

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **June 25, 2018, Meeting at 3:30PM, Workshop at 5:00 PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District’s legal counsel, and/or 38-431.03(A)(4) to consider the District’s position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

Colorado River Schools Strategic Plan
World Class Education 2020

Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.

Objective #2- Create classy campuses/facilities.

Objective #3- Establish world class extracurricular programs.

Objective #4- Top talent teacher recruitment and retention.

Objective #5- Promote “Education Outside of the Box.”

EXECUTIVE SESSION MEETING

EXECUTIVE SESSION:

1. CALL TO ORDER: The Board President will call the executive session meeting to order.

1.1 Roll Call

Board members:

Others Present:

1.2 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

1.2.1 Consideration for the possible expulsion of FCJH Student #15308

2. ADJOURNMENT:

2.1 Motion to adjourn.

Time:

REGULAR AGENDA

1. CALL TO ORDER:The Board President will call the meeting to order.

1.1 **Roll Call**

1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

4. ADOPTION OF THE AGENDA:

5. PRESENTATION AND REPORTS:

5.1 Superintendent's report and update:

- Student [Enrollment](#)/Attendance [Comparison](#)
- [Calendar](#) events
- Transportation Concerns Report
- [SEL Program](#) for High Risk Youth
- Facilities
 - SFB Grants
 - Site improvements
- Recognition
 - [Mrs. Cindy Neuzil and Mrs. Darolene Brown](#) - Appointments to ESSA Committee of Practitioners

5.2 Administrative Reports:

[Alisa Burroughs](#), Special Education Director
[Cynthia Neuzil](#), Curriculum/Professional Development Director
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical

Professor
[James McNutt](#), Technology
[William Bailey](#), Transportation
[Lance Ross](#), Director of Public & Community Relations
[Jon Jones](#), Principal, Fox Creek - [Bullying Complaint Form](#)
[Pat Young](#), Principal, Bullhead JHS
[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary
[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)
[Martin Muecke](#), Principal, Diamondback Elementary
[Jody Cheever](#), Chartwells

6. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

6.1 Personnel:

a. Resignations/Separations:

Jolene Sheprow, SR Title 1 Teacher's Aide, Effective 5/24/2018
Melissa Thomas, CC 3rd Grade Teacher, Effective 5/25/2018
Kristen Roemer, DB 2nd Grade Teacher, Effective 5/25/2018
Jesse Meyer, BB Bus Aide, Effective 5/25/2018
Liz Odde, BB Special Education Bus Driver, Effective 5/25/2018
Maryann Shepherd, DO Substitute Teacher, Effective 5/25/2018
Nicholas Lane, BB Bus Driver, Effective 5/24/2018
Jeff Thomas, BHJH 6th Grade Math Teacher, Effective 5/25/2018
Edson Estrada, Special Education Teacher's Aide, Effective 5/25/2018
Dawn Lozada, FC Instructional Coach, Effective, 5/25/2018
Christina Mullen, SR School Secretary, Effective 6/16/2018
Dustin Borst, BHJH Physical Education Teacher, effective 5/25/2018
Ruth West, BB Bus Aide, Effective 5/24/2018
Diane Cales, BB Van Driver, Effective 5/24/2018

b. Rescinded Resignations:

Brandee Dubois, DV 3rd Grade Teacher

c. Transfers/Reassignments:

Sharon Proctor, BB Bus Driver to BB Substitute Bus Driver, Effective 5/24/2018
Megan Rubalcaba, BB Bus Monitor to BB Summer Van Driver, Effective 5/29/2018
Tawnya Hage, FC 7th/8th Grade Math Teacher to FC Instructional Coach, Effective 7/20/2018
Cathy Witt, BB Van Driver to BB Bus Driver, Effective 5/17/2018

d. New Hires:

Herbert Williams, FC CTE College and career, MA, Step 4, \$39,500, Effective 7/20/2018
Laura Luczek, DB 4th Grade Teacher, BA, Step 1, \$36,000, effective 7/20/2018
Nancy Papke, DB 4th Grade Teacher, MA, Step 10, \$42,500, Effective 7/20/2018

Michael Giannamore, FC Physical Education Teacher, MA, Step 1, \$38,000, Effective 7/20/2018
Karla Phillips, SR 4th Grade Teacher, MA, Step 10, \$42,500, Effective 7/20/2018
Schierlen Gotladera, FC 7th Grade ELA Teacher, BA, Step 1, \$36,000, Effective 7/20/2018
Christy Santizo De La Cruz, FC 7th/8th Grade Math, MA, Step 1, \$38,000, Effective 7/20/2018
Anne Cuevas, FC 8th Grade ELA, BA, Step 1, \$36,000, Effective 7/20/2018
Francis Calibjo, FC Special Education Resource Math Teacher, BA, Step 1, \$36,000, Effective 7/20/2018
Lovelace Cabato, FC CTE Computer Technology Instructor, BA, Step 1, \$36,000, Effective 7/20/2018
Joefel Suan, FC 8th Grade Math, MA, Step 1, \$38,000, Effective 7/20/2018
Cheryl Lopez, SR School Secretary, Grade 6, Step 7, \$15.05, Effective, 6/6/2018
Michelle Halsey, DV 1st Grade Teacher, MA +36, Step 10, \$44,500, effective 7/20/2018

e. Substitute Teachers/Special Education Aides:

Teachers:

Ashley Hawthorn
Darlene Peters
Carri Stolteben
Renee Hollander

Special Education Aides:

NONE

f. Addendums:

NONE

6.2 Donations:

Performance Mobile Wash, Donation of (2) exterior Car Washes to Desert Valley Elementary School for Teacher Appreciation. Value, \$40.00

Rotary, Donation of summer books to Desert Valley Elementary School. Value, \$135.00.

Aquarius Casino Resort, Donation of (60) box lunches in celebration of Teacher Appreciation week to Coyote Canyon Elementary School. Value, \$300.00

Dot Foods, Inc., Donation of \$500.00 to Coyote Canyon Elementary School.

Smith's, Donation of baked goods for Spring Fling at Coyote Canyon Elementary Schools. Value, \$225.00

Walmart, Donation of sandwiches, wing and donuts for Teacher Appreciation week at Coyote Canyon Elementary Schools. Value, \$355.00

Rotary, Donation of summer books to Coyote Canyon Elementary Schools. Value, \$825.00

Donation to Sunrise Elementary

Rotary Club, 195 Books, value \$390
Baskin Robbins, 21 Gift Cards, value \$105
Harrah's Casino, 2 Hotel Stays, value \$75
Riverside Casino, 3 Hotel Stays, value \$125
Melissa Steward, Hair Cut & Style, value \$150
Laughlin River Tours, 21 Certificates, value \$250
Amanda Kincaid, Whiteboard Markers and treats for teachers, value \$100
Human Bean, 30 Certificates, value \$150
Little Scooters, 8 Free Golf Certificates, value \$150
Walmart, Gift Card, value \$50
Sam's Club, Gift Card, value \$25
Ron's Tire Pros, \$100
Black Bear, 2 Gift Certificates, value \$50
Perkins Restaurant, Breakfast Food, value \$25
Parks & Recreation, Pool Passes, value \$250
National Life Group, 5 Starbucks Gift Cards, value \$50
Sharon Sauer, Treats for Teachers, value \$75

6.3 Ratification of Vouchers:

Voucher 4025, Date 5-10-2018 (Expense)	\$283,290.11
Voucher 4026, Date 5-11-2018 (Expense)	\$4,111.98
Voucher 4027, Date 5-23-2018 (Expense)	\$138,433.91
Voucher 29, 8029 Date 5-11-2018 (Payroll 22)	\$606,263.73
Voucher 30, 8030 Date 5-25-2018 (Payroll 23)	\$677,558.72

6.4 Financial Reports:

Student Activities

6.5 Previous Minutes:

- a. Regular meeting minutes, from [May 17, 2018](#) and [June 18, 2018](#)
- b. Wells Fargo Borrowing Request, [Exhibit A](#)
- c. Approval of authorization for Roni Hart, Business Manager, and Benje Hookstra, Assistant Superintendent, to sign payroll, expense and auxiliary vouchers in the absence of the superintendent, Riley Frei, for the 2018-2019 school year; and a resolution authorizing the signing of vouchers and execution of warrants between meetings, with the vouchers being ratified at the next meeting of the Governing Board.
- d. Resolution of the Governing Board of the Bullhead City Elementary School District No.15 of Mohave County delegating authority to the District's Assistant Superintendent/Business Manager to certify the projected ending cash balance pursuant to A.R.S. §15-991(A)(3).
- e. Approval to re-establish a \$600.00 change fund at \$100.00 for each of the following school sites; FCJH, BCMS, DV, CC, DB, and SR for the school cafeteria

for the 2018-2019 school year.

- f. Student Activities Fund Account - Approval to pass a resolution to approve a list of bank account signers at the following school sites for accounts authorized by statute A.R.S. 15-1122 for the 2018-2019 Fiscal Year.
 - Diamondback Elementary - Cristina Ashby & Krista Garde
 - Bullhead Middle School - Rose Gilbert & Angela Morales
 - Fox Creek Junior High - Karena Black & Gloria Camargo
 - Desert Valley - Cherl McSeveney & Lynda McLean
 - Sunrise - Meleah Akin & Cheryl Lopez

- g. Approval of Assistant Superintendent/Business manager Benje Hookstra as Student Activities Treasurer for the District and Christina Ashby for Diamondback, Cherl McSeveney for Desert Valley, Meleah Akin for Sunrise, Rose Gilbert for Bullhead City Middle School and Karena Black for Fox Creek Junior High as Assistant Student Activities Treasurer, for 2018-2019 school year.

- h. Student Activities Fund Account Approval list of bank account signers, Riley Frei, Benje Hookstra, Roni Hart and Traci Clark.

- i. Auxiliary Operations Account - Approval to pass a resolution to approve a list of bank account signer at the District Office for all Elementary, Middle and Junior High Schools accounts authorized by statute A.R.S. 15-1126 for the 2018-2019 Fiscal Year.
 - Riley Frei, Benje Hookstra, Traci Clark.

- j. Food Service Fund Clearing Account - Approval to pass a resolution to approve a list of bank account signers a the District Office for account authorized by A.G. 160-35, for the 2018-2019 Fiscal Year.
 - Riley Frei, Benje Hookstra, Traci Clark.

- k. Routine renewal of awarded contract for Audit Services with Hafen, Buckner, Everett and Graff, PC. 3 of 3 years.

- l. Fox Creek Junior High Schools [2018-2019 Addendums](#)

- m. Tax Credit Clubs for [2018-2019](#) School Year.

7. OLD BUSINESS:

- 7.1 Discussion and Approval of Employee [Compensation Plan/Schedules for 2018-2019](#) School Year.

- 7.2 Discussion and Possible Approval of Recommendation to Purchase School Buses.
 - a. [Governor Ducey's](#) plan for new School Buses, releasing \$38 Million
 - b. [AZ School Bus](#) - VW Beneficiary-Mitigation-Plan

- c. [Volkswagen Settlement Timeline](#)
- d. [VW Settlement Logistics & Transport key](#)

8. NEW BUSINESS:

8.1 Discussion and possible approval of [Proposed Budget for FY 2018-2019](#).

8.2 Discussion and Possible Approval of the Bullhead City Elementary and Junior High School Students Handbook for 2018-2019 School Year.
Bullhead City Middle School, [Handbook](#)
Fox Creek Junior High School, [Handbook](#)

9. Future Topics

- Review of School District Achievement Data
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10. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Date of July 12, 2018 NO Workshop, Meeting at 5:30 PM,
1004 Hancock Road, Suite 100, Bullhead City, Arizona.

2. ADJOURNMENT:

2.1 Motion to adjourn.

Time:

SPECIAL WORKSHOP AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

1.1 Roll Call

Board members:

Others Present:

1.2 Board Workshop: Safety, Presentation by Bullhead City Police Department

2. ADJOURNMENT:

2.1 Motion to adjourn.

Time: