

**NOTICE AND AGENDA OF COMBINED SPECIAL WORKSHOP, REGULAR
GOVERNING BOARD MEETING, AND EXECUTIVE SESSION MEETING
BULLHEAD CITY ELEMENTARY SCHOOL DISTRICT NO. 15**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Bullhead City Elementary School District #15 Governing Board and to the general public that the Bullhead City Elementary School District #15 Governing Board will hold a meeting open to the public on **October 12, 2017, Workshop at 5:00 PM, Meeting at 5:30PM, at the District Office, 1004 Hancock Road, Suite 100, Bullhead City, Arizona.** The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03(A)(1) relating to personnel decisions, 38-431.03(A)(2) relating to discussion of records exempt by law from public inspection (such as student records), A.R.S. 38-431.03(A)(3) for legal advice from the District’s legal counsel, and/or 38-431.03(A)(4) to consider the District’s position in any pending or contemplated litigation. As indicated in the following agenda, the Bullhead City Elementary School District #15 Governing Board may vote to enter into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03, on any item on the agenda marked with an asterisk. Any decision by the Governing Board will take place in open public meeting.

Colorado River Schools Strategic Plan
World Class Education 2020

Objective #1- Increase quality enrichment activities for all students with emphasis on gifted and talented.

Objective #2- Create classy campuses/facilities.

Objective #3- Establish world class extracurricular programs.

Objective #4- Top talent teacher recruitment and retention.

Objective #5- Promote “Education Outside of the Box.”

SPECIAL WORKSHOP AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

1.1 Roll Call

Board members:

Others Present:

1.2 Board Workshop: [Boardsmanship](#), District Goals, [Board self-evaluation](#) and [Superintendent evaluation](#).

2. ADJOURNMENT:

Time:

REGULAR AGENDA

1. **CALL TO ORDER:**The Board President will call the meeting to order.

1.1 **Roll Call**

1.2 **CITIZENS PRESENT:** Please sign the attendance sign-in sheet.

2. **PLEDGE OF ALLEGIANCE**

3. **ADJOURNMENT TO PUBLIC HEARING**

3.1. Presentation of the revised [2017-2018 budget](#).

4. **CALL TO THE PUBLIC:** This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space, and manner restrictions as the Governing Board may establish (see policy BEDH). Comments will be limited to three minutes per individual, unless specifically waived by the Governing Board. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

5. **ADOPTION OF THE AGENDA:**

6. **PRESENTATION AND REPORTS:**

6.1 **Superintendent's report and update:**

- Student [Enrollment/Attendance Comparison](#)
- [Calendar](#) Events - October, November and December
- Facilities
 - SFB Grants - [Project Summary](#)
 - Site improvements
- School [Letter Grades](#)

6.2 **Administrative Reports:**

[Alisa Burroughs](#), Special Education Director
[Cynthia Neuzil](#), Curriculum/Professional Development Director
[Chuck Neuzil](#), ELL Coordinator, NAU Assistant Clinical Professor
[James McNutt](#), Technology
[William Bailey](#), Transportation
[Lance Ross](#), Director of Public & Community Relations

[Jon Jones](#), Principal, Fox Creek JHS
[Pat Young](#), Principal, Bullhead JHS
[Sandra Brown](#), Principal, Desert Valley and Coyote Canyon Elementary
[Jennifer Lott](#), Principal, Sunrise Elementary, [Financial Report](#)
[Martin Muecke](#), Principal, Diamondback Elementary
[Jody Cheever](#), Chartwells

7. **CONSENT AGENDA:**

(Documentation concerning matters on the consent agenda may be reviewed at the School District Office.)

7.1 **Personnel:**

Resignations/Separations:

Rebecca Miller, BJH Special Education Teacher Aide, effective 8/09/17.
Laura Kapusta, DB Title I Teacher Aide, effective 8/21/17.
Cynthia Sanders, FC Math Teacher, effective 8/22/17.
Laura Soto, BJH Special Education Teacher Aide, effective 8/24/17.
Traci Ballare, SR 4th Grade Teacher, effective 8/25/17.
Michelle Conley, DB 5th Grade Teacher, effective 8/29/17.
David Gerber, FC Special Education Teacher, effective 8/31/17.
Theresa Emerson, DV Special Education Teacher Aide, effective 8/31/17.
Morgan Crampton, CC Preschool Special Education Teacher Aide, effective 9/28/17.

Rescinded Resignations:

None

Transfers/Reassignments:

Margaret Dickson, BB Bus Driver to Substitute Bus Driver, effective 8/18/17.
Jannette A. Greenberg, SR to DB Title I Teacher Aide, effective 9/05/17.
Pam Cardinal, SR 1st Grade to 4th Grade Teacher, effective 9/11/17.
Tracy Stewart, CC PT to FT Preschool Special Education Teacher Aide, effective 9/26/17.

New Hires:

Romiecel Aguilar, SS Speech Therapist, MA, Step 11, pro-rated to \$45,885, effective 8/7/17.
Sarah Russell, BB Substitute Bus Driver (Driver for CRUHSD), \$10.50 per hour, effective 8/2/17.
Yolanda Pluma, CC Special Education Teacher Aide, Grade 3, Step 2, \$11.25 per hour, effective 8/14/17.
David Richter, CC Special Education Teacher, MA+36, Step 4, pro-rated to \$37,548, effective 8/21/17.
Amber Smith, BJH Special Education Teacher Aide, Grade 4, Step 1, \$12.05 per hour, effective 8/21/17.
Alejandra Castaneda, BJH Special Education Teacher Aide, Grade 3, Step 1, \$10.95 per hour, effective 8/24/17.
Armida Roediger, BB Bus Monitor/Driver, Grade 4, Step 7, \$13.85 per hour, effective 8/28/17.
Vincent Villegas, SR Special Education Teacher, BA, Step 1, pro-rated to \$30,858, effective 9/05/17.

Lindsey Werbiskis, CC Kindergarten Teacher (Intern), BA, Step 1, pro-rated to \$29,524, effective 9/18/17.

Francine Collier, SR Title I Teacher Aide, Grade 4, Step 2, \$12.35 per hour, effective 9/25/17.

Stephanie Perez, DV Special Education Teacher Aide, Grade 3, Step 1, \$10.95 per hour, effective 9/18/17.

Jillian Martin, FC Special Education Teacher, MA, Step 9, pro-rated to \$32,666, effective 10/02/17.

Sandrine Arnt, CC Preschool Special Education Teacher Aide, Grade 3, Step 2, \$11.25 per hour, effective 10/02/17.

Substitute Teachers/Special Education Aides:

Teachers:

Nancy Knight

Amanda Brouws

Kelli Rhodes

Richard Herline

Berge Jerijian

Anneka Traylor

Kaylae Shanahan

Tanya Starkey

Special Education Aides:

None

Addendums:

Bullhead Junior High:

Athletic Director, Brent Schnabel, \$2000

Head Football Coach, Adam Molt, \$1100

Assistant Football Coach, Brent Schnabel, \$800

Head Baseball Coach, Brent Schnabel, \$1200

6/7th Grade Boys' Basketball Coach, Emmanuel Lacoste, \$1100

8th Grade Girls' Basketball Coach, Pat Young, \$1300

6/7th Grade Girls' Basketball Coach, Rae Juusola, \$1300

Head Softball Coach, Victoria Kunzmann, \$1200

Head Volleyball Coach, Emmanuel Lacoste, \$1100

JV Volleyball Coach, Rae Juusola, \$800

Cheerleader Coach, Rose Miller, \$700

Student Council, Pat Young, \$1100

Newspaper, Pat Young, \$500

Technology, Robert Beatty Jr, \$1000

Music, Adam Schultheis, \$500

Yearbook Sponsor, Donna Heronen, \$500

Department Chair, Math, Lester Eastman, \$1400

Department Chair, Language Arts, Laura Hall, \$1400

Department Chair, Social Studies, Steven Price, \$1400

Department Chair, Special Education, Diane Jessen, \$1400

Department Chair, Science, Donna Heronen, \$1400

NJHS, Donna Heronen, \$1100

Interact/Builders' Club, Deborah Karpalla, \$1200

Professional Development/Curriculum Committee, Jennifer Fellows, \$750
Prop 301 Committee, Jennifer Fellows, \$750

