

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **July 12, 2018, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

**Colorado River Schools Strategic Plan
World Class Education 2020**

Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.

Objective #2- Create classy campuses/facilities.

Objective #3- Establish world class extracurricular programs.

Objective #4- Top talent teacher recruitment and retention.

Objective #5- Promote "Education Outside of the Box."

REGULAR MEETING MINUTES

1. CALL TO ORDER:The Board President will call the meeting to order.

President Dennis Crane opened the meeting at 5:31 p.m.

1.1 Roll Call

Dennis Crane, Doug Lutz, Melinda Sobraske, Maureen Anderson, Cynthia Cochran

- 1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.
Lance Ross, Deborah McMahan, Cheryl Yankolovich, Krissina Torres-Tucker, Diane Beardsley, Geni Borland, Nicole Humphreys, Alexandra Rasmussen, Charles Neuzil, Tonya Gold, Sandy Benally, Alisa Burroughs, Jeff Tipton, Martin Muecke, Geoff Tubbs, Jennifer Lott, Tim Mitchell, Patricia Frasure, Joanne Cardone, Stephanye Vargas, Scarlett Vargas, Darolene Brown, William Bailey, Cindy Neuzil, Sandra Brown, Kory Burgess, Christopher Roy, Sonyia M. Roy, Candy Stroh, Kelly Tipton, Kari Hoffman, Kathleen Watson-Otani, Michael Giannamore

2. PLEDGE OF ALLEGIANCE

3. ADJOURNMENT TO PUBLIC HEARING

President Dennis Crane asked for a motion to adjourn to the public hearing

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 5-0

3.1 Presentation of the proposed 2018-19 Budget

Benje Hookstra presented the 2018-2019 budget as Maintenance and Operations M&O at \$15,353.211, \$962.252 more than last year's budget and Capital at \$408,468, \$261.619 more than last years. with the tax rate set at 2.2863 without the adjacent ways.

He suggested to adopt the budget without the adjacent ways which would give a tax levy of 2.2863 the dollar amount for M&O stays the same and the Capitol dollars stay the same. We were going to try and do the parking lots at a few schools, we will have to wait until next year.

Doug Lutz said SFB money, we apply for is specific, they don't just give us a check. Benje said yes, that's how it's done.

4. RECONVENE TO REGULAR MEETING

President Dennis Crane asked for a motion to reconvene to the regular meeting.

Melinda motioned to reconvene to the regular meeting.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 5-0

Time: 5:39 p.m.

- 5. CALL TO THE PUBLIC:** This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda.

However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

Diane Beardsley - Thank you to the board for asking the question on the budget and to keep asking questions, also would like to know how much funding was saved by the grade banding.

**Marc Goldstone - Spoke on the Truth in Taxation hearing, he spoke about the Open meeting law and handed the board members a letter with the rules and how it should be done.
Doug Lutz said that statute 15-1461.01 does talk about needing to post the truth and taxation twice.**

Candy Stroh - Superintendent Replacement, she spoke to the Bullhead City Elementary School District not needing both a Superintendent and Assistant Superintendent, the money could be used elsewhere

6. ADOPTION OF THE AGENDA:

**President Dennis Crane asked for a motion to adopt the agenda.
Motion: Maureen Anderson
2nd: Cynthia Cochran
Vote: 5-0**

7. PRESENTATION AND REPORTS:

7.1 Superintendent's report and update:

- [Calendar Events](#) - Benje Hookstra said that Coyote Canyon Preschool, Desert Valley, Diamondback and Sunrise Elementary Schools Open House will be Monday July 30, 5-6:30 P.M. Bullhead City Middle School Open House for 5th Grade will be Thursday, July 26, 5:30-7:00 PM, 6th Grade Monday, July 30, 5:30-7:00 PM. Fox Creek Junior High School Open House will be Thursday, July 26, 5:00-7:00 PM
New Teachers Induction on July 20, 23 & 24th, board members are welcome to come have breakfast on July 20th to meet the new teachers in the boardroom. All teachers on July 25-31 with a breakfast at MHS July 25, at 7:00 a.m. and presentation in the auditorium at 8:00am. Student will start August 1st.
- Review of Student Achievement Data - Benje Hookstra passed out information on test results from Stanford Achievement and AzMerit. He asked the board members to review the information before the next meeting and we will have the site administrators come and have a discussion in our workshop.
- Transportation - Benje Hookstra said he met with transportation they are full; they just don't have sub drivers. We have ordered the 4 new buses, (2) route, (2) travel and we have ordered the upgraded air and video packages.

We think that we are in line for 3 ½ busses. Doug Lutz said he hopes that Volkswagen grant comes through he also asked how much were the route and travel buses cost. Benje said the route buses were around \$138 and the travel around \$144.

