

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **April 26, 2018, Workshop at 5:00 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District's legal counsel, and/or 38-431.03(A)(4) to consider the District's position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

Colorado River Schools Strategic Plan
World Class Education 2020

Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.

Objective #2- Create classy campuses/facilities.

Objective #3- Establish world class extracurricular programs.

Objective #4- Top talent teacher recruitment and retention.

Objective #5- Promote "Education Outside of the Box."

SPECIAL WORKSHOP AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

Board President Dennis Crane opened the workshop at 5:00pm

1.1 Roll Call

Board members: **Dennis Crane, Cynthia Cochran, Doug Lutz, Melinda Sobraske Maureen Anderson was excused.**

Others Present: **Lance Ross, Riley Frei, Benje Hookstra, Terrie Mohn**

1.2 Board Workshop: Budgets and Instruction - **Mr. Frei opened the discussion with what we know about budget talks in preparation for next year with the Governors 20/20 plan. The first proposal by the governor gives all existing teachers a 10% increase for 2018-2019 actually 9% counting the 1% that was given this year, and would be**

for existing teachers only. The funding would not include administration, directors, transportation and other support staff increases. Another option is a 1 cent sales tax would be that every teacher would receive a \$10,000 dollar increase. The governor said he would not raise taxes. Mr. Frei said as soon as we have more information we will forward the information on to you.

2. ADJOURNMENT:

Workshop was adjourned

Mr. Crane asked for a motion to adjourn the workshop.

Motion: Doug Lutz

2nd: Melinda Sobraske

Vote: 4-0

Time: 5:30pm

REGULAR AGENDA

1. CALL TO ORDER:The Board President will call the meeting to order.

Board President Dennis Crane opened the meeting at 5:00pm

**1.1 Roll Call: Dennis Crane, Cynthia Cochran, Doug Lutz, Melinda Sobraske
Maureen Anderson was excused.**

1.2 CITIZENS PRESENT: Please sign the attendance sign-in sheet.

Jennifer Lott, Krissina Torres-Tucker, Veronica Borgen, Sherry L. Ranck, Rosanna Camacho, Lance Ross, Jon Jones, Tonya Gold, Maria Kindschi, Ava Smith, Joanna Goree, Steve and Kate Larson, Melissa Thomas, Linda P. Anderson, Karen Johnson, Chelsey White, Michael Lynch, Rosemary Davis, Maggie Morgan, Tammy Patterson, Cindy Neuzil, Jody Cheever, Estella Baxter, Cheryl Yankolovich, Sandra Brown, Sonyia Roy, Christopher Roy, Joyce Pietri, Pat Young, Terry Rush, Scott Lindsey, Cristina Munoz, Kelly Tipton, Joanne Cardone, Christina Davis, Jared White, Diane Beardsley, Margaret Emlund, Adren Meyers, Pat Houk, Sean Burnham, Kayla Murphy, Angie Richardson, Martin Muecke, Staci Darus, Alisa Burroughs, Sonia Suttles, Traci Cotter, Ronald Beardsley, Deborah McMahon, William Bailey, Patricia Frasure, Kurtis Nielsen, Sam Elander

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the

Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda. **No Calls to the Public**

4. ADOPTION OF THE AGENDA:

Board President Dennis Crane asked for a motion to adopt the agenda.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

5. PRESENTATION AND REPORTS:

5.1 Superintendent's report and update:

- [Student Enrollment/Attendance Comparison](#) - **As in every other year our trend continues, we grew after 100 day and are up about 50 students, Unfortunately we do not receive funds for students that enroll after 100day.**
- Calendar Events - [May](#) - **May 4th, end of the year professional development/staff appreciation, please come and celebrate with us. 8th Grade Promotion on May 17th will be in the MHS Gymnasium. Then close out school and into the holiday.**
- [Kindergarten Round-Up](#) - **Very successful this year. We seem to struggle getting people out to register early, nevertheless we always seem to pull it off.**
- Facilities
 - SFB Grants - **Last month a repair of a fire door at Fox Creek Junior High, Desert Valley has been approved for a main switch gear replacement which will have be done once school is out as power will be off for up to two days.**
 - Site improvements
- Healthy Arizona Worksite Award - **We were awarded the Healthy Arizona worksite. We are copper and are striving for Silver next year; it is not for schools only it's for any worksite in Arizona.**
- Recognition of Arizona's 2018 Counselor of the Year - **Marisa Cady has received recognition by the Arizona School Counselors Association as receiving the Rising Star award. Following that, Arizona Department of Education informed her that she going to receive the Counselor of the year.**
- **Ms. Sobraske wanted to thank the administrator for setting up and attending the Kiwanis expos, it was a great success and they did a great job representing our district.**

