

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **March 29, 2018, Workshop at 5:00 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

**Colorado River Schools Strategic Plan
World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote "Education Outside of the Box."**

SPECIAL WORKSHOP MINUTES

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
Board President Dennis Crane opened the workshop at 5:00 pm.
 - 1.1 Roll Call
Board members: **Dennis Crane, Doug Lutz, Melinda Sobraske, Cynthia Cochran**

Others Present: **Jon Jones, Lance Ross, Scott Lindsey, Jennifer Lott**
 - 1.2 Board Workshop: Discussion regarding Campus and Student Security and Safety.
Superintendents, Administrators and Board Members having an open dialog on what we are doing and some thoughts of what we are planning.
Principal Jennifer Lott went to an ALICE Training "active shooter" she just returned and will discuss the information with the Superintendents.
They talked about caring hearts.

**The Safford Harmony
The Bullhead City Police Department is doing active shooter training in the
Summer months at the Junior High.
Trying to identify before something happens.**

2. ADJOURNMENT:

Motion was made to adjourn the workshop

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

Time: 5:27pm

REGULAR AGENDA MINUTES

1. CALL TO ORDER:The Board President will call the meeting to order.
Board President Dennis Crane opened the workshop at 5:31 pm.

1.1 Roll Call

Dennis Crane, Doug Lutz, Melinda Sobraske, Cynthia Cochran

1.2 CITIZENS PRESENT: Please sign the attendance sign-in sheet.

**Lance Ross, Jon Jones, Scott Lindsey, Jennifer Lott, Ava Smith,
Brandee Dubois, Larry Tunforss, Linda P. Anderson, Jean Verly,
Diana Verly, Sandra Brown, Joyce Pietri, Sonyia Roy, Christopher Roy,
Martin Muecke, Rosa Jergens, Alisa Burroughs, Brent Schnabel,
Candice Rowe, Conway Rowe, Deborah Karppala, Patricia Frasure,
Diane Beardsley, Kelly Tipton, Cheryl Smith, William Bailey, Donna
Heronen**

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

Larry Tunforss - Invited everyone to the Kiwanis Kids Expo March 31st.

4. ADOPTION OF THE AGENDA:

Board president Dennis Crane asked for a motion to approve the agenda.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

5. PRESENTATION AND REPORTS:

5.1 Superintendent's report and update:

- Student [Enrollment/Attendance Comparison](#) – We had a slight decline in enrollment through the 100 day, we'll continued to monitor it.
- [Calendar Events](#) - March, April and May – This is the time of year when were having a lot of testing. We want to make sure and invite the Governing board to attend the 8th grade promotion on May 17th, 8:30am at Mohave High Schools football field.
- [Auditor General District Spending Reports](#) - This is an annual report on school district spending and performance from the Auditor General. The report is a comparison of what our district is doing comparison to peer districts and the state.
- Facilities
 - SFB Grants - Fire Alarm panels and new carpet at Sunrise,
 - Site improvements - ABM has and is doing a lot of cleaning up around the campuses now so that they are ready to help in the move of schools.
- Mr. Frei and Mr. Hookstra updated the board members on the tentative bus scheduling for 2018-19
Elementary School start time 8:15am - 3:35pm
Middle School start time 7:30am - 3:00pm
Junior High start time 7:20am - 2:40pm
They are still review the information.

5.2 Administrative Reports:

[Alisa Burroughs](#), Special Education Director

[Cynthia Neuzil](#), Curriculum/Professional Development Director

[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor

[James McNutt](#), Technology

[William Bailey](#), Transportation

[Lance Ross](#), Director of Public & Community Relations

[Jon Jones](#), Principal, Fox Creek JHS, [Campus Map](#) - Ms. Sobraske asked what Maker pace is. Mr. Jones said they are project centers, and they are just in the preliniarty stages of getting it set up.