- Facilities
 - SFB Grants
 - Site improvements - **Deep cleaning is finishing up at all sites, painting is almost done.**
 - Carpet - **Survey of all the sites carpeting, ABM is getting ready to write an SFB grant to get carpet in 62 classrooms.**
 - Units - **We have (4) units at Desert Valley and (2) at Sunrise scheduled to be replaced sometime in the next two weeks.**

7.2 Administrative Reports:

[Alisa Burroughs](#), Special Education Director
[Cynthia Neuzil](#), Curriculum/Professional Development Director
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor
[James McNutt](#), Technology
[William Bailey](#), Transportation
[Lance Ross](#), Director of Public & Community Relations,
Jon Jones, Principal, Fox Creek JHS, **No Report at this time**
[Joyce Pietri](#), Principal, Bullhead MS
[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary
[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)
[Martin Muecke](#), Principal, Diamondback Elementary
Jody Cheever, Chartwells - **No Report at this time**

7.3 Board Member Updates

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8. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

President Dennis Crane motioned to discuss and possible approve the agenda.

Melinda Sobraske noted that on item 8.1(g) Mr. Frei is the contact person, Benje said it will be changed.

Motion: Dennis Crane

2nd: Melinda Sobraske

Vote: 5-0

8.1 Personnel:

a. Resignations/Separations:

NONE

b. Rescinded Resignations:

NONE

c. Transfers/Reassignments:

NONE

d. New Hires:

NONE

e. Substitute Teachers/Special Education Aides:

Teachers:

NONE

Special Education Aides:

NONE

f. Addendums:

NONE

g. Submittal of 2019 Capital Plan

8.2 Donations:

NONE

8.3 Ratification of Vouchers:

Voucher 4031, Date 6/29/2018 (Expense)	\$110,499.11
Voucher 40, Date --2018 (Expense)	\$ 89,709.29
Voucher 35, 8031 Date 6-8-2018 (Payroll 26)	\$322,492.83
Voucher 36, 8032 Date 6-8-2018 (Payroll 27)	\$205,561.97

8.4 Financial Reports:

Student Activities -**NONE**

8.5 Previous Minutes:

a. Regular meeting minutes, from [June 25, 2018](#)

9. OLD BUSINESS:

9.1 Discussion and approval of adopted Budget for FY 2018-19

President Dennis Crane asked of a motion to discuss and possibly approve the adopted budget for 2018-2019.

Motion was made to discuss and possibly approve the adopted budget for 2018-2019.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 5-0

Doug Lutz asked a few questions; the M&O page what is the \$200 thousand figure for. Benje said some if it's for the shared services between the two districts, we pay the high school for shared and they pay us for some shared. On the pupil transportation, the salaries, the revised had 650,000 and now is 427,000 yet we granted a \$2.00 raise, how is that possible?

Benje said that most of these numbers are just estimates the only number we truly know we have is what is on the right side column.

We will have the budget after everything is encumbered for the year.
We will have the real figures in September.

President Dennis Crane asked for a motion to approve the adopted budget for 2018-2019 without the adjacent ways.

Motion: Melinda Sobraske

2nd: Doug Lutz

Vote: 5-0

10. NEW BUSINESS:

10.1 Discussion and Possible Approval of Board members attending ASBA [42nd Annual Law Conference](#) September 5th, 6th and 7th 2018 at the JW Marriott in Scottsdale.

President Dennis Crane asked for a motion to approve board members to attend the ASBA 42nd Annual Law Conference September 5th, 6th and 7th, 2018 at the JW Marriott in Scottsdale.

Motion: Maureen Anderson

2nd: Cynthia Cochran

Vote: 5-0

*10.2 Discussion and Possible Action regarding district personnel matters and Inter-Local Agreements.

11. Future Topics

- Melinda Sobraske would like the August workshop to include the public. It will cover the testing results.
- Melinda suggested that in September sometime to go over the budget. Benje will check dates and times and get back to them.
- Doug Lutz asked about the audit findings - Benje said they are available for review anytime. We could have a workshop on that as well.

12. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Date of August 16, 2018, Workshop at 4:30 PM, Meeting at 5:30 PM, location, 1004 Hancock Road, Suite 100, Bullhead City, Arizona. **Time and Date Set**

President Dennis Crane asked for a motion to go into executive session. Motion was made to go into executive session to discussion and possibly take action regarding district personnel matters and Inter-Local Agreements.

Motion: Melinda Sobraske

2nd: Dennis Crane

Vote: 5-0

Time 6:45 p.m.

13. EXECUTIVE SESSION:

13.1 Pursuant to A.R.S 38-431.03(A)(1), the Governing Board may enter executive session for “discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee”.

President Dennis Crane reconvened the regular meeting.

Time: 7:49 p.m.

President Denis Crane asked for a motion from the executive session. Motion was made to revise the IGA intergovernmental agreement to reflect that Mr. Hookstra is Superintendent to both the high school and elementary school districts.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-1(Dennis Crane Abstained)

14 . ADJOURNMENT:

14.1 Motion to adjourn.

President Dennis Crane asked for a motion to adjourn the meeting.

Motion: Maureen Anderson

2nd: Cynthia Cochran

Vote: 5-0

Time: 7:50 p.m.

Board President, Dennis Crane

Board Clerk, Melinda Sobraske

Board Member, Maureen Anderson

Board Member, Doug Lutz

Board Member, Cynthia Cochran