

Welcome to CRUHSD#2. If you wish to address the Governing Board, please complete a *Call to the Audience* slip and hand it to the District Secretary prior to the start of the meeting.

THE GOVERNING BOARD OF COLORADO RIVER UNION HIGH SCHOOL DISTRICT NO. 2 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. § 38-431.03(A)(3). THE ATTORNEY(S) MAY PARTICIPATE IN PERSON OR BY TELEPHONE. THE GOVERNING BOARD MAY CONSIDER ANY ITEM BELOW IN ANY ORDER AND AT ANY TIME DURING THE MEETING.

**COLORADO RIVER UNION HIGH SCHOOL DISTRICT #2
WORKSHOP AND REGULAR GOVERNING BOARD MEETING
Monday, March 19, 2018, 5:30 P.M. Workshop, 6:00 P.M. Meeting.
Bullhead City Elementary School District 1004 Hancock Road Bullhead City AZ, 86442**

**Colorado River Schools Strategic Plan
World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote “Education Outside of the Box.”**

SPECIAL WORKSHOP MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
President Kari Hoffman opened the workshop at 5:30pm.

1.1 **Roll Call**

**Kari Hoffman
Laureen Davidson
Kerry Burgess
Donna Williamson
Lori Crampton - Arrived 5:50pm.**

Others in attendance:

**Riley Frei, Benje Hookstra, Steve Lawrence, Dorn Wilcox,
Bridget Chefalo, Darolene Brown, Charity Lawrence, Lance Ross**

1.2 Discussion Regarding Campus and Student Security and Safety

Superintendent Frei said the discussion about campus and student security and safety is so that the board and administration are on the same page. He outlined two main points:

- Students coming onto campus with a weapon**
- Adults coming onto other venues**

He said there is an unprecedented social and mental health issue, noting that local psychiatric evaluations for students can have a six week waiting period. He also said that recommended best practices for school counselors carry a 1:250 ratio. Arizona’s ratio is 1:900, and

CRUHSD's is six counselors for about 2,000 students (1:333).

2. ADJOURNMENT:

2.1 Motion to adjourn

President Kari Hoffman closed the workshop.

Time: **6:01pm**

REGULAR MEETING MINUTES

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
President Kari Hoffman opened the meeting at 6:03pm.

1.1 Roll Call:

**Kari Hoffman
Laureen Davidson
Kerry Burgess
Donna Williamson
Lori Crampton**

- 1.2 CITIZENS PRESENT:** Please sign the attendance sign-in sheet.

**Lance Ross, Gina Covert, Scarlett Vargas, Dorn Wilcox, Bridget
Chefalo, Royanne Ortiz, Steve Lawrence, Charity Lawrence, Travis Wilcox,
Alex Westwood, Rudy Olvera, James Armijo, Mike Jackson, Brenda
Jackson, Adam King, Martin Muecke, Mariann Rodriguez, Patricia Frasure,
William Bailey, Ted Guerrero, Darolene Brown, Eva Corbett, Geoff Tubs**

2. PLEDGE OF ALLEGIANCE

Presentation of Colors by Mohave High School's JROTC-Color Guard

3. CALL TO THE AUDIENCE

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**Royanne Ortiz - Asked why only 10% of CRUHSD students are proficient in math.
She had additional questions which she handed Supt. Frei.**

4. APPROVAL OF AGENDA

President Kari Hoffman asked for a motion to approve the agenda.

Motion: Laureen Davidson

2nd: Donna Williamson

Vote: 5-0

5. REPORTS

5.1 Superintendent

Riley Frei, Superintendent

- [Enrollment/Enrollment Comparison](#) - Superintendent Frei said that CRUHSD enrollment is steady, almost flat. He said that the school year could end with 15-30 more students than last year. CRUHSD Academy ADM is calculated through June 30. The graduation rate is seven percent higher than the state average, but the proficiency rate is below. CRUHSD is performing above peer districts, but will be exploring leverage to make students more accountable.
- Calendar Events - [March, April and May](#) - A lot on the calendar the next few months with PD, Flex Fridays, Awards, Graduations
- Auditor General District [Spending Reports](#) - Superintendent Frei said some of the Auditor General's data comparing peer districts does not align with data from the Arizona Department of Education. It shows that only 51% of money goes to instruction, but says that's misleading because it doesn't include aides, counselors, etc. He said the audit shows that CRUHSD has low administrative costs. He expects plant operations costs to come down.
- Facilities
 - Capital Improvement Bond Projects - Soil testing is underway for the bond-financed track at River Valley; work is finishing up on the bond-financed track at Mohave. Two used basketball courts have been purchased for the Fieldhouse. One is from the University of Nevada-Reno, and the other is from Moline, Illinois. The Fieldhouse remains on schedule. Concrete is being poured, and installation of girders should begin sometime next month.
 - SFB Grants
 - Other Projects
 - Recognition of Employee of the Month, River Valley School - Dorn Wilcox presented RVHS employee of the month to Mike Jackson.
 - Recognition of Student of the Month, Mohave High School - Rudy Olvera and Steve Lawrence presented MHS student of the month to Bryan Moreno.

5.2 Principals (written)

[Steve Lawrence](#), Mohave High School

- Counselors [Report](#)
- [Auxiliary and Student Activity Reports](#)

[Dorn Wilcox](#), River Valley High School

- Counselors [Report](#)
- [Auxiliary and Student Activity Reports](#)

The principals were asked about vacancies on their staffs. Mr. Lawrence said response from a recent job fair at NAU was poor because most of the good candidates wanted to go to the Phoenix area. Mr. Wilcox said the "Grow Your

Own” program for new teachers has been making strides. Following the board meeting, four administrators were going to northern Utah for a recruiting drive in Provo and Logan.

5.3 Directors

[Troy Heaton](#), CRUHSD Academy Director, [Student Enrollment](#) - Mrs. Crampton had questions about the busing schedule at CRUHSD Academy, which Troy Heaton explained.

[Darolene Brown](#), Director of Curriculum and Instruction - Kerry Burgess asked how the District can make the math situation better. Darolene Brown answered that improving engagement with technology and pushing the importance of testing should help. Mr. Lawrence said that a revamped AZ Merit schedule of three days instead of 11 should also help.

[Gina Covert](#), CTE Director

[Bridget Chefalo](#), Assistant Director of Federal Projects

[Geoff Tubbs](#), Assistant Director of Special Services

[Roni Hart](#), Business Manager

[Chuck Neuzil](#), (ELL) Coordinator; NAU Assistant Clinical Professor

[James McNutt](#), IT Director

[Lance Ross](#), Director of Public & Community Relations

[William Bailey](#), Transportation Director, Vehicle Information

[Jody Cheever](#), Chartwells

5.4 Board Member Updates

- Kari Hoffman said MHS Interact Club will be having their Easter egg hunt on Wednesday, March 28th at 8:30am.

6. CONSENT AGENDA

President Kari Hoffman asked for a motion to approve the consent Agenda. Motion was made to approve the consent agenda, with discussion on extracurricular coaches. Mrs. Williamson wanted to know why extracurricular coaches are just now being approved well into their seasons. Donna Williamson and Lori Crampton said they'd like to see the list at least a month before sport seasons start.

Motion: Donna Williamson

2nd: Laureen Davidson

Vote: 5-0

a. Approval of Minutes

1. Workshop and Regular meeting minutes, [February 12, 2018](#)

b. Ratification of Vouchers.

Voucher 5537, Dated 2-1-2018 (Expense)	\$425,276.70
Voucher 5538, Dated 2-6-2018 (Expense)	\$ 67,896.22
Voucher 5539, Dated 2-14-2018 (Expense)	\$388,455.47
Voucher 5540, Dated 2-16-2018 (Expense)	\$114,398.90
Voucher 5541, Dated 2-23-2018 (Expense)	\$12,183.16
Voucher 5542, Dated 2-28-2018 (Expense)	\$29,841.34
Voucher 5543, Dated 2-28-2018 (Expense)	\$2,363.48
Voucher 7037, Dated 2-2-2018 (MHS Auxiliary)	\$3,237.21

Voucher 7038, Dated 2-6-2018 (MHS Auxiliary)	\$2,322.35
Voucher 7039, Dated 2-13-2018 (MHS Auxiliary)	\$2,532.24
Voucher 7040, Dated 2-21-2018 (MHS Auxiliary)	\$9,851.45
Voucher 7041, Dated 2-26-2018 (MHS Auxiliary)	\$773.29
Voucher 1638, Dated 2-2-2018 (RVHS Auxiliary)	\$350.00
Voucher 1639, Dated 2-12-2018 (RVHS Auxiliary)	\$5,035.38
Voucher 1640, Dated 2-22-2018 (RVHS Auxiliary)	\$5,313.18

c. **Personnel- Payroll Vouchers**

Voucher 2017, Dated 2/02/18 (Payroll-15.1)	\$90,275.96
Voucher 2018, Dated 2/02/18 (Payroll-15)	\$415,309.17
Voucher 2019, Dated 2/16/18 (Payroll-16)	\$420,352.78

Resignations/Terminations

Timothy Talbott / Bus Driver
Richard Bush / Teacher May 25, 2018
Terry Whaley / Bus Driver

Recommendations to Hire Certified

Wendy Wettengel – District Substitute / \$100 per day

Recommendation to Hire Classified

Kaitlyn Moss – Student Child Care Worker / \$10.50
Natasha Radic – Student Tutor / \$10.50
Rawaan Khatib – Student Tutor / \$10.50
Jose Chavarria – Student Tutor / \$10.50
Letty Rodriguez – Student Tutor / \$10.50
Deekshita Kacham – Student Tutor / \$10.50

Extra Curricular

Todd Jones – MHS Asst Baseball Coach / \$1148
Lester Eastman – MHS Asst Baseball Coach / \$1148
Robbie Knoys – MHS Asst Baseball Coach / \$2296
Tom Vick – MHS Head Baseball Coach / \$3494
Raymond Burger – MHS Volunteer Baseball Coach
Frank Moreno – MHS Volunteer Baseball Coach
Thomas Herline – MHS Volunteer Baseball Coach
Shannon Patterson – MHS Head Softball Coach / \$3494
Kellie Roberts – MHS Asst Softball Coach / \$2296
John Morales – MHS Asst Softball Coach / \$2296
David Patton – MHS Volunteer Softball Coach
Sarah Hamilton – MHS Head Track Coach / \$3494
Toni Rodriguez – MHS Asst Track Coach / \$2296
Mark Inmon – MHS Asst Track Coach / \$2296
Zdenko Radic – MHS Beach Volleyball Coach / \$3494
Ed Marquez – RVH Head Track Coach / \$3494
Jaci Tofaya – RVH Volunteer Track Coach
Christina Guzman – RVH Volunteer Track Coach

7. OLD BUSINESS

7.1 NONE

8. **NEW BUSINESS**

8.1 Discussion and 1st reading of Policy Advisories [No. 602-608](#)

President Kari Hoffman opened for discussion and 1st reading of Policy Advisories 602-608

602 Policy [DKA](#) - Payroll Procedures/Schedules - **OK the way it is**

603 Exhibit [GBEAA-E](#) - Staff Conflict of Interest (CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S. §§ 38-501 to -511) - **OK the way it is**

604 Regulations [GCCG-RA, RB](#) - Professional Staff Voluntary Transfer of Accrued Sick Leave - **Administration will rework the language and bring back to the board.**

605 Policy [GCCH](#) - Professional /Support Staff Bereavement Leave

606 Regulation [GDCG-R](#) - Support Staff Voluntary Transfer of Accrued Sick Leave - **Administration will rework the language and bring back to the board.**

607 Exhibit - [IHA-E](#), Basic Instructional Program - **This is a K3 Policy**

608 Regulation - [IHBJ-R](#), Indian Education (Native American / Indian Education)
Waiting on response from ASBA

8.2 Consideration to approve Board Member Laureen Davidson to accept nomination for the ASBA Governance Committee. **Motion was made to approve Board Member Laureen Davidson to accept nomination for the ASBA Governance Committee. Laureen then explained that there was a procedural change in the term structure regarding the ASBA governance committee, but that she's still be able to accept the nomination and serve.**

Motion: Donna Williamson

2nd: Kerry Burgess

Vote: 5-0

8.3 Discussion regarding procedures for commencement exercises, 2018.

Kari Hoffman said she thinks it's important for principals to be on stage and shake hands during commencement. Laureen Davidson wants the principals in the graduation photos because the students know them, not board members. Kerry Burgess said students were the driving force behind an earlier request to the board regarding who gives them diplomas. Lori Crampton said it's the board's job to hand out diplomas. Dr. Burgess and Donna Williamson disagreed.

Mrs. Williamson said it's about the kids and asked, "Who am I compared to their teachers and principal?" There was no formal vote, but it was agreed that principals should be present when diplomas are handed out.

8.4 Discussion and Possible Action regarding [Policy IKF Graduation Requirements](#), and [9th grade Writing Block](#). **President Kari Hoffman opened for discussion and possible action regarding Policy IKF Graduation Requirements.**

Mr. Frei led discussion about removing the 9th grade writing block, as it is not being utilized equally at each campus. It could mean the elimination of positions. Kari asked for the corrected policy to be brought back and if the start year can state class of 2022.

8.5 Discussion and Possible Action regarding Employee Insurance Benefits for 2018-19. Superintendent Hookstra said insurance will go up about \$200,000 next year, or \$110 per month for each covered employee. Lori Crampton said based upon the most recent CRAHBT meeting, she doesn't think the walk-in clinic contract with WARMC has been cost-effective and that money could be applied toward the insurance increase. Superintendent Frei said a goal of the walk-in clinics is to keep employees out of more expensive emergency rooms, which will cost both the district and the employees more. No approval at this time. We will bring back next month.

8.6 Discussion and Possible Approval of proposal for the [piano accompanist](#). Motion was moved to approve a piano accompanist for Colorado River Union High School District.
Motion: Donna Williamson
2nd: Lori Crampton
Vote: 5-0

8.7 Discussion and Possible Approval of MHS Senior Class touring the campus of UNLV [March 30, 2018](#).
Motion: Kerry Burgess
2nd: Lori Crampton
Vote: 5-0

9. **Donations received and authorization to write thank you letters:**
[1st. Marine Division Association](#), Donation of \$300.00 to MHS AFJROTC

10. **"On the Spot Recognition"**
Steve Lawrence would like to recognize [Gina Covert, and all the CTE Departments](#) for hosting the STEAM camp at MHS on February 23rd everyone did a fantastic Job.

Steve Lawrence would like to recognize the [MHS Counselors, Ms. Riney, Ms. Waters and the entire social studies department](#). Our recent ACT exam for Juniors was a success through their efforts. Thank you to the Social Studies department for being displaced out of their rooms for the day.

11. **Future Topics**

- **Workshop Regarding Increased Participation in Flex Friday Activities**
- **Update on the process of having people approved for extracurricular activities.**

12. **SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS**
Monday, April 9, 2018; **5:00-Workshop, 6:00-Regular Meeting;**
1004 Hancock Road, Bullhead City, AZ 86442

**President Kari Hoffman asked for a motion to go into executive session.
Motion: Donna Williamson
2nd: Kerry Burgess
Vote: 5-0**

13. EXECUTIVE SESSION:

13.1 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

13.1.1 Consideration for the possible expulsion/long term suspension of a MHS Student #31860

13.2 Consideration of Superintendent Contract- pursuant to A.R.S. § 38-431.03(A)(1) "The Board may enter executive session for... discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee."

Motion to reconvene to regular session.

Motion: Donna Williamson

2nd: Lori Crampton

Vote: 5-0

Time: 8:50pm

14. Adjournment

President Kari Hoffman asked for a motion to adjourn the meeting.

Motion: Kerry Burgess

2nd: Lori Crampton

Vote: 5-0

Time: 8:51pm

Board President, Kari Hoffman

Board Clerk, Donna Williamson

Board Member, Lori Crampton

Board Member, Laureen Davidson

Board Member, Kerry Burgess