Mr. Jones also introduced Scott Lindsey, the new Fox Creek Junior High Vice Principal.

[Pat Young](#), Principal, Bullhead JHS

[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary

[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)

[Martin Muecke](#), Principal, Diamondback Elementary- Flex Friday Percentage
[Jody Cheever](#), Chartwells

6. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

Board president Dennis Crane asked for a motion to approve the consent agenda.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

6.1 Personnel:

a. Resignations/Separations:

Brandon Gallegos, DO Assistant Mechanic, effective 2/15/18.

Traci Ballare, DO Substitute Teacher, effective 3/01/17.

Emily Hansen, DV Special Ed. Teacher Aide, effective 3/19/18

Michael Lynch, DV 5th Grade Teacher (Intern), effective 5/25/18.

Bryant Kristalle, SR 4TH Grade Teacher, effective 5/25/18.

Heather Oates, CC 1st Grade Teacher, effective 5/25/18.

Jane Thurlow, CC 2nd Grade Teacher, effective 5/25/18.

b. Rescinded Resignations:

NONE

c. Transfers/Reassignments:

Julie Nix, BB Sub Bus Driver to Bus Driver, Grade 4, Step 5, \$13.45 per hour, effective 3/19/18.

Stephanie Noonan, DB School Secretary to DO Human Resource Secretary, Grade 7 Step 6, \$16.10 per hour, effective 3/26/2018.

Homer Lee Petty, DV 3rd Grade Teacher to BJH Assistant Principal, Grade 5 Step 7, \$63,899.00, effective 7/12/2018.

Kimberly Galloway, BMS, 5th Grade Teacher, BA, Step 1, \$36,000, effective 7/20/18.

Pam Cardinal, SR 4th Grade Teacher to 1st Grade Teacher, effective 7/25/2018

d. New Hires:

Scott Lindsey, FC Assistant Principal, Grade 5, Step 3, pro-rated to \$20,417, effective 2/28/18.

Danny Escalera, BB Assistant Mechanic, Grade 5, Step 1, \$12.30 per hour, effective 3/22/18.

Cynthia Neuzil, DO Part Time Professional Development Director, \$47,995, Rehired effective 7/2/18.

e. Substitute Teachers/Special Education Aides:

Teachers:

Shilo Franklin

Aaron Hancock

Denise Smith

Susan Wilmes

Special Education Aides:

NONE

f. Addendums:

Fox Creek Junior High:

Michael Lynch, Head Baseball Coach, \$1200.

Michelle Sharp, Assistant Baseball Coach, \$850.

Caylie Robertson, Head Softball Coach, \$1200.

Sarah Bowerman, Assistant Softball Coach, \$850.

Jesus Osuna, Head Track Coach, \$800.

Christina Barton, Assistant Track Coach, \$600.

6.2 Donations:

Sonic Restaurant/SW Karma, Donation of \$51.98 to Fox Creek Junior High for SONIC Nights fundraiser.

Subway, Matthew Wright, Donation of 50 children's meals to Desert Valley Elementary School, value \$225.00.

JCPenney, Donation of a \$2.00 from the "Change for the Better" Campaign to Bullhead City Junior High School.

Follett, Donation of \$41.95 from the book buyback at Desert Valley Elementary School,

Sonic Restaurant/SW Karma, Donation of \$101.28 to Fox Creek Junior High for SONIC Nights fundraiser.

Tanya Floyd, Donation of a large bag of Miracle Gro potting soil and bag of lima bean seeds to Coyote Canyon Elementary School, value \$10.00.

Donation to Sunrise Elementary School

Aquarius Resort and Casino, Donation of 250 Brownies to Sunrise Elementary School, Value, \$300.00.

Walmart, Donation of a \$50.00 Gift Card to Sunrise Elementary School.

Target, Donation of a \$100.00 Gift Card to Sunrise Elementary School.

Safeway, Donation of Cookies and Cupcakes to Sunrise Elementary School, value \$50.00

Smith's, Donation of Cookies and Cupcakes to Sunrise Elementary School, value \$75.00

Subway (100) Kids meal certificates to Sunrise Elementary School, value \$500.00

Vegas 2 U, Donation of Photo Booth, Supplies and workers to Sunrise Elementary School, value \$70.00

Vegas 2 U, Donation to Sunrise Elementary School, value \$280.00

Sam's Club, Donation of a \$25.00 Gift Card to Sunrise Elementary School.

Camera Works, Donation of a check for \$100.00 to Sunrise Elementary School.

6.3 **Ratification of Vouchers:**

Voucher 4019, Date 2-12-2018 (Expense)	\$213,099.67
Voucher 4020, Date 2-28-2018 (Expense)	\$178,292.69
Voucher 22, 8022 Date 2-16-2018 (Payroll 16)	\$606,958.42
Voucher 23, 8023 Date 3-2-2018 (Payroll 17)	\$593,698.92

6.4 **Financial Reports:**

[Student Activities](#)

6.5 **Previous Minutes:**

- a. Regular meeting minutes, from [February 15, 2018](#)

7. **OLD BUSINESS:**

7.1 NONE

8. **NEW BUSINESS:**

8.1 Discussion and 1st reading of Policy Advisories [No. 602-615](#)

602 [Policy DKA](#) - Payroll Procedures/Schedules

603 [Exhibit GBEAA-E](#) - Staff Conflict of Interest (CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S. §§ 38-501 to -511)

*604 [Regulations GCCG-RA, RB](#) - Professional Staff Voluntary Transfer of Accrued Sick Leave

We will bring back with some revision.

605 [Policy GCCH](#) - Professional /Support Staff Bereavement Leave

*606 [Regulation GDCG-R](#) - Support Staff Voluntary Transfer of Accrued Sick Leave

We will bring back with some revision.

607 [Exhibit - IHA-E](#), Basic Instructional Program

608 [Regulation - IHBj-R](#), Indian Education (Native American / Indian Education)
Not Applicable

8.2 Discussion and Possible Action regarding Employee Insurance Benefits for 2018-19.

Motion was made to discuss and possible action on Employee Insurance Benefits for 2018-19.

Motion: Cynthia Cochran

2nd: Dennis Crane

No action was taken

8.3 Discussion and Approval of [JLCC, Communicable/Infectious Diseases](#)

Motion was made to discuss and possible approval of JLCC, Communicable/Infectious Diseases.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

No action was taken.

8.4 Discussion and Possible Action on Kiwanis Expo

Board President Crane asked Mr. Hookstra to give an update on the Kiwanis Expo.

Mr. Hookstra said that administrator have done a nice job preparing some pamphlets and the schools have pop-ups ready. They are dividing their time for Saturday.

9. Future Topics

- Update on bussing, new
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10. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Date of April 26, 2018 Workshop 5:00 PM, Meeting 5:30 PM,
1004 Hancock Road, Suite 100, Bullhead City, Arizona.

Melinda Sobraske motioned to go into executive session.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

Time: 6:30pm

11. EXECUTIVE SESSION:

11.1 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

11.1.1 Consideration for the possible expulsion/long term suspension of a FCJH Student #19519

11.2.2 Consideration for the possible expulsion/long term suspension of a CC Student #19098

11.2.3 Consideration for the possible expulsion/long term suspension of a BCJH Student #18245

11.2.4 Request to have Governing Board review Student for readmission to Bullhead City Elementary School District. #18812

12. ADJOURNMENT:

12.1 Motion to adjourn.

President Crane asked for a motion to adjourn the meeting.

Motion: Melinda Sobraske

2nd: Doug Lutz

Vote: 4-0

Time: **8:50pm**

Board President, Dennis Crane

Board Clerk, Melinda Sobraske

Board Member, Cynthia Cochran

Board Member, Doug Lutz