

Welcome to CRUHSD#2. If you wish to address the Governing Board, please complete a *Call to the Audience* slip and hand it to the District Secretary prior to the start of the meeting.

THE GOVERNING BOARD OF COLORADO RIVER UNION HIGH SCHOOL DISTRICT NO. 2 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. § 38-431.03(A)(3). THE ATTORNEY(S) MAY PARTICIPATE IN PERSON OR BY TELEPHONE. THE GOVERNING BOARD MAY CONSIDER ANY ITEM BELOW IN ANY ORDER AND AT ANY TIME DURING THE MEETING.

**COLORADO RIVER UNION HIGH SCHOOL DISTRICT #2
SPECIAL GOVERNING BOARD MEETING
Saturday January, 26th 2019, 1:00 P.M Workshop.
School District Offices, 1004 Hancock Road Bullhead City AZ, 86442**

**Colorado River Schools Strategic Plan
World Class Education 2020**

Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.

Objective #2- Create classy campuses/facilities.

Objective #3- Establish world class extracurricular programs.

Objective #4- Top talent teacher recruitment and retention.

Objective #5- Promote "Education Outside of the Box."

SPECIAL MEETING MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
Board Clerk Donna Williamson opened the meeting at 1:02pm
 - 1.1 **Roll Call:** Donna Williamson, Kerry Burgess, Pat Young, Richard Cardone
Lori Crampton arrived at 1:05pm.
 - 1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.
Lance Ross, Deann Osuna, Doug Lutz, Martin Muecke
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
Board Clerk Donna Williamson asked for a motion to approve the agenda.
Motion: Kerry Burgess
2nd: Pat Young
Vote: 4 (Yes) Burgess, Young, Cardone, Williamson

4. **NEW BUSINESS**

4.1 Superintendent Search

4.1.1 The Arizona School Boards Association will provide an overview of the search process for a new District Superintendent, and the expected outcome of the first search meeting

Board clerk introduced Steve Highlen from ASBA, he took the lead and started with 4.1.1 of the agenda explaining the process. He said today is the beginning of organization, what you will do today is give me guidance as to where you want this process to take you. Some of the high points are organizational meeting first, advertisement on the street for the position, screen the position internally with ASBA, bring the finals to you for screening, and then out of those files who are you going to interview. The interview process could be one interview two, interviews we haven't decided cuz you haven't told me yet what you want.

Board members had some questions; Kerry asked how are we doing with the timeline? Steve said we are right on track. Pat wanted to know about screening, Steve said they will do a background screening. What they've done in the past is if they meet the criteria that you set today for a superintendent, he'll be doing a fact check with the references. Steve said they will do a full background check when they get the finalist(s). Richard asked about the applicants, and if the board will see all the applications. Steve said that the board will see them all, they may have two piles, one that they suggest for interviews and the others they feel are not a match.

4.1.2 The Governing Board will review and consider a Search Agreement between the District and the Arizona School Boards Association regarding the search for a new District Superintendent, and, consider providing authority to the Board President to sign the Agreement on behalf of the Governing Board

This agreement is standard language, it's been utilized by every District they have worked with. If you would like this to go through your attorney to look at before you approve it, but he said that has occurred many times and have never had any input. You have a five day written notice to void this contract. Kerry asked what exactly are we approving, Steve said that they are approving the board president to sign the agreement, after discussion with the board and the decisions are made by the board.

Motion was made to approve item 4.1.2 as written.

Motion: Donna Williamson

2nd: Kerry Burgess

Vote: 5 (Yes) Williamson, Burgess, Young, Cardone, Crampton

- 4.1.3 The Governing Board will review and may consider the use of a community e-survey that can be used to collect community thoughts related to the position of District Superintendent

Steve said a community survey is a great opportunity for the public. They will be asked to answer a series of questions, it will be anonymous, and have space for comments. ASBA will compile the responses into and a report that will go to the board. Steve said the survey would tell board members what the community is thinking. The e-survey will be posted February 1st and closed February 20th to our facebook page and the school webpage.

Kerry Burgess motion to approve 4.1.3 to include Mr. Ross to head up this distribution of the information out to the public and to report to the board where and what has been done.

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 5 (Yes) Burgess, Williamson, Young, Cardone, Crampton

Discussion: On behalf of the District the Arizona School Boards Association can make available an e-survey related to the Board's search for a new District Superintendent. This agenda item provides the Board with an opportunity to discuss and consider the use of an e-survey in the search process, and if used when in the search process the e-survey will be employed.

- 4.1.4 The Governing Board will discuss and may consider the extent of stakeholder involvement that may be included in the search for a new District Superintendent and direct the Arizona School Boards Association, in conjunction with current District administration, to develop specific plans

Steve suggested different ways to have some community input.

More discussion will follow as we move forward on what to do.

Motion was made to approve 4.1.4 and to include additional forums calendared at different times, types of forums city/county leadership, school administration/staff and community

Motion: Pat Young

2nd: Donna Williamson

Vote: 5 (Yes) Young, Williamson, Cardone, Crampton, Burgess

Discussion: In the Board's search for a new District Superintendent, the Board has the option to include stakeholder involvement in the search process. This involvement may be through large group forums, small group leadership meetings, and/or meetings with staff.

This agenda item provides the Board with the opportunity to discuss the possible inclusion of stakeholder involvement in the search process, The extent of such inclusion, and the expected outcomes of the Involvement.

4.1.5 The Governing Board will discuss the components of a position advertising document and may consider directing the Arizona School Boards Association (ASBA) to construct and publish an advertising document related to the position of District Superintendent

Steve gave an overview to the board members to construct and create an advertising document related to the position of District Superintendent. He asked them for an overview of the community, school area and what you feel you want this document to say. Board members discussed when they are going to put the application out to potential candidates and then when they will have an executive meeting for the screening process. Application will open on February 15th and close on the 4th of March at noon. Tentatively March 9th the board will meeting in an executive meeting to discuss all applicants.

Motion was made to direct ASBA and our Public Information Officer to establish an advertising document that addresses the school profile, community information, budget information that will be sent to me, position requirements as defined by the Board, salary determined by the board of 110 to 140. The timeline determined by the board.

Motion: Kerry Burgess

2nd: Donna Williamson

Vote: 4 (Yes) Burgess, Williamson, Cardone, Crampton, Young

Discussion: This agenda item provides the Governing Board an opportunity to discuss the components of an advertising document and consider directing ASBA to construct an advertising document for the position of District Superintendent. The components of the advertising document shall include information related to the community and the District, a position description, a position salary range, the projected search timeline, and other items deemed appropriate during the discussion.

Board member Pat young left the meeting at 3:45pm

4.1.6 The Governing Board will discuss and consider providing the Board President the authority to review and approve the position advertising document draft as prepared by ASBA for the position of District Superintendent. **Review the draft at February 11th at board meeting.**

4.1.7 The Governing Board will review and discuss the position application and may consider approving District specific questions to be included on the position application for District Superintendent
Steve gave some examples of questions and asked what types of question would they like to have on the application. Equity, diversity, FERPA-student and parent rights, outline the arizona budget and finance procedure.
Motion was made to add two question to the application on Diversity, achievement and performance of students, the other question on Arizona budget and finance process.
Motion: Kerry Burgess
2nd: Richard Cardone
Vote: 4 (Yes) Burgess, Cardone, Williamson, Crampton
Discussion: The application document that will be used in the search process for a superintendent is comprehensive. However, in the effort to address District needs and help identify the most qualified candidates to be interviewed, for the position of District Superintendent, the Board may direct ASBA to include specific District related questions on the position application.

4.1.8 The Arizona School Boards Association will provide the Board with an overview of the agenda for the second search meeting related to the search for a new District superintendent and respond to question from the Board
Steve asked if anyone had any additional questions. They just went over the timeline.

5 ADJOURNMENT

Motion was made to adjourn the special meeting.
Motion: Donna Williamson
2nd: Kerry Burgess
Vote: 4 (Yes) Williamson, Burgess, Cardone, Crampton

Time: 4:26pm

Board President, Lori Crampton

Board Clerk, Donna Williamson

Board Member, Kerry Burgess

Board Member, Richard Cardone

Board Member, Pat Young