK](#) - Student Bullying/Harassment/ Intimidation
Violence/Harassment/Intimidation/Bullying
[Regulation JICK-R](#)
[Exhibit JICK-EB](#)
- 640 [Policy JJIB](#) - Interscholastic Sports
- 641 [Policy JL](#) - Student Wellness
[Regulation JL-RB](#)
- 642 [Exhibit JLCB- E](#) - Immunization of Students
- 643 [Policy JLCD](#) - Medicines/Administering Medicines to Students

8.3 Discussion and Possible Approval of Board members attending 2018 ASBA County meeting [October 23, 2018 in Kingman, AZ](#) 4:00pm. to 8:30pm.

President Kari Hoffman asked for a motion to approve board members attending the 2018 ASBA County meeting October 23, 2018 in Kingman, AZ 4:00pm to 8:30pm.

Motion: Donna Williamson

2nd: Lori Crampton

Vote: 5-0

Kari invited all the CRUHSD board candidates to attend and let Terrie Mohn know if they are planning on attending so that she can get them registered.

8.4 Discussion and Possible action regarding a request for a Senior Trip by the River Valley Seniors.

John Glenn presented to the governing board a senior trip on their last day of school and before their graduation, so that if there are any problems they won't be able to walk.

Kerry Burgess made a motion to approve item 8.4

Motion: Kerry Burgess

2nd: Laureen Davidson

Vote: 2-3 (Lori Crampton, Donna Williamson, Kari Hoffman)

8.5 Discussion and Possible action regarding an educational tour in [2020 by Mohave High School](#). [Presentation](#), [Proposal](#)

David Lipinski presented the spring break trip for MHS 2020 touring Stateside.

Kerry Burgess motioned for preliminary approval for the MHS 2020 touring stateside

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 5-0

Kari asked Mr. Lipinski to bring back the final details, he said he will very soon.

8.6 Discussion and Possible action regarding [MHS Choir and Band/Guard](#) Disney Performing Arts Tour March 19, 2019 to March 23, 2019. [Trip Information](#)

Michelle Ribelin and Cameron Pruett presented the MHS Choir and Band/Guard Disney Performing Arts Tour March 19, 2019 to March 23, 2019.

Motion: Donna Williamson

2nd: Lori Crampton

Vote: 4-1 (Kerry Burgess)

8.7 Discussion and Possible action regarding a policy regulating participation in extracurricular activities by On-Line and or Home School students.

Kari asked to be tabled until more information can be gathered.

9. **Donations received and authorization to write thank you letters:**

[Heatwave CrossFit](#), Donation of \$150.00 to MHS Spiritline

[Rent Co.](#), Donation of Amazon Kindle Fire 7 and Amazon Kindle Fire HD8 to MHS Spiritline

[Dr. Scott Boggs](#), Donation of \$250.00 to MHS Swim Team

[Chris McDaniel, Inc.](#), Donation of \$50.00 to MHS Swim Team

[Camera Works](#), Donation of Back-drop equipment, stands, reflectors, props, lighting to MHS Photography/Yearbook

[Colorado River Pediatrics, LLC](#) Donation of \$250.00 to MHS Swim Team

[Kari Hoffman](#), Donation of condo in Hawaii for teacher incentive, value \$1201.00

10. **“On the Spot Recognition”**

Steve Lawrence, Thank you to [Cheryl Mallow](#) for all the help in the registrar's office at MHS registration. We really appreciate her expertise and willingness to help.

Steve Lawrence, Thank you to [Deana Acosta](#) for many hours she spends with everything “activity and athletic” at Mohave. It’s a huge job to schedule all of the events on our campus. Thank you for all you do.

11. **Future Topics**

- **Governing Board Self Survey - October**
- **Cell Phone Use Policy, workshop and agenda item**

12. **SETTING TIME, DATE, AND LOCATION FOR FUTURE MEETINGS**

Monday, **October 15**, 2018; **5:00-Workshop**, 6:00-Regular Meeting;
1004 Hancock Road, Bullhead City, AZ 86442

**President Kari Hoffman asked for a motion to go into executive session
A1**

**Motion: Donna Williamson
2nd: Lori Crampton
Vote: 5-0**

Time: 8:13p.m.

13. **EXECUTIVE SESSION:**

13.1 Discussion and possible action regarding the separation agreement with Mr. Frei. The Board may vote to discuss this matter in executive session pursuant to ARS. Sec. 38-431.03(A1) for personnel matters.

**President Kari Hoffman reconvened to the regular meeting.
Time: 9:00p.m.**

**President Kari Hoffman asked for a motion to go into executive session
A3**

**Motion: Donna Williamson
2nd: Lori Crampton
Vote: 5-0**

Time: 9:00p.m.

13.2 Discussion and possible action regarding the separation agreement with Mr. Frei. The Board may vote to go into executive session pursuant to ARS 38-431.03(A3) to get legal advice from its legal counsel.

**President Kari Hoffman reconvened to the regular meeting.
Time: 9:12p.m.**

14. **Adjournment**

**Motion was made to adjourn the meeting.
Motion: Lori Crampton
2nd: Kerry Burgess
Vote: 5-0**

Time: **9:12p.m.**

Board President, Kari Hoffman

Board Clerk, Donna Williamson

Board Member, Kerry Burgess

Board Member, Laureen Davidson

Board Member, Lori Crampton