5.2 Administrative Reports:

[Alisa Burroughs](#), Special Education Director

[Cynthia Neuzil](#), Curriculum/Professional Development Director

[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical

Professor

[James McNutt](#), Technology

[William Bailey](#), Transportation

[Lance Ross](#), Director of Public & Community Relations

[Jon Jones](#), Principal, Fox Creek JHS, Counseling Data - **Ms. Sobraske commented on Ms. Cady's report and hope to have more information like this from the other counselors. Mr. Frei said that next year she will be working with multiple campuses. Mr. Hookstra said she will be assisting all the sites in SEL, Sanford Harmony, work with administration and teachers.**

[Pat Young](#), Principal, Bullhead JHS

[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary

[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)

[Martin Muecke](#), Principal, Diamondback Elementary- Flex Friday Percentage -

[Jody Cheever](#), Chartwells

6. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

Motion was made to approve the consent agenda as presented.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

6.1 Personnel:

a. Resignations/Separations:

Stan Glougie, BB Bus Driver, effective 12/12/17.

Jennifer Bryant Gonzalez, BB Bus Driver, effective 3/23/18.

Kathleen Tyler, BB Bus Monitor, effective 4/5/18.

Elaine Kilpatrick, BHJH Counselor, effective 5/25/18.

Mary Harmon, BHJH ELL Teacher, effective 5/25/18.

Robert Beatty Jr., BHJH Computer Tech, effective 5/25/18.

Jennifer Fellows, BHJH Title Math Teacher effective 5/25/18.

Matthew Fellows, BHJH 8th Grade Math Teacher, effective 5/25/18.

Erika Sebok, CC 2nd Grade Teacher, effective 5/25/18.

Christina Gomez, DV Title 1 Teacher Aide, effective 5/24/18.

Michael Perkins, SR Music Teacher, effective 5/25/18.

Megan Smith, DB 1st Grade Teacher, effective 5/25/18.

Ashley Selmanson, DB 3rd Grade Teacher, effective 5/25/18.

Arlene Barnette, FC Special Education Teacher, effective 5/25/18.

Alicelee Worthen, BB Bus Driver, effective 8/9/18.

Heather Oates, DV 1st Grade Teacher, effective 5/25/18.

Susan Palmer, DB 2nd Grade Teacher, effective 5/25/18.

William Rush, DB PE Teacher, effective 5/25/18.

Jamie Fleming, DB 4th Grade Teacher, effective 5/25/18.

b. Rescinded Resignations:

NONE

c. Transfers/Reassignments:

Alexandra Rasmussen, SR 1st Grade Teacher to SR 2nd Grade Teacher, effective 7/25/18.

Cristina Ashby, DB Attendance Clerk to DB Secretary, Grade 6 Step 7 \$15.05 per hour, effective 3/26/18.

Rosanna Camacho, CC Art Teacher to DB Art Teacher, 7/25/18.

Kevin Lott, CC PE Teacher to DB PE Teacher, effective 7/25/18.

Tammy Patterson, DV 5th Grade Teacher to DV 4th Grade Teacher, effective 7/25/18.

Charity Lawrence, SR 2nd Grade Teacher to DB 3rd Grade Teacher, effective 7/25/18.

Chelsey White, CC 1st Grade Teacher to DB 1st Grade Teacher, effective 7/25/18.

Debbie Swenson, CC Special Education Teacher Aide to DV Special Education Teacher Aide, effective 3/19/18.

Yolanda Pluma, CC Resource Aide to DV Resource Aide, effective 3/22/18.

Rusti Kilgore, CC Preschool Teacher Aide to DV 1st Grade Teacher, effective 7/20/18.

Amanda Brouws, BHJH College and Career Coordinator to SR 4th Grade Teacher, effective 7/20/18.

Laramie Freshour, DV 4TH Grade Teacher to SR 4th Grade Teacher, effective 7/25/18.

Gregory Johnson, DV 3rd Grade Teacher to SR 3rd Grade Teacher, effective 7/25/18.

Rose Aguilar, CC 1ST Grade Teacher to SR 1st Grade Teacher, effective 7/25/18.

Deborah McMahon, CC 1st Grade Teacher to SR 1st Grade Teacher, effective 7/25/18.

Julie Andrews, CC Kindergarten Teacher to SR Kindergarten Teacher, effective 7/25/18.

d. New Hires:

Jillison Barnes, CC Preschool Teacher, BA, Step 1, \$36,000.00, effective 7/20/18.

Jesse Meyers, BB Bus Aide, Grade 2, Step 3, effective 4/9/18.

Krista Garde, DB Attendance Clerk, , effective 4/17/18.

e. Substitute Teachers/Special Education Aides:

Teachers:

Joyce McDonald

Luningning Samson

Special Education Aides:

NONE

f. Addendums:

District Wide

Diana Verley, Curriculum and Professional Development Committee, \$750.

Fox Creek Junior High

Dawn Lozada, Instructional Coach, \$1500.

6.2 Donations:

[Laughlin Chamber of Commerce](#), Donation of \$400.00 to Bullhead City Junior High.

[Melinda Sobraske](#), Donation of 300 Frisbee's for the Kiwanis Kids Expo March 31st for The Bullhead City Middle School booth, value, \$236.00.

[Mohave Electric Cooperative](#), Donation of multiple classroom grants to Fox Creek Junior High. Ms. Watson, Mrs. Francis Martin, Mrs. McCune, and Mrs. Ortiz, received \$200.00 each, value, \$800.00.

[Mohave Electric Cooperative](#), Donation of a classroom grants to Coyote Canyon to Mrs. Hardy received \$200.00.

[American Legion Aux #87](#), Donation of a check for \$300.00 Sunrise Elementary School.

[Smart & Final Store #462](#), Donation of 10 cases of water bottles to Bullhead City Junior High for their students during testing. value, \$30.00.

["Good Done Great" Through 3rd party "Donate Well"](#), Donation of \$1000.00 to Fox Creek Junior High to cover expenses for Carnegie "Science Take Flight" assembly.

[Donors Choose.org](#), Donation of Math manipulatives to Fox Creek Junior High. value, \$500.00

[Rotary International District 5495](#), Donation of a check for \$100.00 Fox Creek Junior High. Relax your body Massage, Donation of \$67.00 to Desert Valley Elementary School.

[Aquarius](#), Donation of 3day/2night stay, free buffet and cabana by pool to Desert Valley Elementary School. value, \$368.00

[Harrah's Laughlin](#), Donation of 3day/2night stay to Desert Valley Elementary School. Value, \$50.00

[Home Depot](#), Donation of 10 gallons of paint to Desert Valley Elementary School. Value, \$278.00

[Eastern Star Chapter #60](#), Donation of 150 bags and 10 volunteers for Kindergarten Round-up. Value, \$200.00

6.3 Ratification of Vouchers:

Voucher 4021, Date 3-07-2018 (Expense)	\$63,141.67
Voucher 4022, Date 3-27-2018 (Expense)	\$312,822.11
Voucher 24, 8024 Date 3-16-2018 (Payroll P18)	\$606,293.04

Voucher 8025 Date 3-20-2018 (Payroll P18.1)	\$1,300.56
Voucher 26, 8026 Date 3-30-2018 (Payroll P19)	\$522,591.90
Voucher 27, 8027 Date 4-13-2018 (Payroll P20)	\$601,804.19

6.4 **Financial Reports:**

[Student Activities](#)

6.5 **Previous Minutes:**

- a. Regular meeting minutes, from [March 29, 2018](#)

7. **OLD BUSINESS:**

7.1 Discussion and 2nd reading of Policy Advisories No. 602-615

602 [Policy DKA](#) - Payroll Procedures/Schedules

603 [Exhibit GBEAA-E](#) - Staff Conflict of Interest (CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S. §§ 38-501 to -511)

604 [Regulations GCCG-RA, RB](#) - Professional Staff Voluntary Transfer of Accrued Sick Leave

605 [Policy GCCH](#) - Professional /Support Staff Bereavement Leave

606 [Regulation GDCG-R](#) - Support Staff Voluntary Transfer of Accrued Sick Leave

607 [Exhibit - IHA-E](#), Basic Instructional Program

608 [Regulation - IHBj-R](#), Indian Education (Native American / Indian Education)
608 Regulation - IHBj-R, does not apply to our district.

Motion was made to approve the policy advisors 602-607

Motion: Melinda Sobraske

2nd: Dennis Cranes

Vote: 4-0

8. **NEW BUSINESS:**

8.1 Discussion and 1st reading of Policy Advisories No. 609-615

609 [Regulation - IIB-R](#), Class Size (Special Education)

610 [Policy - IKAB](#), Report Cards/Progress Reports

611 [Policy JFAA](#) - Admission of Resident Students

612 [Policy JFABD](#) - Admission of Homeless Students

613 [New Policy JFABDA](#) - Admission of Students in Foster Care JFABDA-R, JFABD-EA, JFABD-EB

614 [Exhibit JK-EA](#) - Student Discipline

615 [Policy JKD](#) - Student Suspension - **Board would like to have a mended regulation that board members would have the knowledge of any student that has had a short term suspension.**

Bring back next month for 2nd reading and approval of Policy Advisory 609-615

- 8.2 Discussion and Possible Approval of Board Members Attending Summer Leadership Institutes at Little America in Flagstaff, [June 7-9, 2018](#). **No Motion, no board members will be able to attend.**
- 8.3 Discussion and Possible Approval of Elementary Parent-Student [Handbook for 2018-2019 school year](#).
Motion to approve the elementary parent-student handbook for 2018-2019.
Motion: Dennis Crane
2nd: Melinda Sobraske
Vote: 4-0
- 8.4 * Discussion and Possible action to terminate employment of Janice Callies on May 25, 2018.
Motion to terminate employment of Janice Callies.
Motion: Dennis Crane
2nd: Melinda Sobraske
Vote: 4-0
- 8.7 Discussion and Possible Action Regarding [“Red for Ed.”](#), Teacher Compensation, and State Funding.
Motion to discuss and possible action regarding “Red for Ed.”, Teacher Compensation, and State Funding.
Motion: Melinda Sobraske
2nd: Cynthia Cochran
Vote: 4-0
- 8.8 Discussion and Possible Approval of Recommendations for 2019 ASBA [Legislative Priorities](#)
Last Year’s [Top Five](#) Priorities
1. **All Day Kindergarten Funding**
 2. **Underfunded Mandates**
 3. **Unfunded Mandates**
 4. **Funding for School Counselors**
 5. **Funding for School Safety and Resources**
- 8.9 Discussion and Possible Approval of [Teacher Evaluation Document](#).
Motion to discussion and possible approve the Teacher Evaluation Document.
Motion: Melinda Sobraske
2nd: Cynthia Cochran

Both Motion and 2nd were removed.

Motion was made to have this item brought back next meeting with input from teachers.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

9. Future Topics

- **Melinda Sobraske asked for Information on school safety - Mr. Frei said the board members are going to have a workshop with the police department on this very topic.**
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10. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Date of May 10, 2018 Workshop 5:00 PM, Meeting 5:30 PM,
1004 Hancock Road, Suite 100, Bullhead City, Arizona.

Motion was made to move into executive session.

Motion: Cynthia Cochran

2nd: Melinda Sobraske

Vote: 4-0

Time 6:34pm

11. EXECUTIVE SESSION:

11.1 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

11.1.1 Consideration for the possible expulsion of DV Student #16935

11.2 Pursuant to A.R.S 38-431.03(A)(1), the Governing Board may enter executive session for “discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee”.

11.2.1 Discussion and Possible action of a teacher from Desert Valley Elementary School.

12. ADJOURNMENT:

12.1 Motion to adjourn.

Motion was made to adjourn the meeting.

Motion: Melinda Sobraske

2nd: Cynthia Cochran

Vote: 4-0

Time: 6:47pm

Board President, Dennis Crane

Board Clerk, Melinda Sobraske

Board Member, Cynthia Cochran

Board Member, Doug Lutz