

Welcome to CRUHSD#2. If you wish to address the Governing Board, please complete a *Call to the Audience* slip and hand it to the District Secretary prior to the start of the meeting.

THE GOVERNING BOARD OF COLORADO RIVER UNION HIGH SCHOOL DISTRICT NO. 2 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. § 38-431.03(A)(3). THE ATTORNEY(S) MAY PARTICIPATE IN PERSON OR BY TELEPHONE. THE GOVERNING BOARD MAY CONSIDER ANY ITEM BELOW IN ANY ORDER AND AT ANY TIME DURING THE MEETING.

**COLORADO RIVER UNION HIGH SCHOOL DISTRICT #2
WORKSHOP AND REGULAR GOVERNING BOARD MEETING
Monday, October 15, 2018, 5:00 P.M. Workshop, 6:00 P.M. Meeting.
Bullhead City Elementary School District 1004 Hancock Road Bullhead City AZ, 86442**

**Colorado River Schools Strategic Plan
World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote “Education Outside of the Box.”**

SPECIAL WORKSHOP MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
Board Clerk Donna Williamson opened the workshop at 5:00pm.
 - 1.1 Roll Call: **Donna Williamson, Kerry Burgess, Laureen Davidson, Lori Crampton, Kari Hoffman arrived 5:02pm**
 - 1.2 Cell Phone use Policy - **Dorn Wilcox, Principal of RVHS spoke on how the cell phone policy is working at River Valley. Dorn has seen less Interruption in the class’s and in snapchat drama. Steve Lawrence of MHS gave a power point presentation starting from 1790 to current, he showed how the thought process was with change and how it may effect with teaching students. Some board members feel they need to have a policy, yet students also may need to have some access during class to use their phone for class work/projects.**
 - 1.3 [Online - homeschool participation](#) - **Board members agreed this needs to be on the June agenda every year.**
2. **ADJOURNMENT:**
 - 2.1 Motion to adjourn

Motion was made to adjourn the workshop.
Motion: Donna Williamson
2nd: Laureen Davidson
Vote: 5-0 (Yes) Williamson, Davidson, Burgess, Hoffman, Crampton

Time: 5:59pm

REGULAR MEETING MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
President Kari Hoffman opened the regular meeting at 6:03pm
 - 1.1 **Roll Call:**
Kari Hoffman, Donna Williamson, Lori Crampton, Laureen Davidson, Kerry Burgess
 - 1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.
Darolene Brown, Dorn Wilcox, Bridget Chefalo, Lance Ross, Amanda Amann, Kelly Riney, Royanne Ortiz, Bill McMillen, Eva Corbett, Earl Davis, Pat Young, Diane Beardsley, Francine McDermott Chabot, William Bailey, Joanne Cardone, Richard Cardone, Patricia Frasure, Noel King, Kory Burgess, Geni Borland,
2. **PLEDGE OF ALLEGIANCE**
Presentation of Colors by Mohave High School's JROTC-Color Guard
3. **CALL TO THE AUDIENCE**
This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
Royanne Ortiz - Thanks for fixing the website so that the agenda is accessible. Thanked Benje for the use of the boardroom for the candidate forum. An invite was made to invite all the board candidates to the women's council luncheon on Wednesday, 5 of the 8 have accepted. Would like to see a 5 member committee for the financing of the fieldhouse. Once all projects are completed and no funds are available from the bond that all the fieldhouse expenses and revenue should be presented separately.
Eva Corbett - Invited everyone to the 5th annual Howl-O-Ween pet costume contest 10-20-2018 at tractor supply this benefits the Mohave County Sheriff K-9's.

4. APPROVAL OF AGENDA

Motion was made to approve the agenda as written.

Motion: Lauren Davidson

2nd: Donna Williamson

Vote: 5-0 (Yes) Davidson, Williamson, Burgess Hoffman, Crampton

5. REPORTS

5.1 Superintendent

Benje Hookstra, Superintendent

- [Enrollment](#) / Enrollment [Comparison](#) - 40th day enrollment is 1909 we are up slightly from last year at this same time.
- [Calendar](#) - 25 October, Student Lead Parent Teacher Conferences, November 9 Veterans Day (Holiday Observance), November 11 Veterans Day, November 16, Flex Friday, November 19-23 Thanksgiving Break, just to mention a few dates coming up.
- Buses - Benje said we ordered 3 new buses and should have them sometime in the new two weeks.
- Health Insurance - Nothing new, we are at 86% and started the year at 56%, Last year we ended at 140% so hopefully we can maintain in the 80's.
- Letter Grades - Both High Schools letter grades came in with a C. RVHS 68.7%, MHS 65.98 The range for C is 56 to 70.
- OCR - We submitted over 100 pages of pictures and information regarding the request by OCR, what we have left is the painting of the handicapped parking areas.
- Facilities
 - Capital Improvement Bond Projects, Fieldhouse timeline update - **We have the kitchen and concessions equipment, seats plus 500 center field seats that are cushioned, the turf covering from end zone to end zone and audio and visual equipment are all covered. Track is complete at RVHS and ready for senior night.**
 - Introduction of General Manager - Gary Boren - **Mr. Boren spoke on relocating from Texas to here and how excited he is to get this going. He said they have a marketing web designer working on the website and hope to have it up and running really soon.**
 - SFB Grants - **Continuing the locks & keys at MHS, submitting request for (2) AC units at the old gym at RVHS and (4) at the new gym. Total of (12) AC units for the whole district.**
 - Other Projects - **The amphitheater is finished at MHS**

5.2 Principals (written)

[Steve Lawrence](#), Mohave High School - Donna Williamson asked about the Veterans celebration, Mr. Lawrence said the Veterans celebration will be on the 8th at 10am. Donna also said she loves the Amphitheatre, what are some of the things in mind for use of this area. Steve said, teach, perform, clubs to use this will be an outdoor educational area. Steve said that interact, student council, district and the community came together to put this together, a lot of this was donation. They are still waiting on small rock, the sand like rock to sit on.

- [Counselors Report](#)
- [Auxiliary and Student Activity Reports](#)

[Dorn Wilcox](#), River Valley High School

- [Counselors Report](#)
- [Auxiliary and Student Activity Reports](#)

5.3 Directors

[Troy Heaton](#), CRUHSD Academy Director, [Student Enrollment](#)

[Darolene Brown](#), Director of Curriculum and Instruction

[Gina Covert](#), CTE Director

[Geoff Tubbs](#), Assistant Director of Special Services

[Bridget Chefalo](#), Assistant Director of Federal Projects

[Roni Hart](#), Business Manager

[Chuck Neuzil](#), (ELL) Coordinator; NAU Assistant Clinical Professor

[Lance Ross](#), Director of Public & Community Relations

[James McNutt](#), IT Director

[William Bailey](#), Transportation Director, Vehicle Information

[Jody Cheever](#), Chartwells, **Laureen asked if anyone knows why we are feeding less students than last year with us having the same amount of students from last year.**

5.4 Board Member Updates

- Reminder of County Meeting, October 23rd, Kingman at 4:00pm
- **Laureen Davidson said the career fair at the AVI was incredible.**

6. CONSENT AGENDA

Motion was made to approve the consent agenda as presented.

Motion: Lori Crampton

2nd: Laureen Davidson

Vote: 5-0 (Yes) Crampton, Davidson, Williamson, Burgess Hoffman

a. APPROVAL OF MINUTES

1. Workshop and Regular meeting minutes, [September 10, 2018](#)

Special meeting minutes, [September 12, 2018](#)

Special meeting minutes, [September 18, 2018](#)

Executive Meeting Minutes, September 10, 2018

Executive Meeting Minutes, September 12, 2018

Executive Meeting Minutes, September 12, 2018

Executive Meeting Minutes, September 26, 2018

b. **RATIFICATION OF VOUCHERS**

Voucher 6609, Dated 9-07-2018 (Expense)	\$102,888.32
Voucher 6610, Dated 9-13-2018 (Expense)	\$199,350.01
Voucher 6611, Dated 9-26-2018 (Expense)	\$3,936,586.73
Voucher 6612, Dated 9-27-2018 (Expense)	\$356.58
Voucher 7062, Dated 9-05-2018 (MHS Auxiliary)	\$3,953.01
Voucher 7063, Dated 9-10-2018 (MHS Auxiliary)	\$1,124.64
Voucher 7064, Dated 9-17-2018 (MHS Auxiliary)	\$4,035.08
Voucher 7065, Dated 9-25-2018 (MHS Auxiliary)	\$4,254.55
Voucher 1662, Dated 9-04-2018 (RVHS Auxiliary)	\$40.00
Voucher 1663, Dated 9-12-2018 (RVHS Auxiliary)	\$1,975.97
Voucher 1664, Dated 9-12-2018 (RVHS Auxiliary)	\$1,674.57
Voucher 1665, Dated 9-27-2018 (RVHS Auxiliary)	\$4,490.24
Voucher 1666, Dated 9-27-2018 (RVHS Auxiliary)	\$3,644.50

c. **PAYROLL VOUCHERS**

Voucher 3008, Dated 9-14-2018 (Payroll-5)	\$413,682.03
Voucher 3009, Dated 9-14-2018 (Payroll-5.1)	\$51.91
Voucher 3010, Dated 9-14-2018 (Payroll-5.2)	\$228.70
Voucher 3011, Dated 9-28-2018 (Payroll-6)	\$420,287.15

d. **PERSONNEL**

Resignations/Terminations

Diana Stonecypher – AP Secretary MHS – 10/03/18
Karen Shaw – MHS English Teacher – 10/01/18
Clarence Gardner-Bus Driver – 9/18/18
Maricruz Moreno – MHS Attendance Clerk – 9/13/18

Recommendation to Hire Certified

Keith Survillas / Substitute / \$100 per day
Skylan Lew /Substitute / \$100 per day

Recommendation to Hire Classified

Donald Miller / Substitute Bus Driver / \$14.00 hour
Kim Hoggatt / Substitute Bus Driver / \$14.00 hour
Peggy Hoggatt / Substitute Bus Driver / \$14.00 hour
Rebecca Rodriguez/MHS Sped Aide/\$12.05 hour
Dani Guerrero/MHS Sped Aide/\$12.05 hour
Morgan Covey/RVH Sped Aide/\$12.35 hour
Adriana Martinez/Tiny T Student Worker/\$11.00 hour
Jordan Brown/Tiny T Student Worker/\$11.00 hour

Extra Curricular

Aijah Chavolla – MHS Volleyball Volunteer
Conway Rowe-RVH Drama Volunteer

Transfer/ Change of Assignment

Eva Hernandez/MHS Sped Aide to Attendance Clerk MHS/

- e. **Auxiliary Operations Account** - Approval to add and remove bank account signers at the District Office for both high schools. Removing Riley Frei and Dinana Stonecypher and adding Roni Hart and Bridget Chefalo.
- f. **Food Service Fund Clearing Account** - Approval to add and remove bank account signers at the District Office. Removing Riley Frei and Dinana Stonecypher and adding Roni Hart and Bridget Chefalo.
- g. **M&O Revolving Fund** - Approval to add and remove bank account signers at the District Office revolving fund to meet immediate cash outlays for postage, freight, express mail, parcel post, travel, contracted business services, or other minor disbursements and that Roni Hart, Business Manager, be appointed Custodians of the fund. Removing Riley Frei and Dinana Stonecypher and adding Bridget Chefalo.
- h. **CRUHSD Medical** - Approval to remove bank account signer at the District Office for the purpose of our Medical Insurance plan. Removing Riley Frei.
- i. **Sure Pay Payroll** - Approval to remove bank account signer at the District Office for the purpose of our Payroll Account. Removing Riley Frei.
- j. Discussion and Possible Approval of the Annual Financial Report for 2017-2018 School Year.

7. **OLD BUSINESS**

7.1 Discussion and 2nd reading of Policy Advisories No. [616-624](#)

Motion was made to approve policies 616-622, Keeping 623 our current policy

Motion: Lori Crampton

2nd: Kerry Burgess

Vote: 5-0 (Yes) Crampton, Burgess, Davidson, Williamson, Hoffman

616 [Policy NEW DICA](#) - Budget Format

617 [Policy DIE](#) - Audits/Financial Monitoring

618 [Policy DJ](#) - Purchasing

619 [Policy DJE](#) - Bidding/Purchasing Procedures

620 [Policy FEA](#) - Educational Specifications for Construction

621 [Policy GBEAA](#) - Staff Conflict of Interest
[Exhibit-GBEAA-E](#) -Staff Conflict of Interest

622 [Regulation IHBA-RB](#) - Special Instructional Programs and Accommodation for Disabled Students

623 [Policy JFABB](#) - Admission of Exchange and Foreign Students

7.2 Discussion and 2nd reading of Policy Advisories No. [625-643](#)

Motion was made to approve policies 625-627, 628-634, 637, 639-643

Making a change to 627 including yes and no for voting purposes

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 5-0 (Yes) Burgess, Williamson, Crampton, Davidson, Hoffman

625 [Policy BCB](#) - Board Member Conflict of Interest

[Exhibit BCB-E](#) Policy Board Member Conflict of Interest

626 [Policy BE](#) - School Board Meetings

627 [Policy BEDF](#) - Voting Method **Kari mentioned in 1st reading that yes and no as well as ayes and nays should be allowed.**

628 [Regulation BEDG-R](#) - Minutes Policy

629 [Policy DICA](#) - Budget Forms

630 [Policy DIE](#) - Audits/Financial Monitoring

631 [Policy DJ](#) - Purchasing

632 [Policy DN](#) - School Properties Disposition

633 [Policy FCB](#) - Retirement of Facilities

634 [Policy GCO](#) - Evaluation of Professional Staff Members

637 [Policy IMD](#) - School Ceremonies and Observances

639 [Policy JICK](#) - Student Bullying/Harassment/ Intimidation Violence/Harassment/
Intimidation/Bullying

[Regulation JICK-R](#)

[Exhibit JICK-EB](#)

640 [Policy JJIB](#) - Interscholastic Sports

641 [Policy JL](#) - Student Wellness

[Regulation JL-RB](#)

642 [Exhibit JLCB- E](#) - Immunization of Students

643 [Policy JLCD](#) - Medicines/Administering Medicine

8. **NEW BUSINESS**

8.1 Discussion and Possible approval of an educational tour to Montreal and Quebec, [June 10 to June 15, 2019](#) for RVHS and MHS French Class.

Motion was made to give preliminary approval of MHS educational tour to Montreal and Quebec.

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 5-0 (Yes) Burgess, Williamson, Crampton, Davidson, Hoffman

8.2 Discussion and Possible action regarding a policy on cell phone use.

The Governing board requested Steve and Dorn to draft a policy for phone use and have ready for next months meeting.

8.4 Discussion and Possible Approval of board members attending the 61st Annual Law Conference [December 12-14 in Phoenix, AZ.](#)

Motion was made to approve board members attending the 61st Annual Conference December 12-14 in Phoenix, AZ.

Motion: Lauren Davidson

2nd: Donna Williamson

Vote: 5-0 (Yes) Davidson, Williamson, Burgess, Crampton, Hoffman

8.5 Discussion and Possible Approval of [Prop. 301 plan](#) and [description](#).

Motion was made to approve the prop 301 plan.

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 5-0 (Yes) Burgess, Williamson, Crampton, Davidson, Hoffman

8.6 Discussion and 1st reading of [Policy 644-645](#)

644 Policy [IHB](#) - Special Instructional Programs

[Regulation — IHB-R](#) Special Instructional Programs (Identification and Placement of Exceptional Students)

[Exhibit — IHB -E](#) Special Instructional Programs, Procedural Safeguards Notice

645 [Policy Exhibit JLCB-E](#) (Immunization of Students – ADHS REVISED – October 2018)

8.7 Discussion and Possible Approval of MHS Girls Wrestling.

Motion was made to approve MHS Girls Wrestling.

Motion: Lori Crampton

2nd: Donna Williamson

Vote: 5-0 (Yes) Crampton, Williamson, Davidson, Burgess, Hoffman

9. **Donations received and authorization to write thank you letters:**

[Kabul Inc., DBA Fastrip](#), Donation of \$50.00 to the MHS Spiritline.

[Philip C. Barnard DC PLLC](#), Donation of \$200.00 to MHS Spiritline.

[Eva DelaTorre](#), Donation of Art supplies to MHS, value \$1,200.00.

[Tire Pros](#), Donation of \$300.00 to MHS Boys Basketball.

[A & G Towing & Storage, Inc.](#), Donation of \$500.00 to MHS Boys Basketball.

[Aquatic Pools and Landscape LLC](#), Donation of \$500.00 to MHS Boys Basketball.

[Baron's Services](#), Donation of \$250.00 to MHS Boys Basketball.

[Baron's Security Services](#), Donation of \$500.00 to MHS Boys Basketball.

[Heather Taormina](#), Donation of \$100.00 to MHS Drama Club.

[Walmart](#), Donation of Fabric supplies to craft club at MHS, value \$500.00.

[Legacy Pizza, Inc.](#) Donation of \$250.00 to MHS Homecoming.

[Findlay Motor Company](#), Donation of \$1599.87 to MHS for Boys Basketball uniforms.

[Law Office of Stephen L. Irgens, PLLC](#), Donation of \$300.00 to MHS for the Swim Team.

[Valley View Medical Center](#), Donation of \$389.53 to MHS Swim Team.

[Colorado River Eye Care, PC](#), Donation of \$250.00 to MHS Swim Team.

[Ron's Tire Pros](#), Donation of \$100.00 to MHS Swim Team.

[Gordy's Auto Body](#), Donation of \$100.00 to MHS Swim Team.

[Melinda Morrison](#), Donation of \$75.00 to MHS Dram.

10. **"On the Spot Recognition"**
NONE

11. **Future Topics**

- Donna mentioned that we need to start the process of searching for a superintendent.
- We need to schedule a meeting with Attorney on October 22nd or 24th at 5pm.

12. **SETTING TIME, DATE, AND LOCATION FOR FUTURE MEETINGS**

Monday, November 12, 2018; 5:30-Workshop, 6:00-Regular Meeting;
1004 Hancock Road, Bullhead City, AZ 86442 - **Date and time are OK**

Motion was made to go into executive session. Motion: Donna Williamson

2nd: Kerry Burgess

Vote: 5-0 (Yes) Crampton, Davidson, Williamson, Burgess Hoffman

Time: 7:27pm

13. **EXECUTIVE SESSION:**

13.1 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

13.1.1 Consideration of possible long term suspension/expulsion of MHS Student #31983

14. **Adjournment**

Motion was made to adjourn the meeting.

Motion: Kerry Burgess

2nd: Laureen Davidson

Vote: 5-0 (Yes) Burgess, Davidson, Williamson, Crampton, Hoffman

Time: **8:28pm**

Board President, Kari Hoffman

Board Clerk, Donna Williamson

Board Member, Kerry Burgess

Board Member, Laureen Davidson

Board Member, Lori Crampton