Fox Creek:

Athletic Director, Jesus Osuna, \$2000
Varsity Boys' Basketball Coach, Jeff Peters, \$1300
Varsity Girls' Basketball Coach, Corey Heath, \$1300
Head Coach Football, Larry Mullins, \$1100
Assistant Coach Football, Richard Herline, \$800
Assistant Coach Football, Joel Garcia, \$800
Head Coach Volleyball, Kathleen Watson-Otani, \$1000
Assistant Coach Volleyball, Caylie Robertson, \$800
Cheerleading Coach, Shelby Cox, \$1000
Math Department Chair, Tawnya Hage, \$1400
Language Arts Department Chair, Noelle Regan, 8/03 to 9/11/2017, \$224
Language Arts Department Chair, Laci Ortiz, starting 9/12/17, \$1176
Science Department Chair, Frances Martin, \$1400
Language Arts Department Chair, Noelle Regan, 8/03 to 9/11/2017, \$224
Language Arts Department Chair, Michele McGinnis, starting 9/12/17, \$1176
Fox Creek (continued):
Enrichment Department Chair, Katherine Pavatt, \$1400
Special Education Department Chair, Dawn Lozada, \$1400
Technology Department Chair, Jesus Osuna, \$1000
One-Half Prep, Noelle Regan, \$2000
Music Coach, Sarah Bowerman, \$1000
Tier 2, Shelby Cox, \$1000
Tier 2, Jamie Long, \$1000
Tier 2, Ken Weiss, \$1000
Student Council Sponsor, Michele McGinnis, \$1100
NJHS, Noelle Regan, 7/26 to 9/11/2017, \$176
NJHS, Morris Marcella, starting 9/12/17, \$924
Interact, Frances Martin, \$1200
Professional Development/Curriculum Committee, Noelle Regan, \$750
Prop 301 Committee, Michele McGinnis, \$750

Coyote Canyon:

Team Leader (K), Melissa Thomas, \$1529
Team Leader (K), Roberta Rel, \$1539
Team Leader (1), Heather Oates, \$1539
Team Leader (1), Ava Smith, \$1539
Team Leader (2), Angie Richardson, \$1539
Team Leader (2), Cynthia Ferguson, \$1539
Team Leader (Sp), Sonyia Roy, \$1539
Student Council Sponsor, Sonyia Roy, \$855
Professional Development/Curriculum Committee, Heather Oates, \$750
Professional Development/Curriculum Committee, Sherry Ranck, \$750
Prop 301 Committee, Melissa Thomas, \$750

Desert Valley:

Team Leader (3), Wendy Hardy, \$1539
Team Leader (3), Pam Walker, \$1539

Team Leader (4), Deborah Kane, \$1539
Team Leader (4), Laramie Freshour, \$1539
Team Leader (5), Tammy Patterson, \$1539
Team Leader (5), Gina Padilla, \$1539
Team Leader (Sp), Karen Johnson, \$1539
Student Council Sponsor, Karen Johnson, \$428
Student Council Sponsor, Maggie Morgan, \$428
Professional Development/Curriculum Committee, Maggie Morgan, \$750
Professional Development/Curriculum Committee, Brandee Dubois, \$750
Prop 301 Committee, Karen Johnson, \$750

Diamondback:

Team Leader, Erica Burmeister, \$1539
Team Leader, Kelly Cascoe, \$1539
Team Leader, Kristen Roemer, \$1539
Team Leader, Ashley Selmanson, \$770
Team Leader, Danielle Boman, \$770
Team Leader, Deann Osuna, \$1539
Team Leader, Rae Juusola, \$1539
Team Leader, Lori Tingle, \$1539
Diamondback (continued):
Student Council, Lori Tingle, \$285
Student Council, Rae Juusola, \$285
Student Council, Deann Osuna, \$285
Professional Development/Curriculum Committee, Brittany Mlekush, \$750
Professional Development/Curriculum Committee, Rae Juusola, \$750
Prop 301 Committee, Kristen Roemer, \$750

Sunrise:

Team Leader, Amy Shumake, \$1539
Team Leader, Charity Lawrence, \$1539
Team Leader, Kim Armstrong, \$1539
Team Leader, Bryant Kristalle, \$1539
Team Leader, Scottie Fox, \$1539
Team Leader, Amy Morstad, \$1539
Student Council Sponsor, Pam Cardinal, \$428
Student Council Sponsor, Scottie Fox, \$428
Professional Development/Curriculum Committee, Michael Perkins, \$750
Professional Development/Curriculum Committee, Emmanuel Lacoste, \$750
Prop 301 Committee, Bryant Kristalle, \$750

7.2 Donations:

- [The Legacy Rehab & Care Center](#), Donation of 15 Student Backpacks to Coyote Canyon Elementary, value \$375.00
- [Ella Jones](#), Donation of Crayons and bags of Pencils and Pens to Coyote Canyon Elementary, value \$25.00
- [Aquarius Resort & Casino](#), Donation of 6,804 School Supplies; notebooks, crayons, facial tissues, folders, paper and backpacks to Coyote Canyon Elementary School, value \$3400.00
- [Jon Jones](#), Donation to Fox Creek Junior High, Wii Console and numerous accessories value \$500.00

[Aquarius Resort & Casino](#), Donation of a Deluxe First Aid Kit to Coyote Canyon Elementary School, value \$100.00

[Ella Jones](#), Donation of school supplies to Bullhead City Junior High School, value \$50.00

[Target](#), Donation to of a mini refrigerator for the health office at Bullhead City Junior High School, value \$139.99

[Mohave Signs](#), Donation of a Banner for Red Ribbon week at Bullhead City Junior High School, value \$105.00

[Legacy](#), Donation of 112 T-shirts to Bullhead City Junior High School, value \$560.00

[Target](#), Donation of folders to Desert Valley Elementary School, value \$1000.00

[Del Taco](#), Donation of 500 coupons for Free Kids Meal to Desert Valley Elementary School, value \$898.00

[Anonymous](#), Donation of school supplies to Coyote Canyon Elementary School, value \$40.00

[Aquarius Resort & Casino](#), Donation of Pastries for Parents at Coyote Canyon Elementary School, value \$800.00

[Del Taco](#), Donation of 500 coupons for Free Kids Meal to Coyote Canyon Elementary, value \$898.00

[JC Penney](#), Donation of Change for the better Campaign to Sunrise Elementary, Value \$8.00

[River Cities United Way- Ashley Wood and United Way Team](#), Donation of 30 Lice Kits 10 for each, Desert Valley Elementary, Coyote Canyon Elementary and Bullhead City Junior High, value \$724.30

[Mission Bank](#), Donation of School Supplies to Bullhead City Junior High School, value \$200.00

[Chili's](#), Donation of School Supplies to Desert Valley Elementary School, value \$20.00

[Chili's](#), Donation fundraiser by Chili's for Desert Valley Elementary School, value \$170.00.

7.3 **Ratification of Vouchers:**

Voucher 4004, Date 8-2-2017 (Expense)	\$179,925.51
Voucher 4005, Date 8-14-2017 (Expense)	\$184,701.17
Voucher 4006, Date 8-29-2017 (Expense)	\$389,115.32
Voucher 4007, Date 9-12-2017 (Expense)	\$291,499.47
Voucher 4008, Date 9-25-2017 (Expense)	\$798.20
Voucher 4009, Date 9-26-2017 (Expense)	\$162,973.04
Voucher 8002, 2 Date 8-4-2017 (Payroll)	\$491,304.20
Voucher 8003, 3 Date 8-18-2017 (Payroll)	\$569,324.89
Voucher 8004, 4 Date 9-1-2017 (Payroll)	\$594,511.84
Voucher 8005, 5 Date 9-15-2017 (Payroll)	\$582,423.84
Voucher 6 Date 9-20-2017 (Payroll)	\$466.75
Voucher 8007, 7 Date 9-29-2017 (Payroll)	\$599,069.76

7.4 **Financial Reports:**

Student [Activities](#)

7.5 **Previous Minutes:**

- a. Regular meeting minutes, from [August 15](#), 2017

7.6 Approval of the change in grade levels at Coyote Canyon Elementary from K-5 to K-2 and Desert Valley from K-5 to 3-5.

7.7 Revision to the [tax credit clubs](#) at Bullhead City Junior High

8. **OLD BUSINESS:**

8.1

8.2

9. **NEW BUSINESS:**

9.1 Discussion and Possible Approval of applicant for Bullhead City Elementary School District #15 Board position. [Applicant 1](#), [Applicant 2](#), [Applicant 3](#)

9.2 Discussion and 1st reading of [Policy Advisories No. 588-600](#) and [Policy Advisory No. 601](#)

Policy changes:

Red for delete

Blue for addition

PA 588 - BBBA, Board Member Qualifications

PA 589 - EEAEA, Bus Driver Requirements, Training, and Responsibilities

PA 590 - GCQF, Discipline, Suspension, and Dismissal of Professional Staff Members. **Board needs to choose an option on pg. 6**

PA 591 - GDFA, Support Staff Qualifications and Requirements (Fingerprinting Requirements)

~~PA 592 - IE, Organization of Instruction~~ **JTED School Only**

PA 593 - IJJ, Textbook/Supplementary Materials Selection and Adoption

PA 594 - IJNDB-E, Use of Technology Resources in Instruction (Electronic Information Services User Agreement)

PA 595 - IKE-RB, Promotion and Retention of Students

PA 596 - JFAA, Admission of Resident Students

PA 597 - JFABC, Admission of Transfer Students (Academic Credit Transfer)

PA 598 - JFB, Open Enrollment

PA 599 - JL, Student Wellness

PA 600 - KB, Parental Involvement in Education

PA 601 - IJNDB, Use of Technology Resources in Instruction

9.3 Discussion and Possible Approval of the [Annual Financial Report](#) for 2016-2017 School Year.

9.4 Discussion and Possible Approval of the [revised 2017-2018 Budget](#).

9.5 Discussion on Proposed changes to ASBA Bylaws. The Board will discuss, consider

and give direction on voting on several bylaw change proposals from the Arizona School Boards Association. These bylaw proposals have been offered by other ASBA member school boards, ASBA committees and the ASBA Board of Directors and must be approved by two-thirds of the ASBA member boards to be effective. After discussion, the Board will vote to give direction to Superintendents to vote in the manner the board has approved.

- Prospective Bylaw Change [Summary](#)
- [New mark-up document](#)

10. Future Topics

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11. SETTING TIME , DATE, AND LOCATION FOR FUTURE MEETINGS

Date of November 16, 2017 Workshop 5:00 PM, Meeting 5:30 PM,
1004 Hancock Road, Suite 100, Bullhead City, Arizona.

12. EXECUTIVE SESSION:

12.1 Consideration of student discipline pursuant to A.R.S. §15-840(A), §15-841(B)(D), and §15-843(A) and (F-H). The Governing Board may vote to enter executive session to discuss matters related to student discipline.

12.1.1 Consideration for the possible expulsion/long term suspension of a BCJH Student #13429

13. ADJOURNMENT:

13.1 Motion to adjourn.

Time: