

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **January 17, 2019, Workshop at 5:00 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

**Colorado River Schools Strategic Plan
World Class Education 2020**

Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.

Objective #2- Create classy campuses/facilities.

Objective #3- Establish world class extracurricular programs.

Objective #4- Top talent teacher recruitment and retention.

Objective #5- Promote "Education Outside of the Box."

WORKSHOP MINUTES

1. **CALL TO ORDER:** The Board President will call the meeting to order.
Board Clerk Melinda Sobraske opened the workshop at 5:00p.m.
 - 1.1 Roll Call - **Melinda Sobraske, Doug Lutz, Geni Borland, Diane Beardsley Kory Burgess 5:05p.m.**
 - 1.2 Teacher Retention - **Melinda opened with what her and Lori Crampton from CRUHSD Board learned at the ASBA conference in phoenix and thought this was a great tool to possibly help with teacher retention. This tool was made more for the rural areas and tested in Wickenburg and were very surprised at the results. They sent this out to their teachers to mark what their main concerns were for being retained in their schools.**

Melinda passed out a diagram with colored circle each having a different color and a different subject inside. Then instructed everyone in attendance to pair up and draw arrows to what they feel goes best with which one, they may have more than one that goes to the same. For instance you'd draw a line from support from parents to respect as a teachers. When they were all finished they added how many were going out and how many were going in. The top three that had the highest numbers are the ones that they focused on for making a change. Not that all of them weren't important but they just focused on those first. Everyone in this group had admin support as one of the top 3. Lori and Melinda mentioned that a lot of other school districts give math and science stipends. Melinda said maybe do a survey, Benje said you can do a survey monkey to gather the information. Doug suggested having them by rank on a survey.

2. ADJOURNMENT:

2.1 Motion to adjourn

Board Clerk Melinda Sobraske asked for a motion to adjourn the workshop.

Motion: Doug Lutz

2nd: Geni Borland

Vote: 5 (Yes) Lutz, Borland, Beardsley, Burgess, Sobraske

Time: 5:28p.m.

REGULAR MEETING MINUTES

1. CALL TO ORDER:The Board President will call the meeting to order.

Board Clerk Melinda Sobraske opened the meeting at 5:30p.m.

1.1 Roll Call: Melinda Sobraske, Doug Lutz, Geni Borland, Diane Beardsley Kory Burgess

1.2 CITIZENS PRESENT: Please sign the attendance sign-in sheet.

Gina Covert, Julie Allison, Pat Young, Scarlett Vargas, Kerry Burgess, Barb Zarzycki, Jennifer Lot, Lance Ross, David Lipinski, Pamela Walker, Larry Walker, Martin Muecke, Jon Jones, Sarah Bostelman, Deanne Osuna, Rex Balucan, Joyce Pietri, Lily Radic, Charlene Dias, Romiecel Aguilar, Ancy Camaya, Tim Mitchell, Nancy Swanson, Rosanna Camacho, Laureen Davidson, James McNutt, Maria Teresa P. Aficial, Mary Buot, Alex Mayo, Joanne Cardone, Richard Cardone, Sandra Brown, Bernard Brown, Cindy Neuzil, Nicholas Darus, Caylie Robertson, Sarah Browerman, Deborah K, Susan Gunther Bradley, Darolene Brown, Margaret E., Katherine Pavatt,

Patricia Frasure, William Bailey, Carolyn Stewart, Noel Franco, Charles Neuzil, Ken weiss, Geoff Tubbs, Laurie Hat, Cynthia Cochran

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda. **NONE**

4. ELECTION OF GOVERNING BOARD OFFICERS:

Board Clerk Melinda Sobraske opened the election of officers asking for a nomination for board president.

- Election of Governing Board Officers for the year 2019.
 - Governing Board President - **Motion was made for Melinda Sobraske to be governing board president**
Motion: Kory Burgess
2nd: Doug Lutz
Vote: 5 (Yes) Burgess, Lutz, Beardsley, Borland, Sobraske

Board president Melinda Sobraske asked for a motion for board clerk

- Governing Board Clerk - **Motion was made for Doug Lutz to be governing board clerk**
Motion: Kory Burgess
2nd: Geni Borland
Vote: 5 (Yes) Burgess, Borland, Beardsley, Lutz, Sobraske

5. ADOPTION OF THE AGENDA:

Board President Melinda Sobraske asked for a motion to adopt the agenda.

Motion: Kory Burgess
2nd: Doug Lutz
Vote: 5 (Yes) Burgess, Lutz, Beardsley, Borland, Sobraske

6. PRESENTATION AND REPORTS:

6.1 Superintendent's report and update:

- [Student Enrollment](#) / [Attendance Comparison](#) Student enrollment as of the 80th day we are at 2684, compared to last year at this time we are down about 100.

- [Calendar Events](#) - January 18th is our big Districtwide PD, January 21st Civil Rights (Holiday), January 25th Flex Friday, February 1st District PD, February 6th & 7th Student Led Parent Teacher Conferences, February 8th, 22nd Flex Fridays, February 18th Presidents Day (Holiday), March 6th & 7th Progress Reports, March 8th, 22nd Flex Fridays, March 11th - 15th Spring Break
- Site Data - Mr. Hookstra passed out a couple reports on students scores for the ACT Aspire, it's compares the first interm to the second and the other shows what percentage of students that are college ready. Benej said he would love to have this in one of our workshop to explain it better, it's a knowledge test. Doug asked at Fox Creek the english at 62% what does that mean? Benej said that means that 62% of those students are college ready.
- Facilities
 - SFB Grants - Restroom partitions have been approved by SFB the total cost is over a one hundred thousand, at 5 schools. We are working on the quote for the carpet to send to SFB. Doug asked if the partitions were metal, Benje said yes.
 - Site improvements - We are getting quotes to fix the sewer problems in the 200 and 100 building at Desert Valley. We will be working on locating an area at the middle school to be a fenced playground, several life skills children that will be transitioning from Desert Valley life skills classroom are runners and escape artist.

Doug asked Benje if we made the bus cut for the VW reimbursement on the busses we purchased. Benje said not the first round, hopefully we'll make the next cut.

6.2

Administrative Reports:

[Alisa Burroughs](#), Special Education Director

[Cynthia Neuzil](#), Curriculum/Professional Development Director

[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor

[James McNutt](#), Technology

[William Bailey](#), Transportation

[Lance Ross](#), Director of Public & Community Relations, [Tax Services 11-18](#)

[Jon Jones](#), Principal, Fox Creek JHS

[Joyce Pietri](#), Principal, Bullhead MS

[Sandra Brown](#), Principal, Desert Valley

[Jennifer Lott](#), Principal, Sunrise Elementary - **Diane thanked Jennifer for her report, it was very easy to read and understand.**

[Martin Muecke](#), Principal, Diamondback Elementary, [December Bullying Report](#)

7. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

Board President Melinda Sobrasek asked for a motion to adopt the consent agenda.

Motion: Kory Burgess

2nd: Doug Luts

Vote: 5 (Yes) Burgess, Lutz, Beardsley, Borland, Sobraske

7.1 [Personnel:](#)

Resignations/Separations:

Frederick Shaw, BB Bus Driver, 12/06/2018

Natasha Holmes, CC Aide, 12/20/18

Kelli Cascoe, DB 1st Grade Teacher, 12/21/2018

Dean Wenrich, DO MCTUPP Coordinator/Substitute Coordinator, 1/05/19

Nancy Swanson, BMS PE Teacher, 3/15/19

Benje Hookstra, Superintendent, 6/30/19

Carri Stolteben, Sub Teacher, 12/04/18

Rochelle Voyles, Sub Bus Driver, 12/20/18

Transfers/Reassignments/Status Changes:

Jane McCormack, DO Sub Teacher to LEA Project Coordinator, \$16.73 hr., 1/03/19

Trinidad Tese, DO Sub Teacher to DB LT sub, \$150 day, 1/3/19

Jennifer Branum, DB LT Sub to DO Sub, 12/20/18

New Hires:

Adrianna Drum, BMS SPED ParaPro Teacher Aide, Grade 3 Step 6 \$13.80 hr., 12/12/18

Bernadette Bowling, FC 8th Grade Math Teacher, Grade 1 Step 10 \$20,023 (prorated) 12/17/18

Tami Charters, DO Community Literacy Advocate, \$15.31 hr., 1/03/19

Re-Hires:

Sandra Colmenares, SR Title I Aide, Grade 2 Step, \$13.85 hr., 12/17/18

Substitute Teachers:

Zachary Borland, 12/11/18

Board President Melinda Sobraske thanked all for the wonderful Donations.

7.2 [Donations:](#)

[Anonymous.](#) donation to Desert Valley of 1 girls huffy bike and 1 boys huffy bike, value \$116.00

[River Valley Artists Guild](#), of \$600.00 to Bullhead City Middle School

[Bullhead City Lions Club](#), Donation of 25 school uniforms to Desert Valley Elementary School, value \$112.00

[Box Top for Education](#), Donation of \$150.00 to Desert Valley Elementary School.

[Bullhead City Legacy Foundation](#), Donation of 25 kindergarten uniforms to Desert Valley Elementary School, value \$112.50

[Lifetouch](#), Donation of fall picture commission to Desert Valley Elementary School, value \$600.00

7.3 Ratification of Vouchers:

Voucher 5013, Date 12-03-2018 (Expense)	\$52,299.35
Voucher 5014, Date 12-18-2018 (Expense)	\$202,198.74
Voucher 19, 9019, Date 12-07-2018 (Payroll 11)	\$578,242.69
Voucher 20, 9020, Date 12-21-2018 (Payroll 12)	\$620,148.24
Voucher 22, 9022, Date 01-04-2019 (Payroll 13)	\$594,668.66

7.4 Financial Reports:

[Student Activities](#)

7.5 Previous Minutes:

- a. Regular meeting minutes, from [December 17, 2018](#)

7.6 BCMS revised addendums for [2018-2019 athletics](#).

8. OLD BUSINESS:

- 8.1 Discussion of [policy IMD](#) School Ceremonies and Observances for 4th thru 6th Grades. **Doug just wanted to make sure that the schools/grades are doing this.**

- 8.2 Discussion and Possible Action of Shared Services Intergovernmental Agreements between Bullhead City Elementary School District and Colorado River Union High School District.

8.2.1- Colorado River Educational [Transportation Consortium](#)

8.2.2- Colorado River [Administrative Services Consortium](#)

8.2.3- Colorado River Educational [Technology Consortium](#)

8.2.4- Colorado River Educational [Special Education Consortium](#)

8.2.5- Colorado River Educational [Purchasing Consortium](#)

Motion was made to discuss and possibly take action of Shared Services Intergovernmental Agreements between Bullhead City Elementary School District and Colorado River Union High School District.

Motion: Kory Burgess

2nd: Diane Beardsley

Board members discussed and are wanting clearer information on the shared services, who is doing what and who is paying for what.

Kory Burgess amended his motion on 8.2 for further discussion at a later meeting.

Doug Lutz 2nd.

Vote: 5 (Yes) Burgess, Lutz, Beardsley, Borland, Sobraske

9. NEW BUSINESS:

9.1 Discussion and possible action regarding the [BCESD 2019-20 School Calendar](#)

Motion was made to discuss the 2019-2020 calendar

Motion: Kory Burgess

2nd: Doug Lutz

Vote: 5 (Yes) Burgess, Lutz, Beardsley, Borland, Sobraske

Melinda suggested getting rid of flex friday and have an enrichment friday so that the only time you can go is if you have all your work done or achieved a certain level. Geni and Diane both thought that we need to keep the flex Friday. Diane said she understands that we are having trouble getting those students who need to be here on those fridays. Melinda said we need to see some information on who is attending and who needs to attend that is attending. Geni asked if conferences could be looked at, spacing them more apart maybe one in the fall and one in spring, push the one in February back a little.

9.2 Discussion and possible approval of board members attending [B.O.L.T.S. Training](#) in Flagstaff, AZ. February 1st, 2019 from 9:00am to 3:30pm.

Motion was made to discuss and possibly approve board members to attend the B.O.L.T.S. Training in Flagstaff on February 1st, 2019.

Motion: Dough Lutz

2nd: Melinda Sobraske

Vote: 5 (Yes) Lutz, Sobraske, Beardsley, Borland, Burgess

Doug Motioned to allow Melinda to go to the BOLTS training

Motion: Doug Lutz

2nd: Diane Beardsley

Vote: Vote: 5 (Yes) Lutz, Beardsley, Borland, Sobraske, Burgess

Board President Melinda Sobraske invited the CRUHSD School Board members to join them in the discussion of the superintendent search.

9.3 Administrative Direction for 2019-2020, discussion with CRUHSD Board in relation to Superintendent and Assistant Superintendent positions for 2019-20.

Board President Lori Crampton called the CRUHSD Meeting to order at 6:23pm.

Both Boards took turns with what they feel is in best interest for their school districts. Lori and Donna mention we are in the process of using ASBA to help with our selection and feel both boards would need to have

input if we choose just one Superintendent.

Geni started off with saying we need two one for each district, as with the shared services we need to have that person make sure that everything is being done fairly.

Kerry said we need to make the pros and cons of each, but most superintends are over 1 K12, and he also thinks having two heads to make decisions is going to be a problem, we as in both district need to meet regularly to make sure everything is going the way it should with our shared services.

Kory thinks we need one leadership for both districts, he feels the hope that all of the elementary school district students will end up in the high school and under one leadership with one direction.

Pat said he likes the model that we have had these last few years.

Diane said if it leads to one she is hoping the assistant is a strong leader as well and it would be important that they both have individuality as well.

Richard believes that the fieldhouse in the next two years is going to take away from the elementary school district. He believes that there needs to be two separate so that they can be held accountable.

Doug also agrees to have one superintende for each district, maybe one day we can unify and have just one for one school district.

Donna said she is on the fence about it, the General Manager position should help the superintendent not put more on him/her. She said we haven't even spoke on the cost of each board having one superintendent. If we hire one and an assistant we need to be specific on job duties. We need to make sure that we have the continuity for both education and curriculum. Melinda said she feels that we need to be sharing, we have two different jobs to be done one in maintenance and operations the other in curriculum and we need two different people who are both strong in there field. Lori said she has been back and forth, now she is feeling that we need to share and come together to pick the superintendent and the assistant superintendent. We together evaluate, handle discipline. They all had open discussion.

CRUSHD President Lori Crampton asked for a motion to go into executive session

Motion: Pat Young

2nd: Donna Williamson

Vote: 5 (Yes) Young, Williamson, Burgess, Cardone, Crampton

9.4 Discussion and possible approval of [IGA with Mohave County Board of Supervisors](#) and Bullhead City Elementary School District #15

Doug Motioned to discuss and possible approve the IGA with Mohave County Board of Supervisors for the McTupp funding program.

Motion: Doug Lutz

2nd: Kory Burgess

Doug motion to approve 9.4

Motion: Doug Lutz

2nd: Geni Borland

Vote: 5 (Yes) Lutz, Burgess, Beardsley, Borland, Sobraske, Burgess

10. Future Topics

- January 23rd at 7:15pm, agenda making a decision on superintendent
- Provide a salary report for superintendents
- Flex Friday report, Cynthia Neuzil to put in her board report
- Diane would like a workshop to discuss the vouchers
- Workshop will be on student scores

11. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Date of February 21, 2019, Workshop at 5:00 PM, Meeting at 5:30 PM, location, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.

Board President Melinda Sobraske asked for a motion to go into executive session.

Motion: Doug Lutz

2nd: Diane Beardsley

Vote: 5 (Yes) Lutz, Beardsley, Borland, Sobraske, Burgess

12. EXECUTIVE SESSION:

12.1 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

12.1.1 Consideration for the possible expulsion of DV Student #16935

12.2 Pursuant to A.R.S 38-431.03(A)(1), the Governing Board may enter executive session for “ discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee”.

12.2.1 Superintendent's Evaluation

13 . ADJOURNMENT:

11.1 Motion to adjourn.

Board President Melinda Sobraske asked for a motion to adjourn the meeting.

Motion: Kory Burgess

2nd: Doug Lutz

Vote: 5 (Yes) Burgess, Lutz, Beardsley, Borland, Sobraske

Time: 7:46pm

Board President, Melinda Sobraske

Board Clerk, Doug Lutz

Board Member, Diane Beardsley

Board Member, Kory Burgess

Board Member, Geni Borland