

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR
GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **July 13, 2017, Workshop at 5:00 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

SPECIAL WORKSHOP AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.
President Dennis Crane opened the workshop at 5:05.

1.1 Roll Call

Board members: **Dennis Crane, James Zaborsky, Melinda Sobraske, Maureen Anderson**

Others Present: **Lance Ross, Rod Clayton, Jon Jones, Jennifer Lott, Martin Muecke, Riley Frei, Benje Hookstra, Terrie Mohn**

1.2 Board Workshop: Discussion regarding student achievement data for 2016-17 and associated planning and goals.

Mr. Hookstra handed out information on student achievement from the Stanford and Azmerit.

Board members and principals discussed the scores and what can be done to achieve better results. One question was if we will have more Lighthouse classrooms and we also need to look at some possible changes in the curriculum.

2. ADJOURNMENT:

President Dennis Crane asked for a motion to adjourn the workshop.
Motion: Melinda Sobraske
2nd: James Zaborsky
Vote: 4-0

Time: 5:30pm

REGULAR AGENDA

1. CALL TO ORDER:The Board President will call the meeting to order.
President Dennis Crane opened the meeting at 5:31pm

1.1 Roll Call

Dennis Crane, James Zaborsky, Melinda Sobraske, Maureen Anderson

1.2 CITIZENS PRESENT: Please sign the attendance sign-in sheet.

Jon Jones, Martin Muecke, Jennifer Lott, Pat Young, Donna Heronen, Linda P. Anderson, William Bailey, Charles Neuzil, Richmond Dubois, Sandra Brown, Christopher Roy, Sonyia Roy, Brandee Dubois, Cheryl Smith, Patricia Frasure, Caleb, Tim Mitchell, Lance Ross, Cindy Neuzil, Eva Smith

2. PLEDGE OF ALLEGIANCE

3. ADJOURNMENT TO PUBLIC HEARING

President Dennis Crane adjourn to a public hearing for the proposed budget for the 2017-2018 school year.

3.1. Presentation of the proposed 2017-2018 budget.

3.1.1 Budget [Cover page](#)

3.1.2 Budget [Summary page](#)

4. RECONVENE TO REGULAR MEETING

President Dennis Crane asked for a motion to reconvened to the regular meeting.

Motion: Melinda Sobraske

2nd: Maureen Anderson

Vote: 4-0

5. CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

Brandee Dubois, Jr. High Band Program and the High School Band Program
Richmond Dubois, Bullhead City Junior High Band Program

6. ADOPTION OF THE AGENDA:

President Dennis Crane asked for a motion to adopt the agenda
Motion: Maureen Anderson
2nd: Melinda Sobraske
Vote: 4-0

7. PRESENTATION AND REPORTS:

7.1 Superintendent's report and update:

- **Calendar Events - [July, August](#) - New Teacher breakfast at MCC 7:30am on July 24th. July 26th the entire staff at MHS 7:00am. We invite the board to Join us at both.**
- **Leading Change - We went down to the Leading change as a team and worked as a team in different breakout sessions. They also had a few national presenters.**
- **Facilities**
 - SFB Grants
 - Site improvements - **GCA has been working very hard cleaning up all the campuses and getting them ready for school.**
- **Mr. Frei also passed some pictures from the trip that Bullhead City Junior High took to Washington DC. This was a phenomenal trip for these students, some who have never been out of Bullhead City. They saw monuments and were part of the Unknown Soldier's wreath presentation. Senator Flake also spent an hour with our student when they were originally promised just 15min.**

7.2 Administrative Reports:

[Alisa Burroughs](#), Special Education Director
[Cynthia Neuzil](#), Curriculum/Professional Development Director
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor
James McNutt, Technology
[William Bailey](#), Transportation
[Lance Ross](#), Director of Public & Community Relations

[Jon Jones](#), Principal, Fox Creek JHS
Pat Young, Principal, Bullhead JHS
[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary Schools
[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)
[Martin Muecke](#), Principal, Diamondback Elementary
Jody Cheever, Chartwells

All Principals and 1 Vice Principals gave a power point presentation on their schools. They covered testing, comparison from one year to the next for each grade. They also spoke about some of the changes that they are going to make this next school year.

8. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

President Dennis Crane asked for a motion to adopt the consent agenda

Motion: James Zaborsky

2nd: Maureen Anderson

Vote: 4-0

8.1 [Personnel](#):

a. Resignations/Separations:

Tara Curtis, DO Substitute Teacher, effective 5/24/17.

Jeri Salaets, BB Bus Driver, effective 6/07/17.

Christopher Huddleston-Payne, BB Bus Driver, effective 6/09/17.

b. Rescinded Resignations:

None

c. Transfers/Reassignments:

None

d. New Hires:

Sharon Rose, CC Secretary, Grade 6, Step 7, \$15.05 per hour, effective 7/05/17.

Sue Palmer, DB 2nd Grade Teacher, MA, Step 10, \$42,500, effective 7/24/17.

Ashley Gilliam, DB Art Teacher, will be an Intern, LT sub first, \$150.00 per day, effective 7/24/17.

Adrienne Meyers, DV 5th Grade Teacher, BA+36, Step 10, \$44,500, effective 7/24/17.

Kaitlin Coleman, DV Special Education Teacher Aide, Grade 3, Step 1, \$10.95 per hour, effective 7/31/17.

Lara Goff, CC Special Education Teacher Aide, Grade 4, Step 1, \$12.05 per hour, effective 7/31/17.

Tracy Stewart, CC Preschool Special Education Teacher Aide, Grade 4, Step 7, \$13.85 per hour, effective 7/31/17.

Walter Thompson, BB Bus Driver, Grade 4, Step 1, \$12.05 per hour, effective 7/31/17.

e. **Substitute Teachers/Special Education Aides:**

Teachers:

Ronald Briggs (LT at CC in Music)

Special Education Aides:

None

f. **Addendums:**

None

8.2 **Donations:**

[Summerlin Las Vegas Baseball Club LLC](#), Donation of transportation reimbursement to Sunrise Elementary School for 5th grade trip to Smokers Strike Out baseball game, value \$110.00.

[Sam's Club free book program](#), Donation of 15 Children's Books to Sunrise Elementary School, value \$30.00

8.3 **Ratification of Vouchers:**

Voucher 3026, Date 6-06-2017 (Expense)	\$85,188.65
Voucher 3025, Date 6-20-2017 (Expense)	\$359,476.49
Voucher 7026,31 Date 6-9-2017 (Payroll)	\$1,013,070.54
Voucher 7027,32 Date 6-23-2017 (Payroll)	\$420,684.99

8.4 **Financial Reports:**

[Student Activities](#)

8.5 **Previous Minutes:**

- a. Regular meeting minutes, from [June 7, 2017](#)

8.6. Submittal of [2018 Capital Plan](#)

9. **OLD BUSINESS:**

- 9.1 None

10. **NEW BUSINESS:**

- 10.1 Discussion and 1st reading of Policy Advisories [No. 567-583](#)
567 Policy Policy Manual and Administrative Regulation - Introduction
568 Policy BGD - Board Review of Regulations
569 Policy DIE - Audits/Financial Monitoring
570 Policy DJE - Bidding/Purchasing Procedures
571 Policy GCCA - Professional/Support Staff Sick Leave - **Mr. Frei showed the difference between our policy and the one that ASBA is showing. Making our policy the Exhibit to GCCA.**

- 572 Exhibit GCF-ED - Professional Staff Hiring
- 573 Exhibit GDF-EE - Support Staff Hiring
- 574 Exhibit GDJ - Support Staff Assignment & Transfers
- 575 Regulation IHBj-R - Indian Education
- 576 (New)Policy IJNDBA - Website Accessibility
- 577 Policy JFABD - Admission of Homeless Students
 - JFABD-EB - Admission of Homeless Students Notice
- 578 Policy JFB - Open Enrollment
- 579 Policy JFBA - Unsafe School Choice
- 580 Policy JLCC - Communicable/Infectious Diseases
- 581 Policy JR - Student Records
 - JR-R
- 582 Policy JRR - Student Surveys
- 583 (Delete) LBD - Relations with Charter Schools
 - LBD-E - Relations with Charter Schools, Charter School Application Requirements

10.2 Discussion and Possible Approval of Board members attending [ASBA 41st Annual Law Conference](#) September 6, 7 and 8th, 2017 at the JW Marriott in Desert Ridge.

President Dennis Crane asked for a motion to discuss and possibly approve Board members attending the Law Conference.

Motion: Melinda Sobraske

2nd: Dennis Crane

Vote: 4-0

10.3 Discussion and Possible Approval of Board members attending [2017 Delegate Assembly](#) September 9, 2017 at the JW Marriott in Desert Ridge.

Melinda motioned that the board will choose a delegate to attend the delegate assembly.

Motion: Melinda Sobraske

Vote: 4-0

10.4 Discussion and Possible Approval of Board members attending 2017 ASBA County Meeting September 19, 2017

President Dennis Crane asked for a motion to discuss and possibly approve Board members attending the Mohave County Meeting

Motion: Maureen Anderson

2nd: James Zaborsky

Vote: 4-0

10.5 Discussion and Possible Approval of Board members attending [ASBA-ASA 60th Annual Conference](#) December 13-15, 2017 at the Arizona Biltmore in Phoenix, AZ.

President Dennis Crane asked for a motion to discuss and possibly approve the ASBA-ASA 60th Annual Conference.

Motion: Maureen Anderson

2nd: James Zaborsky

Vote: 4-0

10.6 Discussion and Possible Approval of [Wellness Policy](#)
President Dennis Crane motion to discuss and possibly approve the Wellness Policy.
Motion: Dennis Crane
2nd: James Zaborsky
Vote: 4-0

10.7 Discussion and adoption of the proposed 2017-2018 Budget and setting the Tax Levy for 2017-2018 SY. Budget [Cover page](#) and Budget [Summary page](#), [Tax Levy](#).
President Dennis Crane asked for a motion to discussion and possibly adopt the proposed budget for 2017-2018 and setting the Tax Levy for 2017-2018 school year.
Motion: Melinda Sobraske
2nd: Maureen Anderson
Vote: 4-0

11. **Future Topics**

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12. **SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS**

Date of August 15, 2017 Workshop 5:00 PM, Meeting 5:30 PM,
1004 Hancock Road, Suite 100, Bullhead City, Arizona.

13. **EXECUTIVE SESSION:**

13.1 NONE

14. **ADJOURNMENT:**

12.1 Motion to adjourn.

President Dennis Crane asked for a motion to adjourn the meeting.

Motion: James Zaborsky

2nd: Melinda Sobraske

Vote: 4-0

Time: 7:42pm

Board President, Dennis Crane

Board Clerk, Melinda Sobraske

Board Member, Maureen Anderson

Board Member, James Zaborsky