

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING  
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **September 20, 2018, Workshop at 4:30 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

**Colorado River Schools Strategic Plan**  
**World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote "Education Outside of the Box."**

**WORKSHOP AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  - 1.1 Roll Call
  - 1.2 Budget
  - 1.3 Curriculum
2. **ADJOURNMENT:**
  - 2.1 Motion to adjourn

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER:**The Board President will call the meeting to order.

**1.1 Roll Call**

**1.2 CITIZENS PRESENT:** Please sign the attendance sign-in sheet.

**2. PLEDGE OF ALLEGIANCE**

**3. CALL TO THE PUBLIC:** This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

**4. ADOPTION OF THE AGENDA:**

**5. PRESENTATION AND REPORTS:**

**5.1 Superintendent's report and update:**

- Student [Enrollment/Attendance Comparison](#)
- Buses
- School Law Conference
- [Calendar Events](#)
- Facilities
  - SFB Grants
  - Site improvements

**5.2 Administrative Reports:**

[Alisa Burroughs](#), Special Education Director  
[Cynthia Neuzil](#), Curriculum/Professional Development Director  
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor  
[James McNutt](#), Technology  
[William Bailey](#), Transportation  
[Lance Ross](#), Director of Public & Community Relations  
[Jon Jones](#), Principal, Fox Creek JHS  
[Joyce Pietri](#), Principal, Bullhead MS  
[Sandra Brown](#), Principal, Desert Valley  
[Jennifer Lott](#), Principal, Sunrise Elementary  
[Martin Muecke](#), Principal, Diamondback Elementary  
[Jody Cheever](#), Chartwells

## 6. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

### 6.1 Personnel:

#### a. Resignations/Separations:

Steven Lara, BB, Bus Driver, effective 05/25/18  
Marguerita Dickson, BB, Bus Driver, effective 07/24/18  
Renee Vulgaris, DV, SPED Aide, effective 08/05/2018  
Sandra Colmenares, CC, Aide, effective 08/13/18  
Cheryl Lopez, SR, School Secretary, effective 09/07/18  
Victoria Kunzman, FC, 7<sup>th</sup> Grade Language Arts Teacher, effective 09/12/18  
Kim Bellantoni, DB, Preschool Aide, effective 8/30/18

#### c. Transfers/Reassignments:

Karla Giffin, FC Teacher Aide to CC SPED Aide

#### d. New Hires:

Anne Cuevas, FC, ELA Teacher, BA + 27 Step 5 \$39,768, effective 07/23/18  
Molly Madueno, DO, Accounting Clerk, Grade 6 Step 3, \$15.20 hr., effective 08/06/18  
Breeann Pittman, DB, Kindergarten Teacher, BA + 27 Step 1, \$33,577, effective 08/27/18  
Aaron Fox, Asst Mechanic, BB, Grade 5 Step 6, \$15.50 hr., effective 09/04/18

#### e. Rehires:

Yolanda Pluma, DV, SPED Aide, Grade 2 Step 2, \$12.35 hr, effective 08/13/18

#### f. Substitute Teachers/Special Education Aides:

##### Teachers:

Karen Barnes  
Alexandria Brown  
Bryant Kristalle  
Keith Survillas

##### Special Education Aides:

Nili Macias, DB, Title I Aide, Step 1 \$12.05 hr., effective 08/13/18  
Ariel Perez, DV, Title I Aide, Step 1 \$12.05 hr., effective 08/20/18  
Dena Parshall, BMS, Resource Aide, Step 4 \$12.95 hr., effective 08/21/18  
Mary Mafara, DV, Life Skills Aide, Step 1 \$12.05 hr., effective 08/21/18  
Sharon Burton, BB, Bus Aide, Step 1 \$11.00 hr., effective 08/28/18

#### f. Addendums:

Extra-Curricular Addendums were sent out 8/22/18 to the following:

##### BMS

Nancy Swanson, Athletic Director, \$2,500  
Nancy Swanson, Volleyball: Head Coach, \$1,400  
Nancy Swanson, Electives Dept. Chair, \$1,200  
Lily Radic, Volleyball: Assistant Coach, \$700  
Margret Emlund, Math Dept. Chair, \$1,642

Laci Ortiz, E.L.A. Dept. Chair, \$1,642  
Laci Ortiz, Student Council, \$428  
Laci Ortiz, Student Newspaper, \$600  
Laci Ortiz, Prof Development/Curriculum Committee, \$750  
Michelle McGinnis, Social Studies Dept. Chair, \$1,642  
Michelle McGinnis, Prop 301 Committee, \$750  
Marcella Morris, Science Dept. Chair, \$1,642  
Marcella Morris, National Jr. Honor Society, \$600  
Diane Jessen, SPED Dept. Chair, \$1,642  
Terry Dolan, Enrichment Dept. Chair, \$1,200  
Adrienne Meyers, Student Council, \$428  
Gina Padilla, Parent/Volunteer Coordinator, \$1,200  
Charissa Gelsinger, Technology, \$600  
Charissa Gelsinger, Prof Development/Curriculum Committee, \$750  
Rose Gilbert, Technology, \$600  
Lori Hart, Music, \$600  
Adam Schulteis, Yearbook Sponsor, \$600  
Donna Heronen, Yearbook Sponsor, \$600

#### **DV**

Roberta Rel, Team Leader, \$1,539  
Angie Richardson, Team Leader, \$1,539  
Deborah Kane, Co-Team Leader, \$769.50  
Tammy Patterson, Co-Team Leader, \$769.50  
Tammy Patterson, Prof Development/Curriculum Committee, \$750  
Wendy Hardy, Co-Team Leader, \$769.50  
Pamela Walker, Co-Team Leader, \$769.50  
Karen Johnson, Co-Team Leader, \$769.50  
Karen Johnson, Prop 301 Committee, \$750  
Sonyia Roy, Co-Team Leader, \$769.50  
Sonyia Roy, Student Council Sponsor, \$428  
Joanna Goree, Team Leader, \$1,539  
Deborah McMahon, Team Leader, \$1,539  
Kate Hall, Team Leader, \$1,539  
Krissina Torres-Tucker, Prof Development/Curriculum, \$750

#### **DB**

Erica Burmeister, Team Leader, \$1,539  
Kelly Cascoe, Co-Team Leader, \$769.50  
Angela Hall, Co-Team Leader, \$769.50  
Staci Darus, Team Leader, \$1,539  
Staci Darus, Prop 301 Committee, \$750  
Danielle Boman Saindon, Team Leader, \$1,539  
Deann Osuna, Team Leader, \$1,539  
Deann Osuna, Student Council, \$428  
Lori Tingle, Team Leader, \$1,539  
Lori Tingle, Student Council, \$428  
Maggie Morgan, Prof Development/Curriculum Committee, \$750  
Heather Jones, Prof Development/Curriculum Committee, \$750

#### **FC**

Jesus Osuna, Athletic Director, \$2,000  
Jesus Osuna, Technology Team Lead, \$1,000  
Brent Schnabel, Baseball: Head Coach, \$1,200

Brent Schnabel, Football: Assistant Coach, \$800  
Brent Schnabel, Language Arts Team Leader, \$1,350  
James Brewer, Baseball: Assistant Coach, \$800  
Caylie Robertson, Softball: Head Coach, \$1,200  
Sarah Bowerman, Softball: Assistant Coach, \$800  
David Kilpatrick, Boys Basketball: Head Coach, \$1,200  
Steven Price, Football Co-Head Coach, \$1,000  
Herbert Williams, Football Co-Head Coach, \$1,000  
Kathleen Watson-Otani, Volleyball: Head Coach, \$1,200  
Mike Giannamore, Volleyball: Assistant Coach, \$800  
Shelby Cox, Cheer Coach, \$1,000  
Christine Barton, Student Council Sponsor, \$1,100  
Frances Martin, Interact Club Sponsor, \$1,100  
Frances Martin, Science Olympiad, \$750  
Frances Martin, Science Team Lead, \$1,350  
Jamie McCune, Science Olympiad, \$750  
Sarah Bowerman, Band/Choir, \$600  
Adam Schultheis, Strings, \$600  
Tawnya Hage, Math Team Leader, \$1,350  
Noelle Regan, National Jr. Honor Society, \$1,100  
Noelle Regan, Social Studies Team Lead, \$1,350  
Noelle Regan, Prof Development/Curriculum Committee, \$750  
Kathy Pavatt, Enrichment Team Lead, \$1,350  
Jillian Martin, Special Ed Team Lead, \$1,000  
Victoria Kunzman, 7<sup>th</sup> Grade Team Lead, \$1,350  
Kenneth Weiss, 8<sup>th</sup> Grade Team Lead, \$1,350  
Anne Cuevas, Prop 301 Committee, \$750

#### **SR**

Amy Shumake, Team Leader, \$1,539  
Amy Shumake, Prop 301 Committee, \$750  
Pam Cardinal, Team Leader, \$1,539  
Matthew Cline, Team Leader, \$1,539  
Kim Armstrong, Team Leader, \$1,539  
Laramie Freshour, Team Leader, \$1,539  
Laramie Freshour, Student Council Sponsor, \$428  
Amy Morstad, Team Leader, \$1,539  
Summer Spurgeon, Student Council Sponsor, \$428  
Nichole Cope, Prof Development/Curriculum Committee, \$750  
Nichole Trujillo, Prof Development/Curriculum Committee, \$750

#### **Note:**

Clarification on Nicole Hart from August 2018 meeting -  
Nicole Hart, SPED Aide, BMS, Separation 05/01/18 – Reduction in Force  
Nicole Hart, Title 1 Aide, SR, Rehired 07/30/18

#### **6.2 Donations:**

[Brenda Morga](#) - Donation of \$10.00, to Sunrise Elementary. Student was selling cookies dough, she didn't want any cookie dough but wanted to donate.

[Mission Bank](#) - Donation of spiral notebooks and calculators to Bullhead

City Middle School from Mission Bank, value \$50.00

[Walmart](#) - Donation to Desert Valley Elementary, 40 bolts of fabric, value \$600.00

[Barry Badery](#) - Donation of school supplies to Bullhead City Middle School, value \$200.00

[Renee Carrasco](#) - Donation of (8) computer keyboards and mice to Bullhead City Middle School, value \$120.00

[Toni Skeen](#) - Donation of Electric Technics Piano & Bench and book of Music to Bullhead City Middle School, value \$1200.00

**6.3 Ratification of Vouchers:**

Voucher 5003, Date 8-06-2018 (Expense)	\$6,146.00
Voucher 5004, Date 8-09-2018 (Expense)	\$2,292.50
Voucher 5005, Date 8-16-2018 (Expense)	\$159,620.63
Voucher 5006, Date 8-28-2018 (Expense)	\$246,357.90
Voucher 4, 9004 Date 8-17-2018 (Payroll 3)	\$585,136.82
Voucher 5, 9005 Date 8-30-2018 (Payroll 4)	\$605,812.16
Voucher 6, 9006 Date 8-31-2018 (Payroll 4.1)	\$108.60
Voucher 9007 Date 8-31-2018 (Payroll 4.2)	\$1,046.75
Voucher 9008 Date 9-14-2018 (Payroll 5)	\$602,710.79

**6.4 Financial Reports:**

[Student Activities](#)

**6.5 Previous Minutes:**

a. Regular meeting minutes, from [August 16, 2018](#)

b. Tax Credit Clubs for [2018-2019 School Year](#).

**BCMS Tax Credit Clubs**

Student Council  
Art Club  
National Jr. Honor Society  
Gardening Club  
Yearbook Club  
Newspaper Club  
Chess Club  
Athletic Club  
Band/Choir Club  
Orchestra Club  
Technology Club  
Field Trip

**Diamondback Tax Credit Clubs**

Student Council  
Art Club  
Music Club

Academic Club  
Athletic Club  
Field Trip  
Library Club  
Gardening Club  
Odyssey of the Mind  
Friends of Rachel News Club  
Stem  
Science Club  
Character Education  
Yearbook Club  
Reading Counts Club  
Authors Day Club  
Enrichment Club  
Nature Trail Club

**Desert Valley Tax Credit Clubs**

Technology Club  
Student Council  
Tutoring/Homework Club  
Dance and Cheer Club  
Band Club  
Gardening Club  
Field Trip  
Library Club  
Citizenship Club  
Choir Club

**Sunrise**

General  
Sports Clubs  
Kinder Club  
Yearbook  
Field Trips  
Art Club  
Band/Music  
Technology Club  
Stem Club  
Character Clubs  
Book Club  
Culinary Club

**Fox Creek Junior High**

Athletics  
Science Olympiad  
STEM  
Media Production  
Art  
Music/Choir  
Student Council  
SADD Club  
Interact Club  
Garden Club

## 7. OLD BUSINESS:

### 7.1 Discussion and 2nd reading of Policy Advisories No. [616-624](#)

616 [Policy NEW DICA](#) - Budget Format

617 [Policy DIE](#) - Audits/Financial Monitoring

618 [Policy DJ](#) - Purchasing

619 [Policy DJE](#) - Bidding/Purchasing Procedures

620 [Policy FEA](#) - Educational Specifications for Construction

621 [Policy GBEAA](#) - Staff Conflict of Interest  
[Exhibit - GBEAA-E](#) - Staff Conflict of Interest

622 [Regulation IHBA-RB](#) - Special Instructional Programs and Accommodation for Disabled Students

623 [Policy JFABB](#) - Admission of Exchange and Foreign Students

624 [Policy JL](#) - Student Wellness  
[Regulation JL-RA](#) - Student Wellness  
[Regulation JL-RB](#) Student Wellness

### 7.2 Discussion and possible action on Policy GCO and GCJ - Evaluation of Professional Staff Members, Professional Staff Probationary and Continuing Status.

[GCO](#), Evaluation of Profession Staff Members - **[Changes noted](#)**  
[GCO-RA](#), Regulation - Evaluation of Professional Staff Members **[Changes noted](#)**  
[GCO-RB](#), Regulation - Evaluation of Professional Staff Members (Procedure for Appeal if Evaluation) - **No Changes**  
[GCJ](#), Professional Staff Probation and Continuing Status - **No Changes**

## 8. NEW BUSINESS:

### 8.1 Discussion and 1st reading of Policy Advisories No. [625-643](#)

625 [Policy BCB](#) - Board Member Conflict of Interest  
[Exhibit BCB-E Policy](#) Board Member Conflict of Interest

626 [Policy BE](#) - School Board Meetings

627 [Policy BEDF](#) - Voting Method

628 [Regulation BEDG-R](#) - Minutes Policy

632 [Policy DN](#) - School Properties Disposition



- 633 [Policy FCB](#) - Retirement of Facilities
- 635 [Regulation IKE-RB](#) - Promotion and Retention of Students
- 636 [Policy IL](#) - Evaluation of Instructional Programs
- 637 [Policy IMD](#) - School Ceremonies and Observances
- 638 [Policy JEB](#) - Entrance Age Requirements
- 639 [Policy JICK](#) - Student Bullying/Harassment/ Intimidation  
Violence/Harassment/  
Intimidation/Bullying  
[Regulation JICK-R](#)  
[Exhibit JICK-EB](#)
- 640 [Policy JJIB](#) - Interscholastic Sports
- 641 [Policy JL](#) - Student Wellness  
Regulation JL-RB
- 642 [Exhibit JLCB- E](#) - Immunization of Students
- 643 [Policy JLCD](#) - Medicines/Administering Medicines to Students

8.2 Discussion and Possible Approval of Board members attending 2018 ASBA County meeting [October 23, 2018 in Kingman, AZ](#) 4:00p.m. to 8:30p.m.

**9. Future Topics**

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**10. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS**

Date of October 18, 2018, Workshop at 5:00 PM, Meeting at 5:30 PM, location, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.

**11. EXECUTIVE SESSION:**

11.1 NONE

**12. ADJOURNMENT:**

12.1 Motion to adjourn.

Time: