

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING  
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **May 10, 2018, Workshop at 5:00 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District’s legal counsel, and/or 38-431.03(A)(4) to consider the District’s position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

**Colorado River Schools Strategic Plan**  
**World Class Education 2020**

- Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.**
- Objective #2- Create classy campuses/facilities.**
- Objective #3- Establish world class extracurricular programs.**
- Objective #4- Top talent teacher recruitment and retention.**
- Objective #5- Promote “Education Outside of the Box.”**

**SPECIAL WORKSHOP AGENDA**

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
  - 1.1 Roll Call
    - Board members:
  
    - Others Present:
  - 1.2 Board Workshop: Budgets and Instruction, continued
- 2. ADJOURNMENT:**
  - Time:

## REGULAR MEETING AGENDA

**1. CALL TO ORDER:**The Board President will call the meeting to order.

1.1 **Roll Call**

1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.

### 2. PLEDGE OF ALLEGIANCE

**3. CALL TO THE PUBLIC:** This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

### 4. **ADOPTION OF THE AGENDA:**

### 5. PRESENTATION AND REPORTS:

5.1 **Superintendent's report and update:**

- Student [Enrollment/Attendance Comparison](#)
- [Calendar Events](#)
- Teacher Appreciation
- Staffing [2018-2019](#)
- Facilities
  - SFB Grants
  - Site improvements

5.2 **Administrative Reports:**

[Alisa Burroughs](#), Special Education Director  
[Cynthia Neuzil](#), Curriculum/Professional Development Director  
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor  
[James McNutt](#), Technology  
[William Bailey](#), Transportation  
[Lance Ross](#), Director of Public & Community Relations, [Walk-Out-Count](#)  
[Jon Jones](#), Principal, Fox Creek JHS, Counseling Data  
[Pat Young](#), Principal, Bullhead JHS  
[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary

[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)  
[Martin Muecke](#), Principal, Diamondback Elementary - [Suspensions April to May](#)  
[Jody Cheever](#), Chartwells

### 5.3 **Board Member Updates**

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## 6. CONSENT AGENDA:

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

### 6.1 **Personnel:**

#### **a. Resignations/Separations:**

Yolanda Pluma, DV Life Skills Special Education Teacher's Aide, effective 4/5/18.  
Adam Molt, DB Special Education Teacher, effective 4/5/2018.  
Kaitlyn Mattila, CC Special Education Teacher's Aide, Effective, 5/25/18.  
Terry Rush, DV Life Skills Special Education Teacher, effective 5/25/18.  
Dawn Lozada, Instructional Coach/Transfer to CRUHSD 6/8/18.

#### **b. Rescinded Resignations:**

Brandee Dubois

#### **c. Transfers/Reassignments:**

Steve Price, BHJH 8<sup>th</sup> Grade Teacher to FC 8th Grade Teacher, effective 7/25/18.  
Vicki Kunzmann, BHJH 7<sup>th</sup> Grade Teacher to FC 7<sup>TH</sup> Grade Teacher, effective 7/25/18.

Tracie Winn, BHJH 7<sup>th</sup> Grade Teacher to FC 7<sup>th</sup> Grade Teacher, effective 7/25/18.  
Brent Schnabel, BHJH ELA Teacher to FC ELA Teacher, effective 7/25/18.  
Susan Bradley, BHJH 6<sup>th</sup> Grade ELA Teacher to BHJH Title 1 ELA Teacher, effective 7/25/18.  
Dustin Borst, BHJH Physical Education Teacher to FC Physical Education Teacher, effective 7/25/18.

Marisa Cady, FC Guidance Counselor to Director of Counseling and Social Emotional Learning, effective 7/18/18.

Rebecca Earnest, DB 5<sup>th</sup> Grade Teacher, BMS 5<sup>th</sup> Grade Teacher, effective 7/20/18.  
Conway Rowe, DB 5<sup>th</sup> Grade Teacher, BMS 5<sup>th</sup> Grade Teacher, effective 7/25/18.  
Lenore Nelson, DB 5<sup>th</sup> Grade Teacher, BMS 5<sup>th</sup> Grade Teacher, effective 7/25/18.  
Michelle Sharpe, DB 5<sup>th</sup> Grade Teacher, BMS 5<sup>th</sup> Grade Teacher, effective 7/25/18.  
Nicola Staple-Campbell, DV LT Sub, DV 3<sup>rd</sup> Grade Teacher, effective 7/20/18.

#### **d. New Hires:**

Bradford Clayton, BB Sub Bus Driver, Grade 4, Step 1, \$12.05 per hour, effective 4/23/18.  
Aaron Holt, FC 7<sup>th</sup> Grade Social Studies Teacher, BA + 27, Step 2, \$38,000, effective 7/20/18.  
Bill Earnest, BMS 6<sup>th</sup> Grade Math Teacher, MA, Step 10, \$42,500, effective 7/20/18.  
Charissa Gelsing, BMS Instructional Coach, MA, Step 10, \$44,784, effective 7/18/18.

**e. Substitute Teachers/Special Education Aides:**

**Teachers:**

NONE

**Special Education Aides:**

NONE

**f. Addendums:**

NONE

**6.2 Donations:**

**Melinda Sobraske**, Donation of (6) various gift cards to the District Office for Employee Appreciation, May 4, 2018, value \$200.00

**Kim Hansen**, Donation of (31) bags - purse, totes, thermals, other 31 products to Desert Valley Elementary School for Teacher Appreciation.

**Masons Bikes for Books**, Donation of (2) tablets to Desert Valley Elementary School Value \$197.54.

**James McNutt**, Donation of various rigid power tools (Sawzall, 2-drills with chargers), Several masonry & wood drill bits.

**WalMart**, Donation of blocks of ice, for Breakfast in the classroom, for Coyote Canyon, Desert Valley, Diamondback and Sunrise Elementary Schools. Value, \$80.00

**6.3 Ratification of Vouchers:**

Voucher 4023, Date 4-10-2018 (Expense)	\$92,852.06
Voucher 4024, Date 4-25-2018 (Expense)	\$289,301.58
Voucher 28, 8028 Date 4-27-2018 (Payroll 22)	\$601,747.39

**6.4 Financial Reports:**

**Student Activities**

**6.5 Previous Minutes:**

- a. Regular meeting minutes, from **April 26, 2018**
- b. Action to approve the following individuals to act as clearinghouse and fiscal agents for the 2018-2019 school year: Riley Frei, Benje Hookstra, Roni Hart and Traci Clark.
- c. Action to appoint the following individuals to act as Hearing Officers for student due process hearings in the 2018-19 school year: Chuck Neuzil, Jon Jones.
- d. Action to establish the Revolving Fund account at \$15,000 for the 2018-19 school year with, Riley Frei, and Benje Hookstra and Roni Hart as custodians.

- e. Discussion and possible action to authorize Riley Frei as the district representative for state and federal programs.
- g. Routine approval of contract of Colorado River Educational food services with Chartwells.
- h. Approve the following as Sole Source Vendors for the 2018-19 school year;
  1. ACT Customer Care
  2. Arizona Association of School Business Officials
  3. Arizona School Boards Association
  4. Arizona School Risk Retention
  5. ASDB Statewide Programs
  6. AT&T Mobility
  7. Arizona Dept. of Education BIN #1
  8. Backbone Communications
  9. BrainPop
  10. Chevron & Texaco Card Service
  11. Children's Health Market
  12. Circle K Fleet Card
  13. City of Bullhead City
  14. EPCOR Water
  15. Frontier Communications
  16. IXL Learning
  17. Medianet Solution, INC.
  18. Mizuni, Inc.
  19. Mobymax, LLC
  20. Mohave Electric COOP
  21. News West Publishing Company
  22. Powerschool Group, INC.
  23. Republic Services
  24. Reserve Account
  25. Southwest Educational Billing
  26. Southwest Gas
  27. Spalding Education International
  28. Spinitar
  29. Suddenlink
  30. Texas Refinery Corp.
  31. Transfinder

**7. OLD BUSINESS:**

7.1 Discussion and 2nd reading of Policy Advisories No. 609-615

[609 Regulation - IIB-R](#), Class Size (Special Education)

[610 Policy - IKAB](#), Report Cards/Progress Reports

[611 Policy JFAA](#) - Admission of Resident Students

[612 Policy JFABD](#) - Admission of Homeless Students

[613 New Policy JFABDA](#) - Admission of Students in Foster Care JFABDA-R, JFABD-EA, JFABD-EB

[614 Exhibit JK-EA](#) - Student Discipline

[615 Policy JKD](#) - Student Suspension

7.2 Discussion and Possible Approval of Teacher Evaluation Instrument for 2018-19 School Year.

## **8. NEW BUSINESS:**

8.1 Discussion and Approval of the [2017-2018 May Budget revision](#).

8.2 Discussion and Possible Approval of the [Faculty Handbook for 2018-2019](#) School Year.

8.3 Discussion and Possible Approval of contract of Colorado River Educational Grounds, Maintenance and Custodial Services Agreement.

8.4 Discussion and Possible Approval of Shared Services Intergovernmental Agreements between Bullhead City Elementary School District and Colorado River Union High School District.

8.2.1- Colorado River Educational [Transportation Consortium](#)

8.2.2- Colorado River [Administrative Services Consortium](#)

8.2.3- Colorado River Educational [Technology Consortium](#)

8.2.4- Colorado River Educational [Special Education Consortium](#)

8.2.5- Colorado River Educational [Purchasing Consortium](#)

\*8.5 Discussion and possible action to accept the resignation Jeff & Bree Thomas

## **9. Future Topics**

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## **10. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS**

Date of June 11, 2018 Meeting 3:30 P.M., Workshop 5:00 PM,  
1004 Hancock Road, Suite 100, Bullhead City, Arizona.

## **11. EXECUTIVE SESSION:**

11.1 Pursuant to A.R.S 38-431.03(A)(1), the Governing Board may enter executive session for "discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee".

11.2.1 Discussion and Possible action to accept the resignation of (2) teachers.  
1 from Bullhead City Junior High, and 1 from Coyote Canyon Elementary.

**12. ADJOURNMENT:**

12.1 Motion to adjourn.

Time: