

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **December 21, 2017, Workshop at 4:30 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

**Colorado River Schools Strategic Plan
World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote "Education Outside of the Box."**

SPECIAL WORKSHOP MINUTES

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
President Dennis Crane opened the workshop at 4:32pm.
 - 1.1 Roll Call
Board members:
Dennis Crane, Doug Lutz, Melinda Sobraske, Cynthia Cochran, Maureen Anderson

Others Present:
Benje Hookstra, Riley Frei, James McNutt, Lance Ross
 - 1.2 Board Workshop: Board Self Evaluation
Board members logged onto Survey Monkey to complete the Self Board evaluation survey.

2. ADJOURNMENT:

President Dennis Crane asked for a motion to adjourn the workshop.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 5-0

Time: 5:35 pm

REGULAR MEETING MINUTES

1. CALL TO ORDER:The Board President will call the meeting to order.

President Dennis Crane opened the meeting at 5:35pm.

1.1 Roll Call

Dennis Crane, Doug Lutz, Melinda Sobraske, Cynthia Cochran, Maureen Anderson

1.2 CITIZENS PRESENT: Please sign the attendance sign-in sheet.

Lance Ross, Jon Jones, Darolene Brown, Alisa Burroughs, Jennifer Lott, William Bailey, Martin Muecke, Traci Cotter, Danielle Boman, Rae Juusola, Sandra Brown, Kelly Tipton, Diane Beardsley, Ron Beardsley, Kathleen Watson, Tracie Winn, Marjorie Pierce, Michele, Joyce Piertri, Katherine Pavatt, Tim Mitchell, Brittany Mlekush, Megan Gibson, Christopher Roy, Sonyia Roy, Brandee Dubois, James McNutt, Ben Furuseth, Melissa Zblewski, Gina Padilla

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

Rae Juusola - Spoke on her resignation, an executive session will be held in January.

Ben Furuseth - Discussion to be held at an executive hearing at the closing of this meeting.

4. ADOPTION OF THE AGENDA:

President Dennis Crane asked for a motion to adopt the agenda.
Motion: Maureen Anderson
2nd: Melinda Sobraske
Vote: 5-0

5. PRESENTATION AND REPORTS:

5.1 Superintendent's report and update:

- Student [Enrollment/Attendance Comparison](#) - We remain flat as in prior years at this time. As we move forward we should see an increase in enrollment if we trend the same as in previous years.
- [Calendar Events](#) - December, January and February - January 19th Mohave County PD day breakfast starts at 7:30am, General Session starts at 8am. Arizona Teacher of the Year Michelle Dardy will be the keynote speaker. We have a number of folks from the state and others experts that will be there.
- [110th Arizona Town Hall Report](#) - Mr. Frei talked about the not for profit Town Hall Report and some of the topics they covered. Education was the most pressing issue right now in the state. Prop 301 will be expiring in a couple years, Prop 123 will also be expiring in 2025. If you have time to read the 17 pages it has a lot of information.
- [2018-2019 School Calendar Review](#) - This is the first look, we have not sent this out for input yet. The survey will go out to the staff and be put on the website for the community via survey monkey. The information will be brought back during the January, February meetings.
- Grade Banding Tour in Prescott - We were able to take a tour of Granite Mountain School, some board members work and weren't able to get away but it was very informative. We will discuss later in agenda item 8.1
- [Health Insurance](#) - Toughest year seen in our district, our loss ratio is over 200% It flattened for one month and then jumped right back up. We will probably have a double digit increase next year. February and March we will have our health trust meetings to see what are options are. Mr. Lutz would like to know when the meetings are so that he can listen to what is being discussed.
- Facilities
 - SFB Grants - Several repair have been proposed but not implemented.
 - Site improvements - Right now the parking lots are being resurfaced, this is not covered by the SFB grants.

5.2 Administrative Reports:

[Alisa Burroughs](#), Special Education Director
[Cynthia Neuzil](#), Curriculum/Professional Development Director
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical

Professor

[James McNutt](#), Technology

[William Bailey](#), Transportation

[Lance Ross](#), Director of Public & Community Relations

[Jon Jones](#), Principal, Fox Creek JHS, [Counseling Data](#)

[Pat Young](#), Principal, Bullhead JHS

[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary

[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)

[Martin Muecke](#), Principal, Diamondback Elementary

[Jody Cheever](#), Chartwells

Ms. Anderson thanked all the Administrators for their reports. She also thanked Mr. McNutt for helping them with technology, and Mr. Jones on how the Counseling data compared to previous years. He said that bullying, interpersonal issues etc., have remained consistent. However, new ASBA guidelines have redefined bullying, and not everything is bullying.

Ms. Sobraske would like to see some numbers on flex Friday, how many students should be in attendance and how many are in attendance.

Mr. Lutz really appreciated the survey and feedback from Ms. Brown's report.

6. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

President Dennis Crane asked for a motion to adopt the consent agenda. Motion to approve the consent agenda with pulling item 6.1 (a-f) for discussion.

Motion: Maureen Anderson

2nd: Melinda Sobraske

Vote: 5-0

Mr. Lutz mentioned that we should recognize Joan Vierthaler and her close to 50 years with the school district.

Mr. Lutz question what the parent liaison does, Mr. Frei said that she is the homeless liaison and it is a grant funded position

Mr. Lutz is wondering why we are approving Conway Row now, He was told that it was a clerical omission when other new hires were approved he was not on that list and was not previously approved by the board.

Ms. Cochran asked Ms. Burroughs if we had a new speech pathologist to replace Eliza Toledo. Ms. Burroughs said that we talked with our other speech staff and all will be covered, they have ran an ad in the newspaper and are hoping to fill the position.

President Dennis Crane asked for a motion to adopt the remainder of the consent agenda, items 6.2, 6.3, 6.4 and 6.5

Motion: Melinda Sobraske

2nd: Maureen Anderson

Vote: 5-0

6.1 **Personnel:**

a. Resignations/Separations:

Rose Miller, BJH College & Career Coordinator, effective 11/27/17.
Lori James, DV Special Education Teacher Aide, effective 11/30/17.
Mia Sweeney, SR Title I Teacher Aide, effective 12/06/17.
Michelle Holt, DO Parent Liaison, effective 12/08/17.
Eliza Toledo, SS Speech Language Pathologist, effective 12/21/17.
Joan Vierthaler, DV/CC EL Teacher, effective 12/21/17.
Carolee Lopez, DO Instructional Coach-Special Areas, effective 12/21/17.
Dawn Weissman, DV Title I Teacher Aide, effective 12/21/17.

b. Rescinded Resignations:

NONE

c. Transfers/Reassignments:

Amanda Brouws, DO Substitute Teacher to BJH College & Career Coordinator, Grade 4, Step 2, \$12.35 per hour, effective 11/28/17.
Guadalupe Torres, BJH Attendance Clerk to DO Parent Liaison, Grade 7, Step 1, \$14.60 per hour, effective 12/13/17.
Cassandra Beadle, CC Title I Teacher Aide to Substitute Teacher, effective 1/8/18.

d. New Hires:

Conway Rowe, DB 5th Grade Teacher, BA, Step 1, \$36,000, effective 7/24/17.
Nicholas Lane, BB Bus Driver, Grade 4, Step 1, \$12.05 per hour, effective 12/05/17.
Angela Morales, BJH Attendance Clerk, Grade 4, Step 5, \$13.25 per hour, effective 12/12/17.

e. Substitute Teachers/Special Education Aides:

Teachers:

Kathy Carr
Maureen Hammond
Nancy Lease
Gabrielle Williams
Theresa Shepherd

Special Education Aides:

None

f. Addendums:

Bullhead Junior High:

8th Grade **Boys'** Basketball Coach, Adam Molt, \$1300 (correction)

6.2 **Donations:**

Andrea J. Coleman, Donation of school \$50.00 to Bullhead City Junior High School

Laughlin Chamber of Commerce, Donation of \$400.00 to Bullhead City Junior High School.

Rachel Freyberger, Donation of a games, Foam blocks, stickers, glue, paints, card games trucks (small and large) to Bullhead City Junior High School, value \$100.00

[Kristen Burgess](#), Donation of games, robots, large trucks, toys and craft items to Bullhead City Junior High School, value \$100.00

[Mary Wall](#), Donation of a Violin to Bullhead City Junior High School, value \$100.00

[Eagle Fencing](#), Donation of the repair to a damaged section of the playground fence at Diamondback Elementary School, value \$900.00

[Ellis Estes](#), Donation of Drums to the Fox Creek Junior High School Music program, value \$50.00

[Donors Choose.org](#), Donation of 30 Stanley original adventure books, 2 finger paint wee kid shapes to Ms. Hall at Diamondback Elementary School, value \$116.22.

[Donors Choose.org](#), Donation of 5 trade quest plastic clipboards, 1 cardstock paper, 1-(6pc) adhesive hooks, 1 recycled clipboard to Ms. Hall at Diamondback Elementary School, value \$104.57.

[Donors Choose.org](#), Donation of 1 Epson durabrite ultra Ink cartridge, 1 Epson workforce pro all in one printer to Mrs. Cascoe at Diamondback Elementary School, value \$247.93.

[Community Lutheran Church-Women's Ministry Outreach](#), Donation of \$100 to Desert Valley Elementary school for student lunches.

[Community Lutheran Church-Women's Ministry Outreach](#), Donation of \$100 to Coyote Canyon Elementary school for student lunches.

[U.S. Social Security Administration-Needles CA](#), Donation of 5 bank of chairs with 4 in each, value \$1000.00

6.3 **Ratification of Vouchers:**

Voucher 4012, Date 11-09-2017 (Expense)	\$215,919.70
Voucher 4013, Date 11-20-2017 (Expense)	\$233,530.70
Voucher Date 11-9-2017 (Payroll 9)	\$621,635.12
Voucher Date 11-9-2017 (Payroll 9.1)	\$789.69
Voucher Date 11-24-2017 (Payroll 10)	\$639,797.78
Voucher Date 11-24-2017 (Payroll 10.1)	\$1,613.55
Voucher Date 12-8-2017 (Payroll 11)	\$562,775.51

6.4 **Financial Reports:**

Student [Activities](#)

6.5 **Previous Minutes:**

a. Regular meeting minutes, from [November 16, 2017](#)

7. **OLD BUSINESS:**

7.1 NONE

8. NEW BUSINESS:

8.1 Discussion on Grade Banding, 5/6 and 7/8.

Mr. Frei discussed the site visit to Granite Mountain School. Board members and administrators toured the school and discussed their transition to the 5-6/7-8 model. Mr. Frei said we would offer physical education, band, choir and strings at both campuses. Mr. Hookstra said you have to consider the economics because the district will be losing the performance pay next year.

Ms. Anderson asked how Granite Mountain does academically, Mr. Frei said they outperform us.

Mr. Lutz said there are pros and cons to grade banding.

Ms. Sobraske said the campus leaders were impressive, but believes that the same talent and expertise are here as well.

Ms. Cochran said the benefits outweigh the negatives.

President Crane asked if anyone from the public had any comments.

Ron Beardsley asked about special services and how they would be handled at each of schools. Mr. Frei said they would have all the services available that are currently being used, the self-contained module will probably be on one campus only with transportation provided.

President Crane asked the superintendent's to have a committee with administration and parents to come up with at least 2 plans with a few modifications on each for the board to review in January.

Mr. Lutz would also like to see the pro's and con's as well as the costs.

8.2 Discussion and possible approval of purchasing school bus(s)

[84 passenger quote](#), [78 passenger quote](#).

Discussion only on the possible lease purchase of bus(s)

9. Future Topics

- **Mr. Lutz request that cost and revenues for all-day kindergarten.**
-

10. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

**Date of January 25, 2018 Workshop 4:30 PM, Meeting 5:30 PM,
1004 Hancock Road, Suite 100, Bullhead City, Arizona.**

President Dennis Crane asked for a motion to go into executive session.

Motion: Melinda Sobraske

2nd: Maureen Anderson

Vote: 5-0

Time: 7:05 pm

11. EXECUTIVE SESSION:

11.1 Executive Session for consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

11.1.1 Request to have Governing Board review Hearing Officers recommendation of a DB Student # 18812

12. ADJOURNMENT:

12.1 Motion to adjourn.

**President Dennis Crane asked for a motion to adjourn the regular meeting.
Motion: Melinda Sobraske
2nd: Doug Lutz
Vote: 5-0**

Time: **8:24pm**

Board President, Dennis Crane

Board Clerk, Melinda Sobraske

Board Member, Maureen Anderson

Board Member, Doug Lutz

Board Member, Cynthia Cochran